

# **Annexure-D**

## **Terms and Conditions for Appointment of New Agent**

### **(1) Eligibility :**

Application (prescribed format) will be downloaded from website having below mentioned criteria :

- (a) Financially sound.
- (b) He/ She should have own land / own shop / rented or lease hold shop.
- (c) In case of Govt. land site allotment letter provided by the Local bodies or District Administration should be furnished.
- (d) If he/she wants to deal with OMFED milk selling business as Mobile Vending, he/she has to submit an undertaking that he/she will not install cabin and occupy govt. land unauthorizedly.
- (e) Applied site would be commercially viable / thickly populated area.
- (f) Place applied should not affect the sale of existing agents of Omfed.
- (g) He/ She should have Cold Chain facilities like freeze, bottle cooler etc.
- (h) He/ She should not adopt any unfair means for allotment of said booth.
- (i) He/ She should make efforts to sale minimum 30 lits. milk per day.

### **(2) Selection and Allotment :**

- (a) The party who fulfills the eligibility criteria may be selected after due field verification by the Route / Zone In charge. If the applicant does not get any information from office within 30 days of the submission of the application, it may be presumed that the application is rejected due to not fulfillment of selection criteria.
- (b) Allotment Order will be issued to the selected Applicant with a request to execute an Agreement between Applicant and Omfed. Before execution of Agreement, the Applicant has to deposit Rs.1000/- for Interest Free Security Deposit.
- (c) On allotment the agent has to brand the shop/cabin/Kiosk as per Omfed Logo and colour specification.
- (d) A code number is generated in his favour for delivery of milk, branding and recognition.

- (e) The agent has to start his business within 30 days of allotment. Otherwise his/her allotment will be cancelled by Omfed on 15 days notice to the allottee. The security deposit will be forfeited.

**(3) Operation :**

- (a) The agent has to deposit advance money of Milk indented at the designated banks of Omfed / Marketing Office / authorized persons assigned by Omfed.
- (b) Agent or his authorized representative has to physically present at their delivery point at the time of delivery and duly sign the delivery sheet on receiving the milk indented.
- (c) For return of any good milk due to fault of agent, the agent has to pay 10% penalty of the cost of the milk indented.
- (d) Any dispute regarding short supply, late delivery etc. shall not be entertained after 3 days from the date of occurrence.
- (e) Any complain relating to milk quality, same should be registered (in writing) within 12 hours of supply for exchange. But no complain shall be entertained beyond the schedule time period.

**(4) Cancellation and Termination :**

Omfed reserves the right to cancel /terminate, if the allotted agent:

- (a) Does not start his business within 30 days of allotment.
- (b) Sells Milk and Milk Products other than Omfed.
- (c) Sells narcotic materials like Pan, Cigarette, Tobacco, Foreign Liquor etc.
- (d) Does not achieve the target fixed time to time by Omfed.
- (e) Sublets the booth to other.
- (f) Any other practice, which hampers the reputation and business of Omfed.

On Cancellation, only 90% of the Security Deposit will be paid for full and final settlement after availing “**No Dues**” from the concerned Dairy.