



TENDER DOCUMENT

F O R

Rice Polish (2018)

Cost of Tender Document Rs.560.00

(This tender document contains 10 numbered pages)

Submission of filled in
Tender Documents
by 11.00 A.M. on. 12.06.2018

Opening of Technical bid & Price Bid
at 11.30 AM . on Dt. 12.06.18 at
OMFED Corporate Office, D-2,
Sahidnagar, Bhubaneswar

Name of the Tenderer:

Address:

Telephone No:

E-Mail ID.

THE ODISHA STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION LTD
D-2, SAHID NAGAR, BHUBANESWAR, PIN - 751007
PHONE : 0674 – 2546030/ 2546121/2540417 FAX NO: 0674 – 2540974
WEBSITE: www.omfed.com, Email Id. omfed@yahoo.com



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TENDER NOTICE

OMFED invites Sealed Technical & Commercial offer in separate envelope from reputed Manufacturers/ Mill Owners/ Traders/ Suppliers for supply of **Rice Polish** from **June to August**.

The tender shall be received up 12.06.18. Technical bids & Financial Bids will be opened at 11.30 AM respectively on the same date at Corporate Office.

Interested bidders, may visit our website **www.omfed.com** time to time for details regarding further addendum, corrigendum etc, if any. It will only appear in the website and not in any other media including news papers.

The Federation reserves the right to reject any or all the tenders without assigning any reason thereof.

PART – I: TECHNICAL BID

(A) Sealed Tenders are invited from Manufacturer/ Milers/ Traders / Suppliers having minimum turn over as mentioned at the table below, for supply of **Rice Polish** to our Cattle Feed Plant, Radhadamodapur, Dist: Cuttack and Cattle Feed Plant, Jagannathpur during the month June to August'18.

(B) **Eligibility/Turnover and EMD :-**

Sl.No	Name of the Item	E.M.D in Rs.	Turnover in Rs.
01.	Rice Polish.	1,50,000.00	1,50,00,000.00

Signature of the Bidder with Date.

(C) GENERAL TERMS & CONDITIONS:-

1. Submission of Tender:-

(i) Tender papers can be downloaded from the website www.omfed.com & filled in Tender document along with required Tender Cost, Earnest Money Deposit as mentioned at (b) of the Part-1: Technical Bid of the Tender document and other related documents should be submitted on or before 12th June'18 by 11.00 A.M. The technical bid and financial Bid of the Tender document will be opened in the presence of interested bidders or their authorized representative at 11.30 AM.

(ii)The EMD of successful bidders will be converted in to Security Deposit. The Security Deposit of the Supplier will be forfeited at any time when the supplier fails to meet the delivery schedule , quality parameters or service quality.

(iii) No request for adjustment of Security from the Payment will be entertained.

(iv)The Security Deposit will be refunded to the Supplier on a written request after satisfactory completion of delivery of the materials.

2. (i) PRICE BASIS: The bidder **should quote their rates for the entire quantity of any material as per specifications and rate valid till completion of the delivery period given against respective items.** The rates must be on Nett weight (Gunny free), inclusive of all Taxes and unloading charges F.O.R. Delivery at OMFED Cattle Feed Plant, Jagannathpur, Khurda & Radhadamodarpur, Cuttack.

(ii) However OMFED will make labour arrangement for unloading the material at Cattle feed plant and deduct the prevailing unloading charges at the time of unloading @ Rs.65.90 per MT for Cattle Feed Plant , Radhadamodarpur and Rs:93.07 per MT for cattle Feed Plant, Jagannathpur as fixed by OMFED at present from the bills of the supplier during final bill settlement in case of CFP, Radhadamodarpur and if paid by the Party himself at CFP, Jagannathpur,then no deduction will be made for the same from the bill.

3. QUALITY: Goods/Materials should be fresh, free from adulterants, insects, fungus, infestation, rancidity and undesirable & objectionable odours. It should also be free from dirt and extraneous matter including iron and metallic pieces.

4. SPECIFICATIONS: The specifications mentioned against each item required, should be strictly followed. Any deviation found from the specifications will be subject to deductions as per rebate/premium rules of the Federation.

5. DELIVERY OF MATERIALS: Delivery of materials to be made as per schedule of the Purchase Order. Any delay in supply will lead to forfeiture of Security Deposit and risk purchase will be made at Suppliers cost along with penalty as per Purchase Order terms & Conditions.

Signature of the Bidder with Date.

6. **SAMPLE ANALYSIS:** (i) The samples from each bag of consignment will be taken by our Laboratory personnel in presence of your authorized representative or the driver of the truck on the arrival of goods.
- (ii) The samples will be mixed thoroughly and to be kept in 4 different parts which should be jointly sealed by our Animal Nutrition Officer and the representative of the supplier.
- (iii) First sample will be tested in the Plant Laboratory and 2nd sample must be collected by the Supplier for testing at his own cost.
- (iv) The result of the first sample will be communicated by our Plant to the Supplier and if he agreed to our Laboratory reports then payment will be made on the basis of our report. In case the analysis report of OMFED is not acceptable to the supplier, then he may go for 2nd test in any of the independent Laboratory, approved by Omfed and submit the report.
- (v) The Federation may accept the result else go for 3rd test in any of the independent Laboratory and the mean of the nearest two results will be considered as final and binding.
7. **PAYMENT:** The normal payment term of the Federation is 100% on quality analysis reports of materials. All the payments will be made through RTGS/NEFT only within 50 days of acceptance. Payments are likely to be held up if quality of the material found to be substandard. In these cases suppliers must arrange for lifting back rejected material at their own cost within 07 days.
8. **Required documents to be submitted along with filled in tender documents:-**
- 8.1) Tender document cost of Rs.560.00 and fresh EMD for each item.
- 8.2) Income Tax return for the Financial Year 2016-17 & Sales Tax return for the financial year 2015-16 must be attached to the tender document.
- 8.3) Turn over certificate from Chartered Accountant or latest Audited Financial result must be submitted in support of required turn over as specified in the table.
- 8.4) Technical Bid and Commercial / Price Bid should be submitted separately in separate Envelopes.
- 8.5) On Top of each sealed envelope, Name of the item/ Material, whether Technical Bid or Commercial Bid, should be super scribed.
- 8.6) All the documents should be self attested and sealed.
- 8.7) The Photo copy of GST registration certificate may be attached.

Signature of the Bidder with Date.

(D) **OTHER TERMS & CONDITIONS OF THE TENDER:-**

- 1) The Tender documents shall be sealed and addressed to the Managing Director, The Odisha State Cooperative Milk Producers Federation Ltd., D-2, Sahid Nagar, Bhubaneswar – 751 007 in block capital clearly indicating the tender reference and date of opening at the top of the envelope. Rate must be quoted in the space provided in the **PART – 2** of the Tender Documents.
- 2) For Price comparison, applicable GST /IGST will be taken in to consideration.
- 3) The Bidders must enclose the list of clients to whom they have supplied items during last one year.
- 4) Bidders should state their address, mobile no. & Email Id to which the orders, notices and correspondences relating to the tender and agreement are to be sent. Any change of address/mobile no. /Email Id should be notified to the Managing Director, OMFED.
- 5) The Bidders shall not be allowed to use his own discretion in any respect once the order placed and agreed for execution.
- 6) On finalization of the rate and quantity order shall be issued to the supplier to supply the materials as per specification. The quantity & period of delivery may be increased/ decreased as per the discretion of the Managing Director, OMFED. The acceptance copy of the order must be sealed and signed by the bidder as token of his confirmation to supply. If the order is revoked by the supplier in any case the EMD is liable to be forfeited.
- 7) All the Raw Materials shall be supplied in 50 kg Bag to keep the uniformity of the same.
- 8) The bidder shall deposit **FRESH EARNEST MONEY** in shape of Demand Draft drawn in favour of **OMFED payable at Bhubaneswar**. Any tender not accompanied by EMD shall be liable for rejection.
- 9) Co-Operatives, Govt. bodies, NSIC and MSME registered firms are exempted from submitting required EMD.
- 10) The EMD of successful bidder shall be converted into Security Deposit. The Security deposit will be refunded after executing the supply successfully as per Purchase Order.
- 11) The EMD of the unsuccessful bidder will be refunded on receipt of written request letter within 30 days through RTGS/NEFT.

Signature of the Bidder with Date.

12) **Defaulters in earlier supplies to OMFED or Black listed anywhere in the country are not allowed to Participate in the Tender.**

13) The Managing Director, OMFED reserves the right to accept/reject any or all the bids without assigning any reason thereof.

14) OMFED reserves the right to increase or decrease the quantity of the tendered items as per the requirement of the Federation. Hence, Purchase Order will be issued in phase manner preferably on monthly basis.

15) OMFED reserves the right to select one or more firms for supply of tendered item(s) for operational flexibility, Consistent and regular supplies etc. **Normally this shall be done at the rates of the qualified lowest bidder for which the lowest bidder shall not be compensated.** OMFED may decide to allot lower quantities to bidders whose supplies as approved suppliers have not been consistently found to be conforming to the quality/service and specifications during the past contracts.

16) OMFED in its own interest may switch over to any other procurement system at any time in the future without assigning any reason thereof.

17) In case of any doubt of dispute relating to the interpretations of this Tender Document, the decision of the Managing Director, OMFED shall be final and binding on both the parties.

18) All the pages of Tender document should be signed.

I/we declare that I/we have gone through the above mentioned terms before filling up our final rates and Submission of the Tender documents. I/we are agreeable to abide by these conditions until the finalization of tender.

Date:

Seal and Signature of the Bidder

Name of the Supplier:

Address:

Contact Details:

PART – 2: PRICE BID

The rate should be quoted in the prescribed box against the item separately.

1. Rice Polish :

Tentative Quantity Required 800MT OFFERED PRICE PER MT

Rs.

Signature of the Bidder with Date.

ANNEXURE-A
Specifications and rebate structure

1. Rice polish fine– Grade I

Guarantee:

Moisture 10.0 % (Max.)

Crude protein 13.0 % (Min.)

Crude fat 16.0% (Min.)

Crude fibre 10.0 % (Max.)

Silica 5.0 % (Max.)

Rebate conditions:

- 1) For decrease in crude protein rebate will be @ 2% per unit below 13% up to 12% of crude protein and thereafter deduction will be @ 4% per unit up to 10% of crude protein. Goods found below 10% crude protein are rejectable.
- 2) For decrease in crude fat rebate will be @ 6.25% per unit up to 12% of fat. Goods are rejectable if crude fat is found less than 12%.
- 3) For increase in fibre above 10%, rebate @ 1.0% per unit up to 12% of fibre and there after deduction will be made @ 2.0% per unit up to 14% of fibre. Goods having more than 14% fibre are rejectable.
- 4) Deduction will be made @ 1% per unit if silica is found more than 5.0% but up to 6%. There after deduction will be made @ 2% per unit up to 8% silica. Goods are rejectable if silica is found more than 8%.
- 5) For increase in moisture, rebate will be @ 1% per unit up to 12%. Goods are rejectable, if moisture is found above 12%.

Signature of the Bidder with Date

Before submitting the tender, bidders must ensure that all essential documents are attached with the tender document. For the ease of the bidders, an indicative checklist is provided below:-

Check list

Technical:-

1. Tender cost
2. Required EMD as per table.
3. Duly filled, sealed and signed on every page of tender documents and other supporting documents.
4. Turnover certificate /financial statement certified by a Chartered Account.
5. I.T. returns for F.Y. 2016-17.
6. GST return for the F.Y. 2016-17.
7. Client list.
8. Name /address/ Mobile No. /Email Id. for the correspondence.
9. Contact person and his phone no.
10. Registration certificate with MSME/NSIC/KVIC if exemption in EMD is required.
11. GST Registration Certificate.

Financial:-

1. Duly filled, sealed and signed on every pages of “Part 2” of tender document.

Signature of the Bidder with Date.