

**Bid Identification No. MM/113/AT/PACK & CON**

**e-TENDER CALL NOTICE**

**FOR**

**PURCHASE OF 200 ML SFM BOTTLES FOR USED AT DAIRY.**



**ESTIMATED TENDER VALUE: Rs 2000000.00**

**MM DIVISION, OMFED, BHUBANESWAR**

**The Orissa State Cooperative, Milk Producers' Federation Ltd.**

**D-2, SAHID NAGAR, BHUBANESWAR-751 007.**

**Ph No- 2546030/2540273/2540417, Fax No (0674)2540974, Email – omfed@yahoo.com**

---

## INDEX

<b>Sl. No.</b>	<b>CONTENTS</b>	<b>PAGES</b>
1	TENDER CALL NOTICE	<b>3-4</b>
2	ELIGIBILITY CRITERIA & TECHNICAL BID	<b>5</b>
4	GENERAL TERMS & CONDITIONS	<b>6-8</b>
5	OTHER TERMS & CONDITIONS OF THE TENDER	<b>9</b>

BOQ (AVAILABLE IN DESIGNATED CELL)

The Orissa State Cooperative, Milk Producers' Federation Ltd.



D-2, SAHID NAGAR, BHUBANESWAR-751 007.

Ph No- 2546030/2540273/2540417, Fax No (0674)2540974, Email – omfed@yahoo.com

**e-Tender Notice for Purchase of SFM Bottles**

**Bid Identification No. MM/113/AT/PACK & CON**

1. OMFED invites e- Tender from reputed Manufacturer or Authorised valid Distributer of the Manufacturer for supply of **200 ML SFM BOTTLES** for used at our different dairy plants for one month requirement. e- Tender is invited on-line through 'e'-procurement of Govt. of Odisha web Portal <https://tendersodissa.gov.in>. The bidders should have the necessary portal enrolment with own Digital Signature Certificate.
2. The bidders are required to submit bids for the following items.

Sl. No	Name of work	Cost of tender paper. (Rs.)	Availability of Tender for online bidding		Date of Techno-Commercial bid opening	Bid Security (Rs.)	Period of Completion
			From	To			
01	Suppliers for supply of SFM Bottles	Rs 500/-+12% GST =Rs:560.00  In shape of separate Demand Draft Payable at Bhubaneswar	01.06.2019 on 10.00A.M	8.06.2019 on 05.00P.M	11.06.2019 on 11.30A.M	1% of quoted value on each item	One month

3. Bid documents consisting of specifications, the schedule of quantities and the set of terms and conditions of contract and other necessary documents are available on Portal: <https://tendersorissa.gov.in>. The corrigendum/amendment to this notice if required shall be published only in the OMFED web site <https://www.omfed.com> and will not be published again in news paper.

4. The **Bid documents will be available** in the website: <https://tendersorissa.gov.in> from **10.00 AM of 01.06.2019 to 05.00 PM of 08.06.2019** for online bidding.

5. The tender paper cost / EMD in the form of D/D in original and Photo Copy of **GST, PAN, Registration Certificate, other documents as per DTCN** shall have to be deposited in sealed envelope within **10.00 AM of 01.06.2019 to 10.06.2019 (05.00 P.M.)** at the OMFED Corporate office, Bhubaneswar, during working days.

6. Non submission of cost of bid document and EMD within the period shall debar the party from participating in the online bidding system and his portal registration shall be cancelled. His name shall also be informed to the registering authority for cancellation of his registration.

- 
7. Bids shall be received only “on line” on or before **05.00 PM of 08.06.2019**.
  8. Technical Bids received shall be opened at **11.30 A.M. on 11.06.2019** at OMFED Corporate office in the presence of the bidders. Bidders who participated in the bid can witness the opening of bids after logging on to the site through their DSC. If the office happens to be closed on the last date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
  09. The bids of the technically qualified bidders will be opened for evaluation of the price bid.
  10. EMD is binding for all participants i. e. 1% of quoted value.
  11. Co-Operatives, Govt. bodies, NSIC and MSME registered firms are exempted from submitting required EMD.
  12. Any corrigendum / Addendum will be displayed in the OMFED website <https://www.omfed.com>
  13. The management reserves the right to cancel any or all bids without assigning any reason.
  14. Legal disputes if any, concerning to this supply be subject to such courts as exercising civil Jurisdiction of Bhubaneswar.

**Managing Director  
OMFED**

## Eligibility Criteria

- 1) Cost of tender document is Rs 560.00 including GST, must be submitted with Technical bid.
- 2) EMD is 01% of quoted value
- 3) Turnover; as specified in the table (Part-I: Technical bid). Turnover certificate from Chartered Accountant and latest audited financial statement must be submitted in support of required turnover.
- 4) Income Tax return for the assessment Year 2018-19 & GST return for the financial year 2017-18 must be attached in the tender document.
- 7) The photo copy of GST registration & PAN certificate must be attached.
- 8) All the documents should be self attested and sealed.
- 9) On Top of each sealed envelope, Name of the item, Material etc should be superscribed with technical bid.

## PART – I : TECHNICAL BID

e- Tenders are invited from reputed Manufacturer or Authorised valid Distributer of the Manufacturer having minimum turnover as mentioned in the table below, for supply of different packing & consumable items for all the Dairies of OMFED.

Turnover, EMD and total quantity to be delivered at location of OMFED (15.06.19 to16.07.2019)

Sl. No	Name of the Item	Required Qty (in pcs)	E.M.D in Rs.	Turnover in Rs.
01	200 ml SFM bottles	5,00,000	20,000.00	10,00,000.00

### Specification:-

200 ml SFM bottles  
Throwaway type  
Semi/Automatic, Wt.139+/-2gm & Ht.155+/-2mm

### Delivery points:-

OMFED Bhubaneswar Dairy. P.o- Mancheswar Railway Colony, Chandrasekharpur.

Rates offered should be on piece basis consisting Basic Cost + GST F.O.R Bhubaneswar dairy valid up to 31.07.2019.

---

## **TERMS & CONDITIONS**

### **1.0 Eligibility and Qualification requirements:-**

1.1 This invitation to bid is open to all eligible bidders.

### **2.0 Price basis:**

The quoted prices for the material shall be on FOR destination basis, inclusive of all taxes & duties, packing & forwarding charges, transportation, insurance and other incidental charges, loading charges etc. as applicable.

Bidders are required to quote unit rates of all items to be supplied for the purpose of the contract.

### **3.0 Bid Security (Earnest Money Deposit)**

3.1 The Bidder shall furnish **bid security of 1% (One percent) of the total bid value.**

3.2 The bid security is required to protect the OMFED against the risk of bidder's conduct, which may warrant the forfeiture of bid security.

3.3.1 The bid security shall be in the following form:

(a) A demand draft in favour of THE ODISHA STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION LTD., Payable at Bhubaneswar.

3.3.2 Unsuccessful bidder's bid security will be discharged/returned as promptly as possible but not later than 30 days after the expiry of the period of bid validity.

3.4 The bid security may be forfeited:

(a) If a bidder withdraws its bid during the period of bid validity specified by the bidder on the bid form; or

(b) In the case of successful bidder, if the bidder fails to execute the supply.

### **4.0 Period of validity of bids**

4.1 Bids shall remain valid for 30 days after the date of bid opening, stated in the cover page/ tender notice for Materials.

### **5.0 AWARD CRITERIA**

5.1 The OMFED will consider award of contract to the successful bidder whose bid have been determined to be substantially responsive and have been determined as the lowest quoted bid, who is determined to be qualified for satisfactory performance of the contract.

### **6.0 OMFED'S RIGHT TO VARY QUANTITIES AT TIME OF AWARD.**

The OMFED reserves the right to increase or decrease the quantity of material specified in the schedule of requirements without any change in unit price or other terms and conditions. After issuing order OMFED may also cancel the whole or part thereof depending on requirement of the material during the contract period.

---

## **7.0 PARTICIPATING IN THE BID IN THE e-PROCUREMENT PORTAL:**

The Bidder intending to participate in the bid is required to register in the Portal with some information about the firm. This is a onetime activity for registering in Portal. During registration, the contractor has to attach a Digital Signature Certificate (DSC) to his / her unique user ID. The DSC used must be of appropriate class (Class II or Class III) issued from a registered Certifying Authority such as n-Code, Sify, TCS, and MTNL etc.

- a) To log on to the portal the Bidder is required to type his/her username and password. The system will again ask to select the DSC and confirm it with the password of DSC. For each login, a user's DSC will be validated against its date of validity and also against the Certificate Revocation List (CRL) of respective CAs stored in system database. The system checks the unique ID, password and DSC combination and authenticates the login process for use of portal.
  - b) The tender documents uploaded by the Tender Inviting Officer in the website [www.tendersorissa.gov.in](http://www.tendersorissa.gov.in) will appear in the section of "Upcoming Tender" before the due date of tender sale. Once the due date has arrived, the tender will move to "Active Tender" Section of the homepage. Only a small notification will be published in the newspaper specifying the work details along with mention of the specific website for details. The publication of the tender will be for specific period of time till the last date of submission of bids as mentioned in the 'Invitation for Bid' after which the same will be removed from the list of Active tenders. Any bidder can view or down load the bid documents from the web site.
  - c) Bidder exempted from payment of EMD will be able to participate in the tender directly by uploading documentary evidences towards his eligibility for such exemption.
  - d) If the software application has the provision of payment of cost of tender document through payment gateways of authorized bankers by directly debiting the account of the bidders, bidders will be required to avail on-line payment.
- 1.1. The bidder intending to participate in the bid on-line shall prepare the demand draft towards cost of bid as per IFB (except for exempted bidders) and up load the scanned copy of the draft to the portal against the bid where he is participating and the original shall be deposited to the tender inviting officer within the period specified in the "Invitation For Bid". If the Bidder fails to deposit the original demand draft towards cost of bid within the stipulated time his bid shall be rejected and action as per prevailing rule shall be taken.
  - 1.2. In the case of any failure, malfunction, or breakdown of the electronic system used during the e-procurement process, the tender inviting officer shall not accept any responsibility for failures or breakdowns other than in those systems strictly within their own control.
  - 1.3. Any third party/company/person under a service contract for operation of e-procurement system in the State or his/their subsidiaries or their parent companies shall be ineligible

---

to participate in the procurement processes that are undertaken through the e-procurement system irrespective of who operates the system.

1.4. The EMD of successful bidders will be kept as Security Deposit. The Security Deposit of the Supplier will be forfeited at any time when the supplier fails to meet the delivery schedule, quality parameters or service quality.

1.5 Request for adjustment of EMD from the pending payment shall not be entertained.

1.6 The Security Deposit will be refunded to the Supplier on a written request after satisfactory completion of delivery of the materials.

## **8.0 QUANTITY**

The quantity required mentioned in the Tender document is totally tentative. OMFED may increase or decrease the quantity according to the requirement. Plant Manager of the respective Plants will issue Delivery Schedule to supplier according to the requirement only. On the basis of report from the Plant Manager OMFED may cancel delivery for any balance quantity if not required by OMFED.

**10.0 QUALITY:** Goods/Materials should be fresh, free from adulterants, insects, fungus, infestation, rancidity and undesirable & objectionable odours. It should also be free from dirt and extraneous matter including iron and metallic pieces. Order will be placed to successful bidders on the basis of test result of samples.

**11.0 SPECIFICATIONS:** The specifications mentioned against each item required, should be strictly followed. Any deviation found from the specifications will be subject to deductions as per rebate/premium rules of the Federation.

**12.0 DELIVERY OF MATERIALS:** Purchase Order will be placed for required quantity to be delivered during the specified period. The Plant Managers of dairies will provide delivery schedule to the approved suppliers on the basis of which the Suppliers have to deliver the materials at different dairy Plants. Any delay in supply will lead to forfeiture of EMD and risk purchase will be made at Suppliers cost along with penalty as per Purchase Order terms & Conditions. The packing size of each bag should be uniform.

**13.0 SAMPLE ANALYSIS:** (i) The samples from each materials provided by the bidders will be taken by our Laboratory personnel for its testing on the arrival of goods. On the basis of test result, vouchers will be processed for payment.

**14.0 PAYMENT:** The normal payment term of the Federation is 100% on quality analysis reports of materials. All the payments will be made normally through RTGS/NEFT only within 30 days of acceptance and receipt of Certificate of material receipt and Test report of the materials from the concern Plants. Payments are likely to be held up if quality of the material found to be substandard. In these cases suppliers must arrange for lifting back rejected material at their own cost within 07 days.

**Managing Director  
OMFED**



---

### **OTHER TERMS & CONDITIONS OF THE TENDER:-**

- 1) The documents shall be sealed and addressed to the Managing Director, The Odisha State Cooperative Milk Producers Federation Ltd., D-2, Sahid Nagar, Bhubaneswar – 751 007 in block capital letter clearly indicating the tender reference at the top of the envelope.
- 2) The Bidders must enclose the list of clients to whom they have supplied items during last one year.
- 3) The Bidders shall not be allowed to use his own discretion regarding the quantity to be supplied, the period of supply, regarding rates or for that matter any other request in any respect once participated in the Tender process.
- 4) The terms and conditions mentioned in the Tender documents shall govern all the tender process.
- 5) On finalization of the rate and quantity order shall be issued to the supplier to supply the materials as per specification. The quantity & period of delivery may be increased/decreased as per the discretion of the Managing Director, OMFED. The acceptance copy of the order must be sealed and signed by the bidder as token of his confirmation to supply. If the order is revoked by the supplier in any case the EMD is liable to be forfeited.
- 6) Co-Operatives, Govt. bodies, NSIC and MSME registered firms are exempted from submitting required EMD.
- 7) Defaulters in earlier supplies to OMFED or Black listed by OMFED or anywhere in the country are not allowed to participate in the Tender.
- 8) The Managing Director, OMFED reserves the right to accept/reject any or all the bids without assigning any reason thereof.
- 9) OMFED reserves the right to increase or decrease the quantity of the tendered items or period of delivery as per the requirement of the Federation
- 10) OMFED in its own interest may opt for any other procurement mode/system simultaneously along with this e-Tender process if required without assigning any reason thereof.
- 11) In case of any doubt of dispute relating to the interpretations of this Tender Document, the decision of the Managing Director, OMFED shall be final and binding on both the parties.

**Managing Director  
OMFED**