



***TENDER DOCUMENT***

***F O R***

**CATTLE FEED INGREDIENTS & PACKING MATERIAL  
(2016-17)**

**Cost of Tender Document Rs.500/- + VAT 5% =Rs.525.00**

(This tender document contains 17 numbered pages)

Submission of filled in  
Tender Documents  
by 11.00 A.M. on. 21.09.2016

Opening of technical bid 11.30 A.M.  
On **21.09.2016** at OMFED Corporate  
Office, D-2, Sahidnagar, Bhubaneswar

Name of the Tenderer:

Address:\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone No:

Fax No:

E-Mail No.

**THE ODISHA STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION LTD**  
**D-2, SAHID NAGAR, BHUBANESWAR**  
**PHONE: 0674 – 2546030/ 2546121/2540417 FAX NO: 0674 – 2540974**  
**WEBSITE: [WWW.OMFED.COM](http://WWW.OMFED.COM)**

**TENDER NOTICE**

OMFED is an apex level Federation of Dairy Co-operative society of Odisha, engaged in procurement, processing and marketing of milk and milk products of around 6 lakh liters per day, having annual turnover of about Rs.700 crores. OMFED has Dairy plants at Bhubaneswar, Rourkela, Sambalpur, Balasore, Berhampur, Keonjhar, Dhenkanal, Jeypore, Bhawanipatna, Salapada, Angul, Cattle feed plant at Radhadamodarpur, near Khuntuni, Cuttack. & Jagannathpur, Near Phulnakhara, Dist; Khordha.

OMFED invites Sealed Technical & Commercial offer in separate envelope from reputed Manufacturers/ Mill Owners/ Traders/ Suppliers for supply of Cattle Feed Ingredients and Packing Materials i.e. **HDPE Bag, Calcite Powder, Common Salt, De Oiled Mustard Cake, De Oiled Cotton Seed Cake, Guar Korma, & Guar Chunni / Sunflower Meal** during the month of Oct'16.

The tender shall be received up to 11.00 A.M. of dated.21.09.16. Technical bids will be opened at 11.30 A.M. on the same date at Corporate Office.

Interested bidders, may visit our website [www.omfed.com](http://www.omfed.com) time to time for details regarding further addendum, corrigendum etc, if any. It will only appear in the website and not in any other media including news papers.

**MANAGER (MM), OMFED**

## **PART – I : TECHNICAL BID**

(A) Sealed Tenders are invited from Manufacturer/Millers/ Traders / Suppliers having minimum turn over as mentioned in the table below ,for supply of Cattle Feed Ingredients and Packing Material to our Cattle Feed Plant, At/Po: Jagannathpur, Dist: Khordha & CFP, Radhadamodapur, Dist: Cuttack for the month Oct'16.

(B) **Item wise eligibility turnover, EMD and Delivery Plant:-**

Sl. No	Name of the Item	Required Qty (in MT)	E.M.D in Rs.	Turnover in Rs.	Delivery Plant
01.	HDPE Bag	50,000 pcs	5000.00	10,00,000.00	CFP,Jagannathpur
02.	Calcite Powder	30.00	5000.00	5,00,000.00	CFP,Jagannathpur
03.	Common Salt	30.00	5000.00	5,00,000.00	CFP,Jagannathpur
04.	De Oiled Mustard Cake	140.00	5000.00	30,00,000.00	CFP,Jagannathpur
05.	De Oiled Cotton Seed Cake	75.00	5000.00	50,00,000.00	CFP,Jagannathpur
06.	Guar Korma	500.00	5000.00	50,00,000.00	CFP, Radhadamodarpur, Cuttack/ Jagannathpur ,Khurda
07.	Guar Chunni	500.00	5000.00	50,00,000.00	CFP, Radhadamodarpur, Cuttack/ Jagannathpur ,Khurda
08.	Sun flower Meal	500.00	5000.00	50,00,000.00	CFP, Radhadamodarpur, Cuttack/ Jagannathpur ,Khurda

**Signature of the Bidder with Date.**

**(C) GENERAL TERMS & CONDITIONS:-**

**1. Submission of Tender:-**

(i) Tender papers can be downloaded from the website [www.omfed.com](http://www.omfed.com) & filled in Tender document along with required Tender Cost; Earnest Money Deposit as mentioned at page no. 3 of the Tender document, samples and other documents, should be submitted on or before 21<sup>st</sup> Sept'16 by 11.00 A.M. The technical bid of the Tender documents will be opened in the presence of interested bidders or their authorized representative at 11.30 A.M on the same day.

(ii) The EMD of successful bidders will be adjusted against required Security Deposit of 10% of the Purchase Order Value. Successful bidders have to deposit the balance amount of Security deposit within 7 days of receipt of the Purchase Order failing which the Purchase Order is liable to be cancelled. The Security Deposit of the Supplier will be forfeited at any time when the supplier fails to meet the delivery schedule, quality parameters or service quality.

(iii) No request for adjustment of Security from the Payment will be entertained.

(iv) The Security Deposit will be refunded to the Supplier on a written request after satisfactory completion of delivery of the materials.

- 2. (i) PRICE BASIS:** The bidder should quote their rates for the entire quantity of any material as per specifications and rate valid till completion of the delivery period given against respective items. The rates must be on Nett weight (Gunny free), inclusive of all Taxes and unloading charges F.O.R. Delivery at OMFED Cattle Feed Plant, Jagannathpur, Khurda & Radhadamodarpur, Cuttack.

**(ii) However OMFED will make labour arrangement for unloading the material at Cattle feed plant and deduct the prevailing unloading charges at the time of unloading ( at present Rs.65.90 per MT) fixed by OMFED from the bills of the supplier during final bill settlement.**

- 3. QUALITY:** Goods/Materials should be fresh, free from adulterants, insects, fungus, infestation, rancidity and undesirable & objectionable odours. It should also be free from dirt and extraneous matter including iron and metallic pieces.
- 4. SPECIFICATIONS:** The specifications mentioned against each item required, should be strictly followed. Any deviation found from the specifications will be subject to deductions as per rebate/premium rules of the Federation.
- 5. DELIVERY OF MATERIALS:** Delivery of materials to be made as per schedule of the Purchase Order. Any delay in supply will lead to forfeiture of Security Deposit and risk purchase will be made at Suppliers cost along with penalty as per Purchase Order terms & Conditions.

**Signature of the Bidder with Date.**

6. **SAMPLE ANALYSIS:** (i) The samples from each bag of consignment will be taken by our Laboratory personnel in presence of your authorized representative or the driver of the truck on the arrival of goods.
- (ii) The samples will be mixed thoroughly and to be kept in 4 different parts which should be jointly sealed by our Animal Nutrition Officer and the representative of the supplier.
- (iii) First sample will be tested in the Plant Laboratory and 2nd sample must be collected by the Supplier for testing at his own cost.
- (iv) The result of the first sample will be communicated by our Plant to the Supplier and if he agreed to our Laboratory reports then payment will be made on the basis of our report. In case the analysis report of OMFED is not acceptable to the supplier, then he may go for 2<sup>nd</sup> test in any of the independent Laboratory, approved by OMFED and submit the report.
- (v) The Federation may accept the result else go for 3<sup>rd</sup> test in any of the independent Laboratory and the mean of the nearest two results will be considered as final and binding.
7. **PAYMENT:** The normal payment term of the Federation is 100% on quality analysis reports of materials. All the payments will be made through RTGS/NEFT only within 30 days of acceptance. Payments are likely to be held up if quality of the material found to be substandard. In these cases suppliers must arrange for lifting back rejected material at their own cost within 07 days.
8. **Required documents to be submitted along with filled in tender documents:-**
- 8.1 Tender document cost of Rs.525.00 and fresh EMD for each item as mentioned at page no. 3 of this tender document.
- 8.2 Income Tax return for the Financial Year 2014-15 & Sales Tax return for the financial year 2014-15 must be attached to the tender document.
- 8.3 Turn over certificate from Chartered Accountant or latest Audited Financial result must be submitted in support of required turn over as specified in the table.
- 8.4 Technical Bid and Commercial / Price Bid should be submitted separately in separate Envelopes.
- 8.5 On Top of each sealed envelope, Name of the item/ Material, whether Technical Bid or Commercial Bid, should be super scribed.
- 8.6 All the documents should be self attested and sealed.

**Signature of the Bidder with Date.**

( D ) **OTHER TERMS & CONDITIONS OF THE TENDER:-**

- 1) The Tender documents shall be sealed and addressed to the Managing Director, The Odisha State Cooperative Milk Producers Federation Ltd., D-2, Sahid Nagar, Bhubaneswar – 751 007 in block capital clearly indicating the tender reference and date of opening at the top of the envelope. Rate must be quoted in the space provided in the **PART – 2** of the Tender Documents.
- 2) For price comparison, applicable VAT will be taken in to consideration. Preference to price will be given to the parties registered with Sales Tax department Government of Odisha to the extent of VAT value applicable.
- 3) The Bidders must enclose the list of clients to whom they have supplied items during last one year.
- 4) Bidders should state their address, mobile no. & Email Id to which the orders, notices and correspondences relating to the tender and agreement are to be sent. Any change of address/mobile no. /Email Id should be notified to the Managing Director, OMFED.
- 5) The Bidders shall not be allowed to use his own discretion in any respect once the order placed and agreed for execution.
- 6) On finalization of the rate and quantity order shall be issued to the supplier to supply the materials as per specification. The quantity & period of delivery may be increased/decreased as per the discretion of the Managing Director, OMFED. The acceptance copy of the order must be sealed and signed by the bidder as token of his confirmation to supply. If the order is revoked by the supplier in any case the EMD is liable to be forfeited.
- 7) The bidder shall deposit **FRESH EARNEST MONEY** in shape of Demand Draft drawn in favour of **OMFED payable at Bhubaneswar**. Any tender not accompanied by EMD shall be liable for rejection.
- 8) Co-Operatives, Govt. bodies, NSIC and MSME registered firms are exempted from submitting required EMD.
- 9) The EMD of successful bidder shall be converted into Security Deposit. The Security deposit will be refunded after executing the supply successfully as per Purchase Order.
- 10) The EMD of the unsuccessful bidder will be refunded on receipt of written request letter within 30 days through RTGS/NEFT.

**Signature of the Bidder with Date.**

11) Defaulters in earlier supplies to OMFED or Black listed anywhere in the country are not allowed to

**Participate in the Tender.**

12) The Managing Director, OMFED reserves the right to accept/reject any or all the bids without assigning any reason thereof.

13) OMFED reserves the right to increase or decrease the quantity of the tendered items as per the requirement of the Federation. Hence, Purchase Order will be issued in phase manner preferably on monthly basis.

14) OMFED reserves the right to select one or more firms for supply of tendered item(s) for operational flexibility, Consistent and regular supplies etc. **Normally this shall be done at the rates of the qualified lowest bidder for which the lowest bidder shall not be compensated.** OMFED may decide to allot lower quantities to bidders whose supplies as approved suppliers have not been consistently found to be conforming to the quality/service and specifications during the past contracts.

15) OMFED in its own interest may switch over to any other procurement system at any time in the future without assigning any reason thereof.

17) In case of any doubt of dispute relating to the interpretations of this Tender Document, the decision of the Managing Director, OMFED shall be final and binding on both the parties.

18) All the pages of Tender document should be signed.

I/we declare that I/we have gone through the above mentioned terms before filling up our final rates and Submission of the Tender documents. I/we are agreeable to abide by these conditions until the finalization of tender.

Date:

Seal and Signature of the Bidder

Name of the Supplier:

Address:

Contact Details:

## **PART – 2: PRICE BID**

The rate should be quoted in the prescribed box against each item separately.

- |  |                       |     |
|--|-----------------------|-----|
| <b>1. <u>HDPE Bag:</u></b><br>Delivery at : Jagannathpur<br>Quantity Required: 50,000 pcs<br>(Supply period – Oct'16)            | OFFERED PRICE PER Pc: | Rs. |
| <b>2. <u>Calcite Powder</u></b><br>Delivery at : Jagannathpur<br>Quantity Required: 30 MT<br>(Supply period – Oct'16)            | OFFERED PRICE PER MT: | Rs. |
| <b>3. <u>Common Salt</u></b><br>Delivery at : Jagannathpur<br>Quantity Required: 30 MT<br>(Supply period – Oct'16)               | OFFERED PRICE PER MT: | Rs. |
| <b>4. <u>De Oiled Mustard Cake</u></b><br>Delivery at : Jagannathpur<br>Quantity Required: 140 MT<br>(Supply period – Oct'16)    | OFFERED PRICE PER MT  | Rs. |
| <b>5. <u>De Oiled Cottonseed Cake:</u></b><br>Delivery at : Jagannathpur<br>Quantity Required: 75 MT<br>(Supply period – Oct'16) | OFFERED PRICE IN MT   | Rs. |
| <b>6. <u>Guar Korma</u></b><br>Delivery at : Jagannathpur<br>Quantity Required: 500 MT<br>(Supply period – Oct'16)               | OFFERED PRICE IN MT   | Rs. |
| <b>7. <u>Guar Chunni</u></b><br>Delivery at : Jagannathpur<br>Quantity Required: 500 MT<br>(Supply period – Oct'16)              | OFFERED PRICE IN MT   | Rs. |
| <b>8. <u>Sunflower Meal</u></b><br>Delivery at : Jagannathpur<br>Quantity Required: 500 MT<br>(Supply period – Oct'16)           | OFFERED PRICE IN MT   | Rs. |
| <b>9. <u>Guar Korma</u></b><br>Delivery at : Radhadamodarpur<br>Quantity Required: 500 MT<br>(Supply period – Oct'16)            | OFFERED PRICE IN MT   | Rs. |

**Signature of the Bidder with Date.**

**10. Guar Chunni**

Delivery at : Radhadamodarpur

Quantity Required: 500 MT

(Supply period – Oct'16)

OFFERED PRICE IN MT

Rs.

**11. Sunflower Meal**

Delivery at : Radhadamodarpur

Quantity Required: 500 MT

(Supply period – Oct'16)

OFFERED PRICE IN MT

Rs.

N.B. Specification and deduction schedule may be referred at Annexure - A

I/we declare that I/we have gone through the all the terms & conditions of the tender before filling up our final rates and submission of Tender documents. I/we are agreeable to abide by these conditions until the finalization of tender.

Date:

Seal and Signature of the Bidder

Name of the Supplier:

Address:

Contact Details:

**ANNEXURE-A**  
**Specifications and rebate structure for cattle feed raw & packing materials**

**1. Calcite Powder**

**Guarantee:**

Moisture	03.0 % (Max.)
Calcium	36.0 % (Min.)
Sand Silica	1.0 % (Max.)

**Rebate conditions:**

- 1) For increase in moisture content, there will be rebate @ 1 % per unit up to 4%. There after rebate will be @ 2% per unit up to 5%. If moisture content is found above 05%, the material is rejectable.
- 2) For decrease in Calcium rebate @ 1% per unit from 36 to 34% of Calcium. There after rebate will be @ 2% per unit up to 32% of Calcium. There after rebate will be @ 3% per unit up to 30% of Calcium. Goods having less than 30% Calcium are rejectable.
- 3) For increase in silica rebate @ 1% per unit above 1% up to 2% of silica. Than @ 2% per unit up to 3% of silica. Goods having more than 3% silica are rejectable.

**Signature of the Bidder with Date.**

## **2. Common Salt**

### **Guarantee:**

Moisture	02.0 % (Max.)
Purity	98.0 % (Max.)

### **Rebate conditions:**

- 1) For increase in moisture content, there will be rebate @ 1 % per unit up to 4%. If moisture content is found above 04%, the material is rejectable.
- 2) For decrease in purity rebate @ 1% per unit from 98 to 96% of purity. Goods having less than 96% purity are rejectable.

## **3. HDPE Golden Yellow Fabric Bags** **(OMFED PALLATED CATTLE FEED)**

### **Specification:-**

Super strength: 10 X 10 Mesh X 1000 dennier, Capacity – 50 Kg. Size 25” X 41”, Weight: 130gm+/- 3gm, lamination on Golden Yellow body as per our sample to be provided by Cattle Feed Plant.

Printing area: 20” X 16” (as per Omfed design).

The price shall be fixed for the entire delivery period.

**Signature of the Bidder with Date.**

#### **4. Decorticated Cotton Seed Meal (DOCSC)**

##### **Guarantee:**

Moisture	10.0 % (Max.)
Crude protein	37.0 % (Min.)
Crude fibre	14.0 % (Max.)
Silica	2.5 % (Max.)

##### **Rebate conditions:**

- 1) For decrease in crude protein rebate will be @ 1% per unit below 37% up to 35% of crude protein and further deduction @ 2% per unit up to 33% of crude protein. Goods having less than 33% crude protein are rejectable.
- 2) For increase in fibre rebate @ 1% per unit up to 14% up to 16% of fibre. Goods having more than 16% fibre are rejectable.
- 3) Deduction will be made @ 1% per unit if silica found more than 2.5% but up to 3%. There after deduction will be made @ 2% per unit up to 5% silica. Goods are rejectable if silica is found more than 5%.
- 4) Moisture is acceptable up to 12% with single rebate. Goods are rejectable, if moisture is found above 12%.

**Signature of the Bidder with Date.**

### **5.Rapeseed Meal /Mustard Extraction (DOMC)**

#### **Guarantee:**

Moisture	10.0 % (Max.)
Crude protein	37.0 % (Min.)
Crude fibre	12.0 % (Max.)
Silica	2.5 % (Max.)

#### **Rebate conditions:**

- 1) For decrease in crude protein rebate will be @ 2.5% per unit below 37% up to 36% of crude protein and further deduction @ 3% per unit up to 34% of crude protein. Goods having less than 34% crude protein are rejectable.
- 2) For increase in fibre rebate @ 1% per unit up to 15% of fibre. Goods having more than 15% fibre are rejectable.
- 3) For the increase in silica rebate @ 1% per unit up to 3% silica. Further deduction @ 2% per unit for the increase in silica from 3 to 5%. Goods are rejectable if silica is above 5%.
- 4) Moisture is acceptable up to 12% with single rebate. Goods are rejectable, if moisture is found above 12%.

**Signature of the Bidder with Date.**

## **6.Guar Korma**

### **Guarantee:**

Moisture	10.0 % (Max.)
Crude protein	50.0 % (Min.)
Crude fibre	8.0 % (Max.)
Silica	1.0 % (Max.)

### **Rebate conditions:**

- 1) For decrease in crude protein content, there will be rebate @ 1 % per unit up to 49 %. There after rebate will be @ 2% per unit up to 48% and @ 3% per unit up to 47% of crude protein. If crude protein is found below 47%, the material is rejectable.
- 2) For increase in fibre rebate @ 2% per unit from 8 to 9% of fibre and further deduction @ 3% up to 10% fibre. Goods having more than 10% fibre are rejectable.
- 3) For increase in silica rebate @ 1% per unit above 1% up to 2% of silica. Goods having more than 2% silica are rejectable.
- 4) Moisture is acceptable up to 12% with single rebate. Goods are rejectable, if moisture is found above 12%.

**Signature of the Bidder with Date.**

## **7.Guar Chunni :-**

### **Guarantee:**

Moisture	10.0 % (Max.)
Crude protein	30.0 % (Min.)
Crude fibre	18.0 % (Max.)
Silica	2.0 % (Max.)

### **Rebate conditions:**

1. For decrease in crude protein content, there will be deduction @ 1% per unit up to 29%. There after deduction will be @ 2% per unit up to 27% and @ 3% per unit up to 26% of crude protein. If crude protein is found below 26%, the material is rejectable.
2. For increase in fibre deduction @ 2% per unit from 18 to 19% of fibre. There after deduction will be @ 3% per unit up to 20% of crude fibre. Goods having more than 20% fibre are rejectable.
3. For the increase in silica deduction @ 1% per unit above 2% up to 3% of silica. Goods having more than 3% silica are rejectable.
4. Moisture is acceptable up to 12% with single deduction. Goods are rejectable, if moisture is found above 12%.

**Signature of the Bidder with Date.**

## **8.Sunflower Meal :-**

### **Guarantee:**

Moisture	10.0 % (Max.)
Crude protein	28.0 % (Min.)
Crude fibre	24.0 % (Max.)
Silica	2.5 % (Max.)

### **Rebate conditions:**

- 1) For decrease in protein rebate will be @2% per unit below 28% up to 26% of protein and thereafter deduction will be made @ 4% per unit up to 25% of crude protein. Goods are rejectable below 25% crude Protein.
- 2) For increase in fibre above 24% rebate @ 1% per unit up to 26% of fibre and thereafter deduction will be made @ 2% per unit up to 28% of fibre. Goods having more than 28% fibre are rejectable.
- 3) The Goods above 2.5% but below 3.0% silica will be acceptable with a rebate @ 1% per unit. Further rebate @ 2% per unit for silica content between 3 and 5%. The Goods above 5% silica are rejectable.
- 4) Rebate @ 1% per unit for the increase in moisture above 10% but up to 12%. Goods above 12% moisture are rejectable.

**Signature of the Bidder with Date.**

Before submitting the tender, bidders must ensure that all essential documents are attached with the tender document. For the ease of the bidders, an indicative checklist is provided below:-

**Check list**

**Technical:-**

1. Tender cost
2. Required EMD as per table.
3. Duly filled, sealed and signed on every page of tender documents and other supporting documents.
4. Turnover certificate /financial statement certified by a Chartered Account.
5. I.T. returns for F.Y. 2014-15.
6. Sales tax return for the F.Y.2014-15.
7. Client list.
8. Name /address/ Mobile No. /Email Id. for the correspondence.
9. Contact person and his phone no.
10. Registration certificate with MSME/NSIC/KVIC if exemption in EMD is required.

**Financial:-**

1. Duly filled, sealed and signed on every pages of “Part 2” of tender document.
2. Supporting price list of RIL as on tender date for HDPE bag bidders.

**Signature of the Bidder with Date.**