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**The Odisha State Co-operative Milk Producers' Federation Ltd.**  
**D-2, Saheed Nagar, Bhubaneswar-751007**  
**Phone No.-0674-2546030/2540273/2540417, Fax No.-0674-2540974**

## **Recruitment of Manager (P&I)**

**Ref :246/HRD/REF/19/**

**APPOINTMENT**

**Date:01.01.2020**

Applications are invited for appointment to the under mentioned regular post in the Orissa State Cooperative Milk Producers Federation Ltd. (OMFED) for its various Units in Odisha. The Detail terms and conditions are mentioned hereunder.

Name of the Post	:	• Manager (P&I)
No. of Post	:	• 01 (One)
Age as on 30.12.2019	:	• Age should not exceed 40 years
Place of Posting	:	• Anywhere in the Operational area of Omfed.
Essential Educational Qualification	:	• Degree in Veterinary/ Animal Husbandry/ Dairy Husbandry
Experience	:	• Minimum 05 years experience in Managerial Cadre preferably in Procurement & Input Activities in Dairy Sector  • Preference will be given in higher qualification in relevant field.
Scale of Pay	:	• PB-3, Rs.15,600- 39,100- Grade pay Rs.6600/- plus other allowances as per Federation Rules
Scope of Work	:	• Formulating/Implementing Strategies and being accountable for achieving target set for quality milk procurement, Input delivery, Extension and Training, Productivity Enhancement, Dairy Plant Operations, Milk Marketing ensuring high degree of accountability and ethical conduct in business operations of the Milk Union. • Active engagement with dairy farmers/Farmer organisation. • Act as per OCA Act/Rules & Byelaws • Planning, Monitoring and Evaluation of Performance of Major Functions of the Milk Union. • Quality Management of Milk and Milk Products as per the Legal and Statutory Requirements. • Overall responsibility for management of Milk Union activities and Quality Management System. • Defining the Milk routes and Quality Milk collection at ground Level. • Presiding over the Internal Review Meetings • Overview of General administration and Finance • Goal Setting for Production, Procurement & marketing. • Management of Men, Machine Materials Methods and Resources for optimum utilisation and to ensure their availability for satisfactory quality Management System. • Giving Feedback to the Committee of Management bodies ( Board of Directors) of Milk Union for implementing policies decided by such bodies.

**General Conditions for the above Post :**

- i. Applications who are in employment with Government, Semi Government, Autonomous Bodies, Public Sector undertakings, Government sponsored Institutions and Cooperative Institutions should route their applications through proper channel.
- ii. Experienced professional with sufficient expertise in the respective field need only apply for the above posts.
- iii. Applications in prescribed form, available at our website [www.omfed.com](http://www.omfed.com) should reach the **General Manager (HR), Omfed, D-2, Saheed Nagar, Bhubaneswar-751007 on or before 23.01.2020**. The Federation shall not be responsible for Postal delay or loss in transit.
- iv. Attested copy of the certificates regarding Age, Qualification,, Working Experience,, ID Proof/ Aadhaar Card & recent Passport size Photograph must be attached with application form.
- v. Upper age Limit is relax able by 05 years for SC/ST/Ex-Service / Physically Disabled & 3 years for SEBC candidates.
- vi. Submission of Wrong information/document and suppression of relevant facts will lead to cancellation of appointment.
- vii. The Federation reserves rights to cancel/amend/ the Appointment Notice.

**General Manager(HR)**



## Application for the post of Manager (P&I)

Advertisement Ref: No:246:HRD:REF:18 Dtd.

Paste recent  
Passport size  
Photograph

01. Name of the Applicant (in Block letters)  
(Mr/Miss/Mrs) :

02. Gender (✓) : Male/Female

03. Father's / Husband's Name (Mr.) :

04. Present Address for communication  
with PIN Code/Telephone No. & E-mail :

05. Permanent Address with PIN Code :

06. Date of Birth :  /  /   
(Age as on 31.12.2019) Year  Months  Days

07. Caste (✓) : ( SC / ST / SEBC / GENERAL )  
(Please tick mark at the required space & proof of Caste Certificate shall be attached)

08. **Educational Qualification** :

Examinations passed	Board / Univ./ Institution	Year of passing	Division	% of marks

09. **Additional qualification, if any.**

1	
2	

10. Length of Service Experience : Years  Months  Days

Name of Organization(s)	Post held	Date of Joining	Date of Leaving	Total years of experience

**Declaration:**

I do hereby solemnly affirm that the information furnished above is correct and true to the best of my knowledge and belief.

Date:

Signature of the Applicant

**N.B.:-(i) Self attested copy of certificates in support of age, qualification, working experience & ID proof (Aadhaar Card) are attached herewith.**

**(ii) Last date for submission of application \_\_\_\_\_**