



**OMFED, JEYPORE DAIRY,**

**AT-UMURI, JEYPORE, PO- JEYPORE RLY.STATION DIST- KORAPUT-764 002**

**PHONE NO: 06854-233446.**

**TENDER NOTICE FOR ENGAGEMENT OF VEHICLES  
FOR  
TRANSPORTATION OF MILK & MILK PRODUCTS**

Cost of Tender Documents-Rs.**560.00**  
(Including GST)

**Submission of filled in Tender Documents**

**10.30 Hrs to 14.00 Hrs. on Dt.21.08.2018**

**Opening at 15.00 Hrs. on dt.21.08.2018**

**At Salaspda Dairy, Jeypore**

Name of Tenderer : \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Tel. No \_\_\_\_\_

E-Mail Id: \_\_\_\_\_



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### **TENDER NOTICE FOR ENGAGEMENT OF TRANSPORTER**

OMFED Jeypore Dairy invites sealed tender from transporters for transportation and distribution of **1500** liter of milk & milk product and other allied products of OMFED in Insulated vehicle for **Jeypore market (Morning & Evening routes)** of Jeypore Dairy operational area on hire basis for a contract period of **1(One)** year.

Tender documents can be purchased from Finance Division, Jeypore Dairy, Po- jeypore Rly. Station Dist- koraput-764 002 on any working days between 10.30 Hrs -13.30 Hrs from **01.08.2018 to 21.08.2018** on payment of Rs. 560/- including GST 12% (Rupees Five hundred Sixty only) either in cash or in shape of Demand Draft i/f/o OMFED payable at Jeypore. The tender document can also be downloaded from our website [www.omfed.com](http://www.omfed.com) and submitted on due date along with tender paper cost of Rs. **560.00** in shape Demand draft. The bidders those who are not having insulated vehicle has to insulate the vehicle within one month from the date of work order.

Filled in sealed tender document along with EMD amounting to Rs-10,000/- should reach on dt. **21.08.2018** by **14:00** Hrs. at Marketing Section and will be opened on the same day at **15:00** Hrs. at Marketing Division, **Jeypore Dairy** in presence of the interested bidders. Tenders without EMD or incomplete in any manner shall not be accepted. For each route one tender document & EMD of Rs-10,000/- is to be deposited. EMD of the bidder will be forfeited if the bidder withdraws from the tender process or does not execute the work order. EMD to the unsuccessful bidders will be refunded on written application after completion of the tender process. Plant Manager, Jeypore Dairy reserves the right to accept or reject any or all tenders without assigning any reason thereof.

**Plant Manager, Jeypore Dairy**

## **ELIGIBILITY OF BIDDER**

1. The Bidder should have own vehicle/leased vehicle
2. If own vehicle, the bidder should produce the vehicle registration document (R.C. Book), in case of lease vehicle the bidder produce lease agreement.
3. Submission of vehicle Fitness certificate.
4. Insurance of the vehicle.
5. Ensure engagement of Insulated vehicle if not insulated the selected bidder should give undertaking to make the vehicle insulation within a month from the date of work order.
6. Preference will be given those have similar type of experience in milk transportation or FMCG products duty.
7. The bidder should have own PAN No.
8. The bidder may submit the record in respect of having number of vehicles and drivers at his disposal so as to ensure for plying the vehicle, in case of breakdown of original vehicle.

### **N.B:**

**Please submit photo copy of the above require document duly signed by the bidder.**

**DETAILS OF TENDER NOTICE FOR TRANSPORTATION OF MILK, MILK PRODUCTS & ALLIED PRODUCTS OF OMFED**

A. Sealed Tenders are invited from the eligible bidder for transportation & distribution of OMFED MILK & MILK products and allied products in the following routes of Jeypore Dairy operational area for a period of **one year**.

- (i) The rate quoted should be **Per Trip** (inclusive of toll gate/ parking fee if any)  
(ii) The vehicle has to distribute Milk & Milk products and other allied products in different distribution points which may increase for time to time.

| Sl No | Name of the route                        | Carrying capacity of the insulated vehicle to be engaged | Proposed running per trip.            | Engagement time                     |
|-------|--|--|---------------------------------------|-------------------------------------|
| 01    | Jeypore Market(Morning & Evening) supply | 1500 ltr.  | For Morning(30KM) & For Evening(30KM) | Morning-04.00 AM & Evening-03.30 PM |

- The vehicle has to carry milk with equivalent no. of crates (One crate carry 10ltr. Of milk and weight of one crate is 1 Kg.
- B. The tender documents can be obtained from Finance Division Jeypore Dairy, Jeypore on payment of Rs-560/- (Rupees Five Hundred Sixty only) (Non-refundable) in cash or DD drawn in favour of OMFED payable at Jeypore, The tender paper will be sold on working days from **01.8.2018 to 21.8.2018** from 10:30 Hrs. to 13:30 Hrs.
- C. The loading and unloading at Dairy Dock and distribution point is at transporter risk and cost. No transshipment will be allowed.
- D. The rate quoted should be per per trip for insulated vehicles, The transporters has to submit photocopy of the documents of Fitness, insurance, R.C.Book of the vehicle and proof of insulation of the vehicle.
- E. Earnest Money Deposit (E.M.D.): Rs-10,000/- to be deposited for each route in shape of Demand Daft in favour of OMFED payable at Jeypore, No tender document shall be accepted without E.M.D. for each route E.M.D. of Rs-10,000/- & one tender documents is to be submitted.
- F. The transporter shall have to comply the statutory requirement in respect of men and machine (vehicles) deployed by him for performance of the contract as provided under various Acts and rule.
- G. The selected successful bidders have to deposit security amount of Rs-10,000/- in shape of DD/NSC/KVP duly pledged in favour of OMFED. Same shall be refunded to the transporter on written request after satisfactory completion of contract.
- H. The last date for sale of Tender paper is up to 13.30 Hrs. dt-**21.8.2018** and date for receipt of tender paper is up to 14.00 Hrs. **dt.21.8.2018** The tender will be opened on same day at 15.00 Hrs. at OMFED, Jeypore Dairy.
- I. The sealed Tender must be subscribed on top of the envelope “TENDER FOR TRANSPORTATION OF MILK/MILK PRODUCT” and will be received at OMFED , **Jeypore Dairy**.

- J. Acceptance of Tender: Tenders filled in all respect must be sent to OMFED, **Jeypore Dairy** in person/by post to reach within 14.00 Hrs.dtd.21.8.2018 Incomplete tenders and tender received after specified time will not be accepted.
- K. The Federation reserves the right to engage the vehicle in other route, addition or alteration in distance at any time for which freight will be increased/decreased.
- L. The bidder or the authorized representative to be present in the meeting & shall carry the letter head with them for spot communication if required during the discussion in the Tender meeting.
- M. The transporter vehicle staff has to collect cash from the enroute and to deposit the same with our concern Marketing Incharge/Route Incharge
- N. For change in retail diesel price effective at JEYPORE, the consumption of diesel for different carrying capacity vehicle will be considered as below.

| Carrying capacity of vehicle(insulated) | Fuel consumption |
|---|------------------|
| 1500 Ltr.                               | 10 K.M.          |

The basis of calculation for change in transportation rate due to revision in diesel price is given below as example .

|  |   |
|--|---|
| Type of vehicle →1500 ltr. Capacity<br>Fuel consumption → 10 KM per liter<br>Route distance (as perTender) → 30 KM<br>Diesel price hiked → Rs. 2-/ per liter | Revised transportation cost per Per Trip Will be (30 KM /10 KM x Rs.2/-) + Existing Transportation rate |
|--|---|

The same procedure will also be adopted for any decrease in diesel price.

Effective Date- Diesel price is now revised on daily basis the average fuel price during the claimed bill period will be taken in to consideration for revision of transportation rate.

O. The rate quoted per trip shall be quoted as per the specified format enclosed.

P. The bidder has to submit full set of Tender Documents duly signed in each paper of Tender Document.

OMFED reserves the right to accept or reject any or all tender wholly/partly without assigning any reason thereof

**Plant Manager, Jeypore Dairy**

**TENDER APPLICATION**

To

The Plant Manager  
Jeypore Dairy  
At/Po-Jeypore  
**DIST- KORAPUT-764 002**

Sub: - Tender for transportation rate contract for milk & milk product

**Dear Sir,**

In reference to your tender Ref. No. \_\_\_\_\_ dt. \_\_\_\_\_ the following rate is quoted by me / us for carrying maximum \_\_\_\_\_ kg of product / Lit of milk. (with equivalent no of crate. Weight of one crate is 1Kg)

(As per Diesel Rate Rs. \_\_\_\_\_ / 1

Ltr.)

| Name of the route                                 | Carrying capacity of insulated vehicle | Rate per Per trip. for insulated vehicle |            |
|---|--|--|------------|
|   |  | (in figure)                              | (in words) |
| Plant to Jeypore Market(Morning & Evening) supply | 1500 ltr.                              |  |            |

01. Cost of tender paper Rs.560/00 deposited vide M.R. No./ D.D. No. \_\_\_\_\_ dtd \_\_\_\_\_.
02. EMD of Rs. \_\_\_\_\_ Deposited vide D.D. No. \_\_\_\_\_ dtd \_\_\_\_\_ of \_\_\_\_\_ Bank.
03. With variation in diesel price I will accept the rate fixed by the federation.

I / we hereby declare that, I / we have gone through in details terms & conditions stated in tender Documents before filling up our rates & submission of the tender paper. I /we are agreeable to the terms & conditions stipulated by the Federation.

**Full Signature of Bidder**

- Encl: 1. Original tender paper cost Money Receipt/ Bank draft for Rs.560/-  
2. Original Bank Draft for EMD.  
3. Proof of insulation of the vehicle.  
4. Fitness certificate of the vehicle.  
5. Insurance of the vehicle.  
6. R.C. Book of the Vehicle.

Name \_\_\_\_\_

Address: \_\_\_\_\_

Tel No. \_\_\_\_\_

(On selection, the contractor to be executed the following agreement on Non-judicial stamp paper worth Rs. 100/-)

**DRAFT AGREEMENT**

THIS AGREEMENT is made on this day of ..... at Jeypore between  
(1) “ **The Odisha state Co-operative milk producer ‘Federation Ltd’** , an apex Co –operative Body registered under the Co-operative societies Act 1963 (Under Act No.2) Vide Regd. No.06 dated **28.01.1980** and having its registered office at Jeypore, in the state of Orissa (hereinafter referred to as the **Federation**) , (which expression shall unless it be repugnant to the subject of context thereof, include its successors and assigned),

AND

(2).....(here in after referred as the Transporter) having permanent address at ....., (which expression shall, unless it be repugnant to the subject or context thereof, include its successors and assigns).

**AND WHEREAS**, The Federation is interested to hire transport vehicles of different carrying capacity for distribution of milk and other allied products from its Jeypore Dairy / operational areas to its agents, wholesalers and other agencies.

**AND WHEREAS**, The transporter is agreed to provide and operate his insulated vehicle having carrying capacity of ..... Ltrs of milk with equivalent no of crates (one crate carries 10 ltr. Of milk & weight of one crate is approximately 1 Kg.) for transportation and distribution of milk and other products produced and marked by the federation in Route No ..... in consideration of to and fro freight Rs...../- (Rupees ..... Only) per trip/PER TRIP under the terms and condition mentioned hereinafter.

**NOW THEREFORE THIS AGREEMENT WITNESSES AS FOLLOWS:**

1. The Transporter shall operate the vehicle as per requirement of the Federation at any time as per quoted price in the tender which is linked with current diesel price at Jeypore i.e. Rs...../- (Rupees.....only) per liter which will increase or decrease prorate on every change of retail diesel price at Jeypore such increase or decrease in freight charge will be admissible subject to claim of the transporter along with supporting document i.e proof of change in diesel price and bills therefore. For change in retail diesel price at Jeypore the consumption of diesel for different carrying capacity of the vehicle will be considered as below.

| Carrying capacity if vehicle | Fuel consumption per ltr. |
|------------------------------|---------------------------|
| 1500 Ltr.                    | 10 K.M.                   |

- One KM more will be considered for non insulated vehicle for above categories.

2. This agreement is valid for a period of **01** year commencing from \_\_\_\_\_ to \_\_\_\_\_ Subject to the transporter maintaining insulation and abiding by the terms of the subject. The agreement period shall be extended or reduced as per the discretion of the Federation.

3. The Federation shall at any point of time make necessary / rescheduling of the route allotted in favour of the transporter as mentioned herein keeping in view its business requirement and convenience. On such change / rescheduling of the route, the agreed freight shall change accordingly basing on prevailing rate offered by the Federation as mentioned herein.

4. The Transporter shall have to comply the statutory requirements in respect of men and machine (vehicles) deployed by him for performance of the contract as provided under various Acts and Rules.

5. The transporter shall intimate any change of staff and the vehicle whenever so necessitated either in instruction form the Federation side or due to business requirement under various Acts and Rules are complied while making such changes.

6. The Transporter will be fully responsible for the loss sustained or damage caused to men and materials of the Federation or third party by the vehicle or personal deployed by the transporter and indemnify for such type of losses / damages. The transporter shall also arrange for immediate replacement of the vehicle in the event of accident of the vehicle deployed by him after intimating both orally and in writing to Head of marketing Division and ensure that the service is not affected due to such accident.

7. The transporter shall lodge claim within seven days of the billing period, which will be settled by the Federation subject to deduction of any tax at source, required to be deducted by the Federation under Income tax Act, 1961 or any other act and Rules time being in force.

8. The transporter shall engage the vehicle in good running and road worthy condition. The vehicle staff deployed by the transporter should possess adequate knowledge on prevailing Rules and Regulations applicable for operation of transport vehicles. The transporter shall ensure that the vehicle staffs are well mannered and courteous in their approach. There shall be no employer and employee relationship between the federation and Transporter and / or its staff. The transporter shall provide the identity of the staff to be engaged beforehand to the Federation.

9. The transporter shall ensure that its staff are not of criminal background, and do not have any pending criminal proceeding against them. In the event of any deviation, the Federation shall have the right to debar the staff from its activities and on intimation; the transporter shall have to discharge them off from their work immediately. The agreement shall stand terminated in the event of any unpleasant situation created by the Transporter/s and or his staff/s inside and/or outside the dairy premises, and the security/ EMD be forfeited besides imposition of further penalty.

10. The Federation shall debar the transporter and its staff from entering into the operational area/ premises of the Federation if it is so suspected or found involved in the activities like theft, fraud, dishonesty and unholy nexus with the security personnel or corrupt officials of the Federation and misbehaving with the officials of the Federation.

11. The Federation shall recover the cost of losses and damages caused/ sustained arising out of such type of above mentioned activities besides penalty from the pending claims of the transporter. The penalty shall be 10 times of losses or damages in the event of theft/ loss up to 10 pkts. (1/2 ltr. Each) and the penalty amount be as will be decided by Chairman cum Managing Director, OMFED if the theft/ loss so exceeds more than 10 packets.

12. The Transporter shall carry the milk and other allied products up to the body height of the vehicle, truck sheet, letter, documents, cash etc. of the federation from the delivery point and deliver the same to the address / consignee, wholesalers, retailers, marketing parlours or any other place, as per the instruction of the marketing In-Charge / Plant Manager or any authorized official of the Federation in the specified route with due



acknowledgement. The transporter on return journey will collect the truck sheet duly filled and any other times from the marketing and handover to the concerned Officer/ Shift In charge. The transporter shall also have to collect cash / cheque from the agents and deposit same with the concerned authority / bank as per instruction whenever so required from time to time. In the event of default on the part of the transporter to deposit the cash / cheque in time, the same shall be recovered along with penalty thereof from his pending claims.

13. The transporter/s vehicle shall take the delivery of Milk / other products as per Delivery Challan/ Invoice from the delivery point (i.e. dairy dock) after proper counting. Neither the transporter nor his staff shall have entry beyond delivery point.

14. The transporter's vehicle shall report at dairy dock as per the loading and unloading schedule of the vehicle and immediately leave the dairy premises after loading and unloading of the vehicle at dairy dock as per the case may be under no circumstances the vehicle will be allowed to be parked inside the plant premises before or after the loading/ unloading accepting time required for the purpose.

15. The Federation shall have absolute right to check the vehicle at any time during the process of transportation/ loading either through its vehicle at any time during the process of transportation/ loading either through its designed officials/ securities and impose penalty in the event of detection of milk/ other products in excess of quantity mentioned in the delivery Challan/ Invoice during such checking/ searching, which may lead to imposition of penalty / termination/ cancellation of the agreement as will be decided by the Federation.

16. The transporter shall return the duly filled in & acknowledged Truck Sheets along with all returnable Containers (like crates, cans etc.) in good condition to the designated official of the dairy. Any loss or damage caused containers, any pilferage; theft etc during the process of transportation shall be recovered from the claim of the Transporter. The cost to be recovered in the event of any loss of containers and products are as under:-

|       |                            |   |                                    |
|-------|----------------------------|---|------------------------------------|
| (i)   | For Crate                  | : | Actual Landing cost of Crate.      |
| (ii)  | For lost/ damaged products | : | Retailers price of the products    |
| (iii) | For non-delivery of Milk   | : | 10% penalty of the Retailers Price |

17. The transporter's vehicles shall report to the designated officials of the dairy in time as specified by the marketing In-charge of the dairy. In case of delay for the reasons whatsoever, the Federation shall have right to engage any other vehicle as per its convenience due to such delay from the claim of the transporter.

18. The Federation shall recover the loss sustained if any loss by way of penalty imposed by the indenting persons / institutions including the Military establishments from the transporter in view of delay the cost will be allowed in delivery of non-delivery of materials.

19. The transporters shall not use his vehicles for any other activities like transportation of materials other than that of the Federation or passengers while activates like transportation of materials other than that of the Federation or passengers while carrying goods of OMFED or returning en-route. If the transporter is found engaged in such type of activates then the Federation shall have the right to impose penalty up to Rs-1000/- per instance which may also lead to cancellation of agreement.

20. The transporter shall not have any right to assign/ transfer the right to operate vehicle under this agreement. In case of breakdown of the engaged vehicles, the transporter shall have to take prior permission to engage any other vehicle as a replacement for a temporary period only. In such case, the transporter shall be liable for all the acts and payments of the replaced vehicle. In no case transshipment will be allowed.

21. The transporter or its staffs will not involve directly or indirectly on strike individually or jointly to affect the business of OMFED in a any manner. If such situation arises, the Transporter the Transporter or his staff will be liable for the loss with penal action as per law including termination of contract.

22. In the event of either party failing to act in accordance with the provisions of the agreement, the aggrieved party shall at the first instance try to settle the dispute mutually and amicably without affecting to the spirit of the agreement, failing such attempt, the same shall be referred to the Managing Director, OMFED by either party, and the decision of M.D., OMFED shall be final.

23. Either party shall have the right to part from this agreement by giving at least 1(one) month prior notice in writing on other.

24. The transporter shall deposit DD/pay Order / NSC/KVP Fixed Deposit duly pledged in favour of “ OMFED, Jeypore” towards Security Deposit of Rs-10,000/- (Rupees ten thousand only) which will be refundable within 45 days after the termination of the agreement and on claim by the Transporter.

25. If the transporter violates any of the terms and conditions this agreement will be terminated immediately and the security will be forfeited pending finalization of bills. In case of any, dispute pertaining to this agreement the jurisdiction **of Civil Court at Jeypore will apply.**

**IN WITNESS WHEREOF THE PARTIES HERETO HAVE HERE UNTO SET THEIR HANDS ON THE DATE, MONTH AND YEAR FIRST ABOVE WRITTEN:**

By and for the Transporter  
Signature of the Transporter

for and behalf of

Full Name:\_\_\_\_\_

Address:\_\_\_\_\_

Telephone No:\_\_\_\_\_

***The Orissa State Co-Operative  
Milk Producers Federation LTD.***

*In the Presence of:*

*In the Presence of:*

1. \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

2. \_\_\_\_\_