

THE ODISHA STATE COOPERATIVE MILK PRODUCERS 'FEDERATION LTD.

The Odisha State Co-operative Milk Producers' Federation Limited , Bhubaneswar, Odisha, popularly known as "OMFED" is the Apex Organisation of the Dairy Cooperatives of Odisha with a turnover of Rs.695 crore (2021-22). OMFED has a total handling capacity of 9.0 Lakh Liters Milk per day and 11 nos. of functional affiliated Milk Unions. It has 13 nos. of Milk Processing & Product Manufacturing Plants (including one Ultra Modern Automation Dairy Plant of 5 LLPD), , 02 Ice-Cream Plants, 01 Powder Plant , 02 Cattle Feed Plants, 01 Bypass Protein Plant & 01 Mineral Mixture Plant. OMFED invites application for dynamic & experienced professionals for following contractual position as per details hereunder :-

JOB DETAILS

Name of the Post	Manager (P&I)
No. of Post	03 (Three)
Qualification	B V Sc. & AH/B.Sc(Agri)/PG in relevant field/MBA in Rural Agri Business from recognized University/Institution shall be considered as an added qualification. Preference will be given to higher qualification in relevant field.
Experience	Minimum 7-10 years post qualification experience in Managerial cadre preferably in Milk Procurement & Input activities.
Age	Maximum 45 years as on 31 st October,2022.
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated Remuneration	The remuneration would be Negotiable, depending on experience and Suitability /Merit.
Roles and Responsibilities	<ol style="list-style-type: none">1) Responsible for implementation of the framed policies for management of procurement, technical inputs, chilling centres / BMCs unit etc. and cattle feed plant.2) Responsible for overall planning of procurement, technical inputs, chilling centres/BMCs including organization & supervision of dairy cooperative societies, and logistics arrangements for milk procurement ,technical inputs, bulk milk coolers, chilling centre and cattle feed plant production and marketing in most effective manner.3) Overall responsibility of management of Milk Union activities and Quality Management System. Monitor the quality and quantity of milk supplied by the dairy cooperative societies and payment made to Milk Unions.4) Plan, supervise and monitor the work of subordinate staff.5) Analyse milk procurement trend, forecast expected procurement levels and initiate action to reduce lean/ flush ratio by implementing technical input programmes strategically.6) Monitor the cooperative development activities at farmers' level across the milk-shed / Milk Unions

- 7) Ensure timely disposal of complaints /grievances of dairy Cooperative Societies/Milk Unions.
- 8) Ensure fairness & transparency and propagate good governance practices at DCS/Unions.
- 9) Review the working of DCSs /BMCs on regular basis and suggest measures for achieving the viability of the societies.
- 10) Organise quarterly meetings with Milk Procurement Officer, Veterinary Officer, Artificial Insemination Officer, Cattle feed and Fodder Development Officer and Procurement and Animal Husbandry Assistants to discuss field problems, suggest remedial measures.
- 11) Oversee adherence to byelaws of the Societies
- 12) Advise and provide guidance in planning for supply of technical inputs like animal health care, preventive as well as curative, and AI services, and also supply of cattle feed, fodder seeds, milk testing equipment, chemicals, glassware etc. to the societies.
- 13) Plan for expansion of AI network so as to cover gradually all breedable animal of the milk shed under AI.
- 14) Monitor sale of cattle feed to the dairy cooperative societies/Milk Union.
- 15) Oversee the planning and availability of veterinary assistance to the societies in time/Milk Union.
- 16) Liaise with State Government for effective implementation of animal health care activities in the district through Govt. agencies.
- 17) Introduce modern extension and improved media tools to ensure adoption of advanced milk production enhancement technologies among the producer members.
- 18) Collect competitors details in the milk shed and analyse the same for strategic decision making.
- 19) Arrange to provide necessary training to develop skill/knowledge/attitude of the staff working under him/her.
- 20) Arrange the suitable training programmes for the dairy cooperative societies' personnel.
- 21) Visit the chilling centres/ Zone offices to interact with the chilling centre / Zone In-charge and all field staff on procurement and technical input related issues.

	<p>22) Formulate policies for the department.</p> <p>23) Guide in pricing for milk (procurement as well as local sale of milk and milk product at DCS level), technical inputs like, preventive(vaccination, de-worming)and curative (veterinary emergency treatment, infertility camp, etc.) veterinary health care, AI, cattle feed mineral mixture and fodder seeds.</p> <p>24) Prepare and finalise the budget for the department.</p> <p>25) Discuss and understand plan for organizing new dairy cooperative society and revival of defunct dairy cooperative societies.</p> <p>26) Prepare cost effective semen and LN2 distribution routes.</p> <p>27) Appraise the performance of the staff reporting to him.</p> <p>28)Maintain rapport with other departments.</p> <p>29)Implement the instructions and abide by the service rules.</p> <p>30) Coordination & monitoring of Election of Committee of Management (Primary, Central & Apex Body) as per the guideline & instruction of State Co-operative Election Commissioner.</p> <p>31)Any other duties assigned to him from time to time.</p>
Submission of application	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed“ APPLICATION FOR THE POST OF MANAGER(P&I) ” which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 23.11.2022. The application along with the requisite documents can also be submitted through e-mail amhr.omfed@gmail.com and or by post.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration& recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p>

	<p>Selection Process: Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p>General Conditions:</p> <ul style="list-style-type: none"> i) Candidates are requested to website of OMFED- www.omfed.com for any notification, updates, result etc. relating to recruitment. ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled. iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application. iv) Application submitted after the due date shall liable for rejection and cannot be entertained. v) Canvassing in any form will be viewed adversely and may lead to disqualification. vi) Finally selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED. vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard. viii) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha.
<p>Remarks</p>	<p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Maximum 45 years as on 31st Octobr,2022.</p> <p>Last date for receiving application is 23.11.2022.</p>

ANNEXURE

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

(OMFED).

APPLICATION FORMAT FOR THE POST OF MANAGER(P&I)

- 1) Post applied for :
2) Full Name (in capital) :
3) Father's/Husband's Name :
4) Date of Birth :
(As recorded in HSC or equivalent exam) :

Affix recent
colour
passport Size
photograph

(Attach copy of certificate)

- 5) Age as on 31.10.2022 :
6) Sex :
7) Category :
8) Marital status(Married/Unmarried) :
9) Address with PIN Code

Present Address

Permanent Address

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- 10) Contact details (a) Phone :

- (b) E-Mail :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University /Institute	Duration of course	Year & month passing	Whether regular course (Yes/No)	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

12) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC(Per annum)	Basic Pay/Per month	Duration of experience		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed
					(DD/MM/YYYY)			
					From	To		

Declaration

I.....Son/Daughter/Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full)

Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)
- 4)
- 5)