

INTER OFFICE NOTE
OMFED, BHUBAMNESWAR

<p>From:</p> <p style="text-align: right; color: blue;">29.2 09/01/17</p> <p>Dy. Gen. Manager(Finance), OMFED Corporate Office.</p>	<p>To</p> <p>Plant Manager, Bhubaneswar Dairy/ Rourkela Dairy/ Balasore Dairy/ Berhampur Dairy/ Bhawanipatna Dairy/ Dhenkanal Dairy/ Sambalpur Dairy/ Jeypore Dairy / Keonjhar Dairy/ Cattle Feed Plant/ Salapada Dairy, Keonjhar/Angul Dairy/ I/C Manager, OMTDC/ In-Charge, OMPAC, Samantarapur.</p>
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Ref.No.39:ACCTS:2016-17: 159

Date : 09.01.2017

Sub : Submission of Trial Balance, Trading, P/L accounts and Balance Sheet of your unit for the financial year 2016-17 up to December' 2016 i.e. from 01.04.2016 to 31.12.2016.

It is to inform you that as desired by the authority, you are requested to kindly submit the Trial Balance, Trading, P/L accounts and Balance Sheet of your units for the financial year 2016-17 (for the period from 01.04.2016 to 31.12.2016) **on or before 18th January'2017** by e-mail to dgmf.omfed@yahoo.com as well as a hard copy to the above signed. The statements should be audited by the Internal Auditor of your unit before sending the same to us.

This is for your kind information and necessary action at the earliest.