

**Bid Identification No. MM/113/AT/20-21/09/PC**

## **TENDER CALL NOTICE**

**For**

**PURCHASE OF EMPTY GHEE TIN FOR DIFFERENT DAIRIES OF**  
**OMFED**



**MM DIVISION, OMFED, BHUBANESWAR**

**The Orissa State Cooperative, Milk Producers' Federation Ltd.  
D-2, SAHID NAGAR, BHUBANESWAR-751 007.**

**Ph No- 2546030/2540273/2540417, Fax No (0674)2540974, Email – [omfed@yahoo.com](mailto:omfed@yahoo.com)**

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D-2, SAHID NAGAR, BHUBANESWAR-751 007.

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**Detail Tender Notice**

**Bid Identification No. MM/113/AT/20-21/09/PC**

1. OMFED invites Two Bid System tender from reputed **Manufacturer, valid authorized Importer & their channel partner and Suppliers** for supply of Empty Ghee tin for used at our different dairy for the year 2020-2021
2. The bidders are required to submit bids for the following items.

Cost of tender paper. (Rs.)	Date of Availability of Tender Document in OMFED website	Last date of Submission of Bid (Technical & Financial).	Opening date of Technical Bids.
<b>Rs 500+12% GST =Rs 560.00</b> (In shape of Demand Draft favouring OMFED, payable at, Bhubaneswar)	<b>From: 15.05.2020 on 11.00 A.M To: 30.05.2020 on 02.00 P.M</b>	<b>30.05.2020 on 02.00 P.M</b>	<b>30.05.2020 on 03.00 P.M</b>

3. The tender paper cost / EMD in the form of D/D in original in favour of OMFED payable at Bhubaneswar and Photo Copy of GST, PAN, Registration Certificate and other documents shall have to be deposited in sealed envelope along with technical bid within scheduled time at the OMFED Corporate office, Bhubaneswar, during working days. The bidders have to submit separate envelope for technical bid and commercial bid.

4. Bids shall be received on or before schedule time.

5. Technical bids received shall be opened at scheduled time at OMFED Corporate office in the presence of the bidders. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.

6. The bids of the technically qualified bidders will be opened for evaluation of the commercial bid.

7. The cost of bid documents & EMD in demand draft issued from any Nationalized/ Scheduled Bank may be prepared in favour of OMFED, payable at Bhubaneswar.

8. Co-Operatives, Govt. bodies, NSIC and MSME registered firms are exempted from submitting required EMD.

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9. Other details are available in the bidding documents.

10. Any corrigendum / Addendum will be published in the OMFED website <https://www.omfed.com>

11. The management reserves the right to cancel any or all bids without assigning any reason.

**Managing Director  
OMFED**

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## **Eligibility Criteria**

- 1) Cost of tender document is Rs 560.00 including GST, must be submitted with Technical bid.
- 2) EMD as per enclosed list with Technical Bid (Part-I), which will be converted into security deposit in case of successful bidder.
- 3) The bidder should have a minimum Annual Turnover Rs 10 lakhs for the Financial Year 2017-18 and 2018-19. Turnover certificate from Chartered Accountant for the year of 2017-18 and 2018-19 audited financial statement must be submitted in support of required turnover.
- 4) Income Tax return for the Financial Year 2018-19 & GST return for the financial year 2018-19 must be attached to the tender document.
- 5) The bidder should have registered under GST and IT authority. The photo copy of GST registration & PAN certificate must be attached.
- 6) The material should in conformity to the technical specification of tender.
- 7) All the documents should be self attested and sealed.
- 8) Client list and copy of orders to be provided (For credential).
- 9) The bidders are advised to submit the samples of materials with technical bid (which is not refundable). The quoted sample items should be clearly mentioned with the name of sample item & senders name on the envelope of sample & send to DGM(MM), OMFED,D-2, Saheed Nagar,Bhubaneswar, Odisha-751007 on or before the opening of the technical bid.**
- 10) On Top of each separate sealed envelope (both technical & commercial bid), Name of the item, Material & bid identification no. should be superscribed & submitted with technical bid.
- 11) The bidder should not be blacklisted by Omfed or any Govt. Agency.**

**(SIGNATURE OF THE BIDDER)**

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## **PART – I : TECHNICAL BID**

Tenders are invited Two Bid System tender from reputed Manufacturer, valid authorized Importer & their channel partner and Suppliers for supply of different Packing & consumables items for used at our different dairy plants for a whole year requirement.

<b>Group</b>	<b>Name of the Item</b>	<b>E.M.D in Rs.</b>
A	GHEE TIN WITH CAP. 1LTR/500ML/200ML WITH CARD BOARD BOX	1,00,000

**Special Instruction:-** Submit in separate sealed envelope Superscripted of “Price Bid” & should be enclosed with technical bid document.

The quantity mentioned in the tender are purely tentative which may vary on either side as per our actual requirement, to be supplied in phases as per intimation from time to time. The Orders may also be spitted among different suppliers as per discretion of the Federation.

**(SIGNATURE OF THE BIDDER)**

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## **GENERAL TERMS & CONDITIONS**

### **1.0 Eligibility and Qualification requirements:-**

This invitation to bid is open to all eligible bidders.

### **2.0 Price basis:**

The quoted prices for the material shall be on FOR destination basis, inclusive of all taxes & duties, packing & forwarding charges, transportation, insurance and other incidental charges, loading charges etc. as applicable.

Bidders are required to quote unit rates of all items to be supplied for the purpose of the contract.

### **3.0 Earnest Money Deposit**

3.1 The Bidder shall furnish EMD of Rs 1 Lakh and give the details as per enclosed list with Technical Bid (Part-I).

3.2 The EMD is required to protect the OMFED against the risk of bidder's conduct, which may warrant the forfeiture of bid security.

3.3.1 The EMD shall be in the following form:

(a) A demand draft in favour of THE ODISHA STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION LTD., Payable at Bhubaneswar.

3.3.2 Unsuccessful EMD will be discharged/returned as promptly as possible as but not later than 30 days after the expiry of the period of bid validity.

3.4 The EMD may be forfeited:

(a) If a bidder withdraws its bid during the period of bid validity specified by the bidder on the bid form; or

(b) In the case of successful bidder, if the bidder fails to execute the supply.

### **4.0 Period of validity of bids**

Bids shall remain valid for 90 days after the date of bid opening, stated in the cover page/ tender notice for Materials.

### **5.0 AWARD CRITERIA**

The OMFED will consider award of contract to the successful bidder whose bid have been determined to be substantially responsive and have been determined as the lowest quoted bid, who is determined to be qualified for satisfactory performance of the contract.

### **6.0 OMFED'S RIGHT TO VARY QUANTITIES AT TIME OF AWARD.**

The OMFED reserves the right to increase or decrease the quantity of material specified in the schedule of requirements without any change in unit price or other terms and conditions. After

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issuing order OMFED may also cancel the whole or part thereof depending on requirement of the material during the contract period.

**7.0 QUANTITY**

The quantity required mentioned in the Tender document is totally tentative. OMFED may increase or decrease the quantity according to the requirement. Plant Manager of the respective Plants will issue Delivery Schedule to supplier according to the requirement only. On the basis of report from the Plant Manager OMFED may cancel delivery for any balance quantity if not required by OMFED.

**8.0 QUALITY:** Goods/Materials should be fresh, free from adulterants, insects, fungus, infestation, rancidity and undesirable & objectionable odours. It should also be free from dirt and extraneous matter including iron and metallic pieces. Order will be placed to successful bidders on the basis of test result of samples.

**9.0 SPECIFICATIONS:** The specifications mentioned against each item required, should be strictly followed. Any deviation found from the specifications will be subject to deductions as per rebate/premium rules of the Federation.

**10.0 DELIVERY OF MATERIALS:** Purchase Order will be placed for required quantity to be delivered during the specified period. The Plant Managers of dairies will provide delivery schedule to the approved suppliers on the basis of which the Suppliers have to deliver the materials at different dairy Plants. Any delay in supply will lead to forfeiture of EMD and risk purchase will be made at Suppliers cost along with penalty as per Purchase Order terms & Conditions. The packing size of each bag should be uniform.

**11.0 SAMPLE ANALYSIS:** The samples from each materials provided by the bidders will be taken by our Laboratory personnel for its testing on the arrival of goods. On the basis of test result, vouchers will be processed for payment.

**12.0 PAYMENT:** The normal payment term of the Federation is 100% on quality analysis reports of materials. All the payments will be made normally through RTGS/NEFT only within 30 days of acceptance and receipt of Certificate of material receipt and Test report of the materials from the concern Plants. Payments are likely to be held up if quality of the material found to be substandard. In these cases suppliers must arrange for lifting back rejected material at their own cost within 07 days of its rejection.

**Managing Director  
OMFED**



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### **OTHER TERMS & CONDITIONS OF THE TENDER:-**

- 1) The documents shall be in sealed envelope addressed to **the Managing Director, The Odisha State Cooperative Milk Producers Federation Ltd., D-2, Sahid Nagar, Bhubaneswar – 751 007** in block capital letter clearly indicating the tender reference at the top of the envelope.
- 2) The Bidders must enclose the list of clients to whom they have supplied items during last one year.
- 3) The Bidders shall not be allowed to use his own discretion regarding the quantity to be supplied, the period of supply, regarding rates or for that matter any other request in any respect once participated in the Tender process.
- 4) The terms and conditions mentioned in the Tender documents shall govern all the tender process.
- 5) On finalization of the rate and quantity order shall be issued to the supplier to supply the materials as per specification. The quantity & period of delivery may be increased/decreased as per the discretion of the Managing Director, OMFED. The acceptance copy of the order must be sealed and signed by the bidder as token of his confirmation to supply. If the order is revoked by the supplier in any case the EMD is liable to be forfeited.
- 6) Co-Operatives, Govt. bodies, NSIC and MSME registered firms are exempted from submitting required EMD.
- 7) **RISK PURCHASE:** The Federation reserves the right to make risk purchase at the cost & risk of the supplier if he failed to supply in time.
- 8) The Managing Director, OMFED reserves the right to accept/reject any or all the bids without assigning any reason thereof.
- 9) OMFED reserves the right to increase or decrease the quantity of the tendered items or period of delivery as per the requirement of the Federation
- 10) OMFED in its own interest may opt for any other procurement mode/system simultaneously along with this e-Tender process if required without assigning any reason thereof.
- 11) In case of any doubt of dispute relating to the interpretations of this Tender Document, the decision of the Managing Director, OMFED shall be final and binding on both the parties.

**Managing Director  
OMFED**

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Part: I Technical Bid Form

**Bidder Information**

(The Bidder shall fill in this form in accordance with the instructions indicated below. No alteration to it's for shall be permitted and no substitutions shall be accepted.)

1	Bidder's Legal Name	
2	Bidder's Address	
3	Telephone No.(Mobile/Land)	
4	E-mail ID:	
5	Manufacturing License/Distributor Authorized License	
6	Annual Turnover Certificate of the firm be enclosed	
7	GST Registration No. (Certificate to be attached)	
8	PAN NO.(Photocopy to be attached)	
9	BIS Certificate (copy to be attached)	
10	Earned Money Deposit(EMD) (DD No./Date/Bank Name/Amount to be mentioned)	
11	Tender Cost Rs.560/- (DD No./Date/Bank Name/Amount to be mentioned)	
12	Clients List (Copies to be attached)	

**Seal & Signature of Bidder**

**PART II- COMMERCIAL BID**  
**(BUILT UP GHEE TIN 1LTR/500ML/200ML)**

SL NO	ITEM	SPECIFICATION	REQUIREMENT (NOS) APPROX. ( FOR 01 YEAR)	Rate/Nos F.O.R Destination
1	FOR 1 LTR CAPACITY	Weight of Container (97gm+/-2gm) Weight of Lid(15gm+/-1gm) Size: 401X512 Card Board Box Out side printed/inside Food lacquered built up cans with outside Gold lacquered/inside plain ring lid and Tagger assembly seamed on to top and outside GL/inside Food lacquered bottoms supplied loose (liquid stripe for side seam welding)	3,00,000 Nos	Rs._____/Pc
2	FOR 500 ML CAPACITY	Weight of Container (63gm+/-2gm) Weight of Lid(15gm+/-1gm) Size: 401X301.5 Card Board Box Out side printed/inside Food lacquered built up cans with outside Gold lacquered/inside plain ring lid and Tagger assembly seamed on to top and outside GL/inside Food lacquered bottoms supplied loose (liquid stripe for side seam welding)with Card Board Box	3,00,000 Nos	Rs._____/Pc
3	FOR 200 ML CAPACITY	Weight of Container (35gm+/-2gm) With lid but without sealing lid. Aire space 6mm, Height: 60mm without lid & sealing lid, Dia: 75mm with Card Board Box. Out side printed/inside Food lacquered built up cans with outside Gold lacquered/inside plain ring lid and Tagger assembly seamed on to top and outside GL/inside Food lacquered bottoms supplied loose (liquid stripe for side seam	2,00,000 Nos	Rs._____/Pc

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The Rates quoted in the offer should be consisting of Basic Cost + GST F.O.R Bhubaneswar and Balasore dairy valid up to twelve calendar months. The bidders once selected cannot be allowed to increase the price within twelve calendar months under any circumstances except rule framed by the Government

**(SIGNATURE OF THE BIDDER)**