



TENDER DOCUMENT

for Purchase of 108 MT Caustic Soda Flakes

Cost of Tender Document for each part - Rs.500/-+12%GST(Rs.60/-)=Rs.560.00

Sale of Tender Documents: **Upto.dt.20.07.2018** in office days within 10AM to 4PM.

Submission of filled in Tender Document By 11.00A.M on **dt.21.07.2018**

Tender Opening on **dt.21.07.2018** at 11.30A.M in the office address mentioned below:-

Details of Tenderer:

Complete Postal Address:

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Telephone No:.....

Fax No.

E-mail :.....

Bhubaneswar Dairy, Chandrasekhapur,
PO: Manchewsar Railway Colony, Bhubaneswar-751017
Mob No- 99384 99484 / 94394 25994
E-mail: bbsrdairyomfed@yahoo.co.in,
OMFED web: www.omfed.com



OMFED BHUBANESWAR DAIRY,
AT – CHANDRASEKHARPUR, PO- MANCHESWAR RLY COLONY,
BHUBANESWAR—7510 17
Mob No- 99384 99484 / 94394 25994
E-mail: bbsrdairyomfed@yahoo.co.in
OMFED web: www.omfed.com

TENDER NOTICE

OMFED invites sealed tender (two bid system) for SUPPLY OF 108 MT CAUSTIC SODA FLAKES- as detailed in the tender document, available in the Omed website www.omfed.com on payment of Rs.560/- per set on payment of cash or in shape of DD drawn in favour of OMFED, payable at Bhubaneswar, **up to dt.20.07.2018** till 4PM. The tender document can also be downloaded from our website www.omfed.com & be submitted alongwith EMD of Rs.50,000/- in shape of DD on or before **dt.21.07.2018**, 11AM & will be opened on the same day at 11.30 A.M in presence of the interested bidders. Any bid without EMD & Tender cost, shall not be accepted. The parties already having EMD with BBSR Dairy for same item /work earlier, will have to indicate the details.

Any modification or alternation relating to tender & finalization shall be available in OMFED website only.

The Federation reserves the right to reject any or all the tenders without assigning any reason thereof.

GENERAL MANAGER

Supply of Caustic Soda Flakes- 108 MT

Technical parameters of the bid

Eligibility Criteria:-

- i) The party intending to participate in the Tender for supply of Caustic Soda Flake should be the manufacturer or have valid Trade license/registration for purchase, storage & supply of the item to different organizations. (Registration copy to be submitted).
- ii) The party should have experience in lifting Caustic Soda Flake trips from manufacturers Factory & supplying to different Organisations. (Copies Order & successful order completion certificate from different organizations are to be submitted. Parties, who have successfully worked with Omfed, will have to submit Order copies only).
- iii) The party should have tie up with different reputed & reliable Transport organizations to lift the item & deliver at the destination without abnormal delay. The party must have ability to arrange alternative vehicle for safe delivery of the item to us, in time, in case the original vehicle meets an accident or break-down on the way.
- iv) The party will have to complete the supply of full order quantity within the allotted time period as per the tender quoted rate without any change on any ground.
- v) The party should have GST registration for raising GST printed bill in duplicate for payment. They must have Bank account in the same name to receive the payment by cheque within 15 days of delivery & they will have to indicate the Bank details for payment of their bills by NEFT.

Technical parameters

Supply of Caustic Soda Flakes-64.0MT packed in 50kg HDPC bags, Rayon Grade of KANORIA/ ADITYABIRLA(ISO 9001,ISO 14001, OHSAS-18001) /TPL /ROYAL SEEMA (TGV 999) or equivalent Indigenous brand.

Technical Parameters

A. Contents as per IS 252:19991 specifications on dry basis

- | | |
|---|-----------|
| i) Purity (as sodium hydroxide) % | :Min 99.5 |
| ii) Carbonate (as sodium Carbonate) % | :Max 0.40 |
| iii) Chloride (as sodium Chloride) % | :Max 0.10 |
| iv) Sulphate (as sodium Sulphate) % | :Max 0.10 |
| v) Silicate (as S ₁ O ₂) % | :Max 0.02 |
| vi) Iron as Fe (PPM) | :Max 20.0 |
| vii) Copper (as Cu) PPM | :Max 2.0 |
| viii) Manganese(as Mn) PPM | :Max 1.0 |
| ix) Matter Insoluble in water % | :Max 0.05 |

(The name of the Manufacturer, Inspection No, Made in India, Batch Dt & Expiry Dt must be mentioned on each bags & Test Analysis Report of the manufacturer indicating the above aspects must be submitted with each lot of supply, which will also be tested at our end for acceptance.) The “Brand name of the item”, may be furnished. The selected party will have to always supply our approved brand of

products and for any change at any time ,the details are to be intimated with reasons, for our approval. Copies of the **Certificate of Analysis**, indicating the Result of Analysis & **Material Safety Data** , Transport Emergency (TREM) Card, of the manufacturer, applicable for Road Transport , for the proposed supply may be attached.

B. The total order quantity has to be supplied in 2 phases of 50 MT in July'18 & 58 MT in Aug'18. Omfed may increase the order quantity within 1 month of completing supply of the ordered quantity, which may be supplied with same rate, terms & conditions on mutual consent.

C. Tender cost , EMD & Security:-The offer without Tender cost of Rs.560/- & EMD of Rs.50,000/- shall not be accepted. The DDs or Receipts are to be submitted with Technical Bid. The parties already having EMD with BBSR Dairy for same item earlier, will have to indicate the details with copies. For any false information, the bid shall be rejected.

D. The EMD of unsuccessful bidders shall be returned within one month of finalisation of supplier. The EMD of the selected party shall be converted to Security Deposit. In case the selected party fails to supply the order quantity, in order rate ,as per the given time schedule, the security deposit of the concerned defaulting supplier will be forfeited, including other penal action like imposition of penalty or even Blacklisting the party. The Security Deposit of successful party will be returned within one month of the successful execution of the order against their application.

E. Bill & Payment – The party will have to submit the printed Bills in Triplicate, (printed with GST). Payment will be made within 15days of acceptance of each Trip of supply , by DD/RTGS.

F. The Period of Delivery is important for us. The bidders will have to clearly mention the delivery period, from the date of placement of our purchase order.

G. The bid of any bidder, **black listed earlier** by any Omfed Dairy, shall not be considered. The bidder will have to submit an undertaking that their Organisation has not been blacked-listed by any of the Omfed Unit or affiliated Milk Union earlier.

H. The presence of bidder or representative during tender opening is preferable for the discussion on delivery schedule & other aspects.

I. Offer Validity:- The offer should have validity for **one month from date of opening of bid** for consideration and **the order rates will be valid till supply of full order quantity in 2 phases**. The request for hike in price within the offer validity period will not be entertained except the circumstance related to the Government polices. (The proof of price revision must be produced for our consideration).

J. The Bidders will have to purchase & submit separate tender papers for each group of items. The Technical & Commercial bids with required documents are to be put in side 3 separate envelops with clearly writing on the top that –

1. “**Technical Bids** for Supply of 108 MT Caustic Soda Flakes” ,
2. “**Commercial Bid** for Supply of 108 MT Caustic Soda Flakes ” and
3. Both the envelopes should be put inside one envelop indicating
“**Offer for Supply of 108 MT Caustic Soda Flakes, due on dt.12.07.2018** ”

L. Declaration by the supplier to have accepted all the terms & conditions of the tender must be submitted by the party in their letter pad, duly signed & sealed, in the following format:-

Declaration:

I/we have gone through the Technical bid and Commercial bid before filling up our rate and submission of the Tender paper. I/we confirm my/our acceptance to all the Tender conditions.

- i) Name
- ii) Name of the establishment
- iii) GST No.
- iv) Address
- v) Telephone no.
- vi) Email id

All the information furnished by me/us are true to the best of my/our knowledge & belief.

Date:

Signature

Seal

CONDITIONS FOR TECHNICAL BID :

The bidders are required to submit the following details/documents:-

01. List of the institutional customers and xerox copy of some purchase order may be attached. Copies of our earlier order, if any, may be attached.

02. The price/ commercial bids of only those parties will be taken into consideration, whose Technical bids would be found eligible after opening.

03. Sample/ Quality:- Bidders will have to submit 2 sample packets of 1 Kg each for their proposed supply by 10 AM on dt. 12.07.18 for Quality Testing. On selection, supply of items must be exactly as per their sample & any deviation will not be accepted. Fresh & Good Quality materials must be supplied in each lot. Sample submitted during opening of the technical bids, if any, will not be returned. The defective/ Stone formed/ Old items , found in any lot of supply , shall be separated & not

considered for payment. Acceptance or rejection of any sample are - as per the testing at our end and under the complete discretion of the Federation. No appeal in this connection shall be entertained/ replied.

04. Self attested Photocopies of ST Return & IT Return of 2016-2017 , copy of GST Regn must be furnished.

05. The establishment must be registered under GST Act. Self attested Photocopies of of the Regn Certificate, with latest Renewal, must be furnished.

06. The **delivery points are :-**

i) OMFED Training Center, At: Jagannathpur. This place is situated at a distance of 13kms from Cuttack, in Phulnakhara- Niali Road-76 MT.

ii) OMFED Sambalpur Dairy, Goshala Chhak, Sambalpur- 16 MT

iii) OMFED Balasore Dairy, Remuna Golei, Balasore- 16 MT.

- The intending parties may get any further clarification about the location, required if any, during opening of Tech Bids.

07. Risk Purchases: In case of failure to supply the items in time by the selected party, the Federation reserves the right to purchase the relevant item from open market at the cost and risk of the approved supplier. In such case, the differential cost shall be recovered from the defaulting supplier, from any of their bill, which may be due or become due in future.

08. Penalty: Any supplier defaulting in supply will be subject to penalty @ 0.5% per week of the order value, to be deducted from pending bills, subject to maximum 10% of the ordered value, for the particular item. However, this clause shall not limit the right of the Federation to make purchases, as per clause (07) above.

09. Payment Terms: 100% payment will be released within 15 days of receipt & acceptance of the item in each lot (by sample testing from each lot of supply), by DD or RTGS(Bank Details to be furnished).

10. The Bidders will have to submit the complete set of Tender document, duly signed & sealed in each page, as their acceptance to all the conditions of the Tender.

11. The Price/ Commercial bids of only those parties will be considered, who will qualify during verification of their Technical bids. The Time for opening of the commercial bids will be intimated to the participating parties during opening of the Technical bids.

12. The Managing Director, OMFED reserve the right to accept or reject either part/whole or any/all tenders without assigning any reason .The Federation may cancel or reduce the quantity of order or distribute/split the quantity to the other suppliers, for which, the unsuccessful supplier will not be given any compensation. For any interpretation regarding this tender, the decision of the Managing Director, OMFED is final and binding.

**Supply of Caustic Soda Flakes-108 MT
parameters for the Price/ Commercial Bid.**

- A.** Complete set of tender document is to be submitted , duly sealed & signed in each page. The Commercial bid must be submitted in letter pad of the Individual/ Organisation with seal & Signature.
- B.** The rate may be quoted , inclusive of all charges towards - GST , Transportation, Insurance etc on- “F.O.R destination Basis”. However, the basic rate, the percentage of different charges included in the rate ,may also be indicated for our information.

The all inclusive Unit rate / Rate per Kg rate should be quoted. However, you will be intimated to supply materials in 2 phases (50 MT in July'18 & 58 MT in Aug'18).

- C.** The Unit rate should be written both in Figures & Words. In case of any confusion, the rates written in words will be treated as final & binding.
- D.** Omfed reserves the right to negotiate the rate with any bidder looking into Experience, Quality proposed, genuineness of the rates & delivery period.

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