

THE ODISHA STATE COOPERATIVE MILK PRODUCERS 'FEDERATION LTD.

The Odisha State Co-operative Milk Producers' Federation Limited , Bhubaneswar, Odisha, popularly known as "OMFED" is the Apex Organisation of the Dairy Cooperatives of Odisha with a turnover of Rs.695 crore (2021-22). OMFED has a total handling capacity of 9.0 Lakh Liters Milk per day and 11 nos. of functional affiliated Milk Unions. It has 13 nos. of Milk Processing & Product Manufacturing Plants (including one Ultra Modern Automation Dairy Plant of 5 LLPD), , 02 Ice-Cream Plants, 01 Powder Plant , 02 Cattle Feed Plants, 01 Bypass Protein Plant & 01 Mineral Mixture Plant. OMFED invites application for dynamic & experienced professionals for following contractual position as per details hereunder :-

JOB DETAILS

| | |
|--|---|
| Name of the Post | Deputy Manager (Q.A) |
| No. of Post | 02(Two) |
| Qualification | Graduate/ Post Graduate in Dairy Technology/Food Technology/Dairy Chemistry/Dairy Microbiology from a recognized Institute/University. |
| Experience | 7 years post-qualification experience in Dairy/Food Industry out of which at least 3 years in Quality Control/Quality Assurance in reputed Dairy. Working knowledge in SAP/ERP is desirable. |
| Age | Maximum 40 years as on 31 st October,2022. |
| Nature of employment | Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance. |
| Monthly consolidated remuneration | The remuneration would be Negotiable, depending on experience and Suitability /Merit. |
| Roles and Responsibilities | <p>This role will be responsible for Quality Assurance, Quality Control, Research & Development of New Product. Key responsibilities include ensuring adherence to quality standards for milk as well as other dairy products, across all departments managing all quality operations. Leading R&D and new product development as well as continuous improvement initiatives. Agility, problem solving approach and end to end ownership is critical.</p> <p>01) Responsible for quality assurance/ quality control, Research & development and new product development functioning as in- charge of the quality control activities of the dairies of OMFED.</p> <p>02) Ensure adherence to quality standards of milk as well as other dairy products.</p> <p>03) Ensure compliance to guidelines given by FSSAI and any other statutory requirements with regard to food safety in food processing industry as per Rule.</p> |

| | |
|--------------------------------|---|
| <p>Key Deliverables</p> | <p>04) Ensure/maintain overall quality activities as per guidelines, quality assurance plans, SOP etc for Plant through the quality control personnel engaged at the Plant.</p> <p>05) Analyzing quality of competitor products on a continuous basis and developing processes to improve quality of milk and products.</p> <p>06) Preparing annual budget for the quality control department and ensuring compliance to the budgeted spends.</p> <p>07) To facilitate the requirements for ISO audit/Internal Audit and ensure the audit must be carried out smoothly.</p> <p>08) Ensure that good manufacturing practices and good hygiene practices are followed to ensure hygiene and cleanliness.</p> <p>09) Identify improvement areas for product, packaging, manufacturing, storage and distribution.</p> <p>10) Ensure quality standards of milk and milk products at every stage.</p> <p>11) Addressing all quality related complaints and suggest remedial measures.</p> <p>12) Ensure proper maintenance of all records to meet statutory requirement.</p> <p>13) Arrange necessary training for the Quality Control personnel.</p> <p>14) Any other duties assigned to him/her from time to time.</p> <p>Driving compliance as per standards:</p> <p>✓ Ensuring products are designed with adherence to legal and safety standards.</p> <p>✓ Ensuring compliance to guidelines given by FSSAI/Ag Mark /BIS/EIA or any other applicable law/rule with regard to food safety.</p> <p>Ensure quality standards of milk and milk products at every stage - be it procurement, processing or finish goods.</p> <p>✓ Keeping in check all SOP are followed on a daily basis.</p> <p>2. Managing quality operations:</p> <p>Ensuring that safety and GMP/GHP /GLP (good manufacturing practices /good hygiene practices/good lab practices) are followed to ensure hygiene and cleanliness. Addressing all quality complaints from external and internal customers and driving improvement for quality, developing quality control processes.</p> <p>✓ Designing product specifications.</p> <p>✓ Examining the quality of raw materials that are used in production.</p> <p>✓ Monitoring and evaluating internal production processes.</p> |
|--------------------------------|---|

- ✓ Evaluating the final output of products to determine their standard.
- ✓ Rejecting products that fail quality standards.
- ✓ Engaging with customers and gathering product feedback.
- ✓ Producing statistical reports on quality standards.
- ✓ Reporting to upper management on quality standard issues.
- ✓ Evaluating product recalls.
- ✓ Improving product efficiency and managing waste.
- ✓ Inspected outbound shipments and conducted random sampling of product quality.
- ✓ Working with specific production team members to rectify production issues and maintain high-quality final products.
- ✓ Perform preliminary, in progress, hidden damage and final product inspections
- ✓ Supervising production workers to identify areas in need of improvement for high-quality production.
- ✓ Responsible for RM Testing, PM Testing, FG Testing, IM Testing, FG Inspection, GMP &GHP in Production Process, Production Planning, Food Safety, RCA for On-packed Defects, Documentations, Waste Management Products
- ✓ Coordination with process specialist and product development responsible for ensuring the quality system for deliver the safe product with perfect formulation.
 - Analysis of finished goods and raw materials.
 - Documentation of all QC activity's carried out daily.

3. Driving improvements in Quality:

- Ensuring adequate documentation of all quality processes followed, and analysing them on a weekly, monthly, annual basis to identify trends.
- Driving continuous improvement of milk quality, including training to employees on food safety and cleaning in plant and in CC.
- Keep Updates of new legal compliances for Food safety & standards.

4. R&D/New product Development

- Driving research and development across all product categories. In collaboration with cross functional teams, research product ideas, determine feasibility, create prototypes, stabilize formulations for scale up.

- Create and drive new product development pipeline portfolio, to ensure successful rollout of value-added profitable products to achieve growth plans.

-development of new products or discovering new knowledge for improving the effectiveness of existing products.

-Carry out full study of and life cycle of the product before you carry it out to the market.

Knowledge, skills, abilities and other characteristics:

- Able to generate multiple solutions of problem in order to troubleshoot them effectively.
- Good communication & presentation skills.
- Well-organized and able to handle multiple priorities and flexible
- Strong creative mind-set, self-starter, team player, strategic thinker
- Excellent communication, able to facilitate discussions and prepare presentations
- Proficient in MS-Office/G-Suites.

| | |
|----------------------------------|--|
| <p>Submission of application</p> | <p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed “APPLICATION FOR THE POST OF DEPUTY MANAGER (Q.A)” which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 23.11.2022. The application along with the requisite documents can also be submitted through e-mail amhr.omfed@gmail.com and or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration & recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p>Selection Process: Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p>General Conditions:</p> <p>i) Candidates are requested to website of OMFED- www.omfed.com for any notification, updates, result etc. relating to recruitment.</p> <p>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.</p> <p>iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application.</p> <p>iv) Application submitted after the due date shall liable for rejection and cannot be entertained.</p> |
|----------------------------------|--|

| | |
|-----------------------|---|
| | <p>v) Canvassing in any form will be viewed adversely and may lead to disqualification.</p> <p>vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED.</p> <p>vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard.</p> <p>viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha.</p> |
| <p>Remarks</p> | <p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Maximum 40 years as on 31st October, 2022.</p> <p>Last date for receiving application is 23.11.2022.</p> |

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.
(OMFED).

APPLICATION FORMAT FOR THE POST OF DY. MANAGER (Q.A)

- 1) Post applied for :
2) Full Name (in capital) :
3) Father's/Husband's Name :
4) Date of Birth :
(As recorded in HSC or equivalent exam) :

Affix recent
colour
passport Size
photograph

(Attach copy of certificate)

- 5) Age as on 31.10.2022 :
6) Sex :
7) Category :
8) Marital status(Married/Unmarried) :
9) Address with PIN Code

Present Address

Permanent Address

.....
.....
.....

.....
.....
.....

- 10) Contact details (a) Phone :
(b) E-Mail :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

| Sl. No. | Exam passed/ Discipline | Name of the Board/ University /Institute | Duration of course | Year & month passing | Whether regular course (Yes/No) | Maximum marks | Marks obtained | % of Marks/ CGPA |
|---------|-------------------------|--|--------------------|----------------------|---------------------------------|---------------|----------------|------------------|
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

12) Post Qualification Experience (attach copy of certificates)

| Sl. No. | Name & Address of organizations worked | Post held | Scale of Pay/ CTC(Per annum) | Basic Pay/Per month | Duration of experience | | Total years & months of experience | Type of assignment handled/ specific nature of work/duty performed |
|---------|--|-----------|------------------------------|---------------------|------------------------|----|------------------------------------|--|
| | | | | | (DD/MM/YYYY) |) | | |
| | | | | | From | To | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

Declaration

I.....Son/Daughter/Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full)

Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)
- 4)
- 5)