



THE ODISHA STATE COOPERATIVE MILK PRODUCERS 'FEDERATION LTD.

The Odisha State Co-operative Milk Producers' Federation Limited , Bhubaneswar, Odisha, popularly known as "OMFED" is the Apex Organisation of the Dairy Cooperatives of Odisha with a turnover of Rs.695 crore (2021-22). OMFED has a total handling capacity of 9.0 Lakh Liters Milk per day and 11 nos. of functional affiliated Milk Unions. It has 13 nos. of Milk Processing & Product Manufacturing Plants (including one Ultra Modern Automation Dairy Plant of 5 LLPD), , 02 Ice-Cream Plants, 01 Powder Plant , 02 Cattle Feed Plants, 01 Bypass Protein Plant & 01 Mineral Mixture Plant. OMFED invites application for dynamic & experienced professionals for following contractual position as per details hereunder :-

JOB DETAILS

Name of the Post	Dy.General Manager(Q.A)
No. of Post	01 (One)
Qualification	Graduate or Post Graduate in Dairy Technology/Food Technology/Dairy Chemistry/ Dairy Bacteriology/Dairy Microbiology from a recognized Institute/University.
Experience	Minimum 10-12 years of post-qualification relevant experience in Dairy/Food Industry out of which at least 5 years at senior level in Quality Control/Quality Assurance in an organization of repute.
Age	Maximum 50 years as on 31 st October,2022
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit.
Roles and Responsibilities	<p>This role will be responsible for Quality Assurance / Quality Control, Research & Development and New Product Development functioning as a Centre of Excellence. Key responsibilities include ensuring adherence to quality standards for milk as well as other dairy products, across the value chain - procurement, operations and sales, managing all quality operations, leading R&D and new product development as well as continuous improvement initiatives.</p> <p>Central Quality Assurance, R&D, New Product Development as well as Plant Quality Control team members will be reporting to this role.</p> <p><u>Essential Job responsibilities:</u></p> <ul style="list-style-type: none">• To manage and assure that all the dairy /food products manufactured at OMFED dairies meet the specified quality standards through right process, quality, infrastructure, GMP and necessary corrective measures.

- To assure and improve the hygiene and cleanliness in all process area, storage and around factory premises by co-ordinating with all HODs and Microbiologist.
- To assure packing material acceptance and assured packing operations to obtain a desired shelf life product.
- To assure e bulk packing of some specified product under ideal hygienic conditions and into cleaned container.
- To encourage the staff / workmen on safety issue, to follow safety moves through focused action.
- To chalk out plan and its implementation to reduce complaints and try to bring at zero level.
- To examine the activity of quality department. on day-to-day basis and department requirement in term of manpower, equipment & chemicals.
- To assure the proper follow up of quality checks as per OMFED standard operating manual.
- Implementation of FSMS and HAS.
- To assure that all raw materials like SMP/WMP, Milk, packing components confirm to the laid down standard to achieve the desired quality end products.
- To investigate consumer complaint and implementation of corrective action at appropriate place to stop its reoccurrence.
- To ensure and motivate the lab staff to build a comprehensive task force to regulate the jobs in time and in place.
- Responsible for product release.
- Handling of Deviation, Internal Complaint, and External complaint.
- Monitoring of CAPA tracker of Deviation, Internal Complaint, and External complaint.
- Effective tracking of supplier complaint & requirement (As per specifications).
- Benchmarking & complain redressal. Analyse market complaints and suggest remedial measures.
- Implement the instructions and abide by the service rules /standing orders/SOP..
- Any other duties assigned to him from time to time.

Key Deliverables:

1. Driving compliance as per standards:

- Ensuring compliance to guidelines given by FSSAI or any other applicable law/rule with regard to food safety.
- Ensuring that the plant complies with the latest ISO 22000 standards on food safety, documentation and quality.
- Ensuring compliance with AGMARK, BIS, EIA and other legal requirements related to food safety in food processing industry.
- Ensure quality standards of milk and milk products at every stage - be it procurement, processing and sales.
- Will be food Safety Team Leader as well as Corporate /OMFED FSSAI nominee.

2. Managing quality operations:

- Ensuring / maintaining overall Quality activities as per guidelines, QA plans, SOP etc for Plant.
- Conduct performance audit of vendors, packaging suppliers and CC regularly.
- Ensuring that safety and GMP/GHP (good manufacturing practices and good hygiene practices) are followed to ensure hygiene and cleanliness.
- Addressing all quality complaints from external and internal customers and driving improvement for quality.
- Preparing annual budget for the quality department and ensuring compliance to budgeted spends.
- Lead the quality team members across omfed, based out of manufacturing plant as well as Chilling centre/BMC units through continuous performance feedback and providing requisite trainings.

3. Driving improvements in Quality:

- Ensuring adequate documentation of all quality processes followed, and analyzing them on a weekly, monthly, annual basis to identify trends.
- Driving continuous improvement of milk quality, including training to employees on food safety and cleaning in plant and in Milk Chilling Centre/BMC Units.

	<ul style="list-style-type: none"> - Analyzing quality of competitor products on a continuous basis and developing processes to improve quality of milk and products. - Collaborating with the Plant Head and procurement lead to improve quality in operations - by proactively identifying and closing gaps in process. - Keep Updates of new legal compliances for Food safety. - Agility, problem solving approach and end to end ownership is critical <p>4. R&D/New product Development</p> <ul style="list-style-type: none"> - Driving research and development across all product categories. In collaboration with cross functional teams, research product ideas, determine feasibility, create prototypes, stabilize formulations for scale up. - Create and drive new product development pipeline portfolio, to ensure successful rollout of value added profitable products to achieve growth plans.
<p>Submission of application</p>	<ul style="list-style-type: none"> i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed“ APPLICATION FOR THE POST OF DEPUTY GENERAL MANAGER (Q.A)” which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 23.11.2022. The application along with the requisite documents can also be submitted through e-mail amhr.omfed@gmail.com and or by post. ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview. iii) Internal candidates shall apply through proper channel. iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration& recent colour passport size photograph with the Application Form. v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected. <p>Selection Process: Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p>

	<p>General Conditions:</p> <ul style="list-style-type: none"> i) Candidates are requested to website of OMFED- www.omfed.com for any notification, updates, result etc. relating to recruitment. ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled. iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application. iv) Application submitted after the due date shall liable for rejection and cannot be entertained. v) Canvassing in any form will be viewed adversely and may lead to disqualification. vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED. vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard. viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha.
<p>Remarks</p>	<p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Maximum 50 years as on 31st Octobr,2022.</p> <p>Last date for receiving application is 23.11.2022.</p>

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(OMFED).

APPLICATION FORMAT FOR THE POST OF DY.GENERAL MANAGER(Q.A)

- 1) Post applied for :
2) Full Name (in capital) :
3) Father's/Husband's Name :
4) Date of Birth :
(As recorded in HSC or equivalent exam) :

Affix recent
colour
passport Size
photograph

(Attach copy of certificate)

- 5) Age as on 31.10.2022 :
6) Sex :
7) Category :
8) Marital status(Married/Unmarried) :
9) Address with PIN Code

Present Address

Permanent Address

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- 10) Contact details (a) Phone :
(b) E-Mail :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University /Institute	Duratio n of course	Year & month passing	Whether regular course (Yes/No)	Maxi mum marks	Marks obtain ed	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

12) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC(Per annum)	Basic Pay/Per month	Duration of experience		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed
					(DD/MM/YYYY)			
					From	To		

Declaration

I.....Son/Daughter/Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full)

Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)
- 4)
- 5)