

Bid Identification No. MM/113/AT/21-22/11/C.B.Box

TENDER CALL NOTICE

For

PURCHASE OF DIFFERENT TYPE OF CARD BOARD BOXES



MM DIVISION, OMFED, BHUBANESWAR

**The Orissa State Cooperative, Milk Producers' Federation Ltd.
D-2, SAHID NAGAR, BHUBANESWAR-751 007.**

Ph No- 2546030/2540273/2540417, Fax No (0674)2540974, Email – omfed@yahoo.com

INDEX

Sl. No.	CONTENTS	PAGES
1	TENDER CALL NOTICE	3-4
2	ELIGIBILITY CRITERIA	5
3	TECHNICAL BID	6
4	GENERAL TERMS & CONDITIONS	6-7
5	BIDDERS INFORMATION FORM	8
6	SPECIFICATION WITH COMMERCIAL BID FORM	9-12

OMFED



Detail Tender Notice

Bid Identification No. MM/113/AT/21-22/11/C.B.Box

1. OMFED invites **Two Bid System** tender from reputed **Manufacturer, Traders & Reputed Supplier** for supply of different types of Card Board Boxes for used at our Bhubaneswar, Sambalpur, Balasore & Arilo-Cuttack dairies plant for Annual requirement.
2. The bidders are required to submit bids for the following items.

Cost of tender paper. (Rs.)	Date of Availability of Tender Document in OMFED website	Last Date of Submission of Bid (Technical & Financial).	Opening date of Technical Bid.
Rs 500+12% GST =Rs 560.00 (In shape of separate Demand Draft favouring OMFED, payable at, Bhubaneswar)	<u>From:</u> 29.11.2021 on 10.00 A.M <u>To:</u> 20.12.2021 on 02.00 P.M	20.12.2021 on 02.00 P.M	20.12.2021 on 3.00 P.M

3. The tender paper cost / EMD in the form of D/D in original in favour of OMFED payable at Bhubaneswar and Photo Copy of GST, PAN, Registration Certificate and other documents shall have to be deposited in sealed envelope along with technical bid within scheduled time at the OMFED Corporate office, Bhubaneswar, during working days. The bidders have to submit separate envelope for technical bid and commercial bid.
4. Non submission of cost of bid document and EMD within the period shall debar the party from participating in tender process.
5. Bids shall be received on or before schedule time.
6. Technical & Financial bids received shall be opened at scheduled time at OMFED Corporate office in the presence of the bidders. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
7. The technically qualified bidders will be informed to opened for evaluation of the commercial bid.
8. The cost of bid documents & EMD in demand draft issued from any Nationalized/ Scheduled Bank may be prepared in favour of OMFED, payable at Bhubaneswar.
9. Co-Operatives, Govt. bodies, NSIC and MSME registered firms are exempted from submitting required EMD.

10. Other details are available in the bidding documents.

11. Any corrigendum / Addendum will be published in the OMFED website <https://www.omfed.com>

12. The management reserves the right to cancel any or all bids without assigning any reason.

OTHER TERMS & CONDITIONS OF THE TENDER: -

1) The Bidders shall not be allowed to use his own discretion regarding the quantity to be supplied, the period of supply, regarding rates or for that matter any other request in any respect once participated in the Tender process.

2) The terms and conditions mentioned in the Tender documents shall govern all the tender process.

3) On finalization of the rate and quantity order shall be issued to the supplier to supply the materials as per specification. The quantity & period of delivery may be increased/decreased as per the discretion of the Managing Director, OMFED. The acceptance copy of the order must be sealed and signed by the bidder as token of his confirmation to supply. If the order is revoked by the supplier in any case the EMD is liable to be forfeited.

4) RISK PURCHASE: The Federation reserves the right to make risk purchase at the cost & risk of the supplier if he failed to supply in time.

5) The Managing Director, OMFED reserves the right to accept/reject any or all the bids without assigning any reason thereof.

6) In case of any doubt of dispute relating to the interpretations of this Tender Document, the decision of the Managing Director, OMFED shall be final and binding on both the parties.

Managing Director, OMFED

(SIGNATURE OF THE BIDDER)

Eligibility Criteria

- 1) Cost of tender document is Rs 560.00 including GST, must be submitted with Technical bid.
- 2) EMD of Rs 20,000.00 in shape of DD in favour of OMFED, payable at Bhubaneswar, which will be converted into security deposit in case of successful bidder.
- 3) Turnover: **Annual turnover should not be less than Rs.20,00,000 for the year ending 2020-21.** Turnover Certificate from Chartered Accountant and latest audited financial statement must be submitted in support of required turnover.
- 4) Income Tax return for the Financial Year 2020-21 & GST return for the financial year 2020-21 must be attached to the tender document.
- 5) The bidder should have registered under GST and IT authority. The photo copy of GST registration & PAN certificate must be attached.
- 6) The material should conform to the technical specification of tender.
- 7) All the documents should be self attested and sealed.
- 8) Client list and copy of orders to be provided (For credential).
- 9) **The bidders are advised to submit the samples of materials with technical bid (which is not refundable). The quoted sample items should be clearly mentioned with the name of sample item & senders name on the envelope of sample & send to DGM(MM), OMFED,D-2, Saheed Nagar, Bhubaneswar, Odisha-751007 on or before the opening of the technical bid.**
- 10) On Top of each separate sealed envelope (both technical & commercial bid), Name of the item, Material & bid identification number should be superscribed & submitted with technical bid.

(SIGNATURE OF THE BIDDER)

GENERAL TERMS & CONDITIONS

1.0 Eligibility and Qualification requirements: -

This invitation to bid is open to all eligible bidders.

2.0 Price basis:

The quoted prices for the material shall be on FOR destination basis, inclusive of all taxes & duties, packing & forwarding charges, transportation, insurance and other incidental charges, loading charges etc. as applicable.

Bidders are required to quote unit rates of all items to be supplied for the purpose of the contract.

3.0 EMD (Earnest Money Deposit)

3.1 The Bidder shall furnish EMD value Rs 20,000 & which shall be convert to Bid Security for successful bidder.

3.2 The bid security is required to protect the OMFED against the risk of bidder's conduct, which may warrant the forfeiture of bid security.

3.3.1 The bid security shall be in the following form:

(a) A demand draft in favour of THE ODISHA STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION LTD., Payable at Bhubaneswar.

3.3.2 Unsuccessful bidder's bid security will be discharged/returned as promptly as possible but not later than 30 days after the expiry of the period of bid validity.

3.3 The bid security may be forfeited:

(a) If a bidder withdraws its bid during the period of bid validity specified by the bidder on the bid form; or

(b) In the case of successful bidder, if the bidder fails to execute the supply.

4.0 Period of validity of bids

Bids shall remain valid for 90 days after the date of bid opening, stated in the cover page/ tender notice for Materials.

5.0 AWARD CRITERIA

The OMFED will consider award of contract to the successful bidder whose bid have been determined to be substantially responsive and have been determined as the lowest quoted bid, who is determined to be qualified for satisfactory performance of the contract.

6.0 OMFED'S RIGHT TO VARY QUANTITIES AT TIME OF AWARD.

The OMFED reserves the right to increase or decrease the quantity of material specified in the schedule of requirements without any change in unit price or other terms and conditions. After issuing order OMFED may also cancel the whole or part thereof depending on requirement of the material during the contract period.

(SIGNATURE OF THE BIDDER)

7.0 QUANTITY

The quantity required mentioned in the Tender document is totally tentative. OMFED may increase or decrease the quantity according to the requirement. Plant Manager of the respective Plants will issue Delivery Schedule to supplier according to the requirement only. On the basis of report from the Plant Manager OMFED may cancel delivery for any balance quantity if not required by OMFED.

8.0 SPECIFICATIONS: The specifications mentioned against each item required, should be strictly followed. Any deviation found from the specifications will be subject to deductions as per rebate/premium rules of the Federation.

9.0 DELIVERY OF MATERIALS: Purchase Order will be placed for required quantity to be delivered during the specified period. The Plant Managers of dairies will provide delivery schedule to the approved suppliers on the basis of which the Suppliers have to deliver the materials at different dairy Plants. The packing size of each bag should be uniform.

10.0 PENALTY: If failure to supply as per schedule 0.5% value of delayed delivered quantity for week will be deducted. If risk purchase will be made, the Suppliers EMD cost will lead to forfeiture with penalty as per Purchase Order terms & Conditions.

11.0 SAMPLE ANALYSIS: The samples from each materials provided by the bidders will be taken by our Laboratory personnel for its testing on the arrival of goods. On the basis of test result, vouchers will be processed for payment.

12.0 PAYMENT: The normal payment term of the Federation is 100% on quality analysis reports of materials. All the payments will be made normally through RTGS/NEFT only within 30 days of acceptance and receipt of Certificate of material receipt and Test report of the materials from the concern Plants. Payments are likely to be held up if quality of the material found to be substandard. In these cases, suppliers must arrange for lifting back rejected material at their own cost within 07 days of its rejection.

(SIGNATURE OF THE BIDDER)

Technical Bid Form

Bidder Information

(The Bidder shall fill in this form in accordance with the instructions indicated below. No alteration to it's for shall be permitted and no substitutions shall be accepted.)

1	Bidder's Legal Name	
2	Bidder's Address	
3	Telephone No.(Mobile/Land)	
4	E-mail ID:	
5	Manufacturing License/Distributer Authorized License	
6	Annual Turnover Certificate of the firm be enclosed	
7	GST Registration No. (Certificate to be attached)	
8	PAN NO.(Photocopy to be attached)	
9	Earned Money Deposit(EMD) (DD No./Date/Bank Name/Amount to be mentioned)	
10	Tender Cost Rs.560/- (DD No./Date/Bank Name/Amount to be mentioned)	
11	Clients List (Copies to be attached)	

Seal & Signature of Bidder

COMMERCIAL BID

CARD BOARD BOX

<i>Sl.No</i>	<i>Item</i>	<i>Specification</i>	<i>Yearly Requirement</i>	<i>Rate per Nos (Rs)</i>
			<i>(in No's)</i>	<i>(GST+FOR)</i>
01)	For 80gm X 50pcs packing (3ply) 4Kg Capacity - Sweet Curd	350 X 350 X 100mm 3ply perforated (4 holes of 15mm dia in one line on 2 opposite sides, separator-3 nos 120 GSM 18 BF Kraft Paper Bursting strength 4.5kg / cm ² (Printing sky blue & Orange)	1,30,000	
02)	For 80gm X 50pcs packing (3ply) 4Kg Capacity - Rabidi	350 X 350 X 100mm 3ply perforated (4 holes of 15mm dia in one line on 2 opposite sides, separator - 3 nos 120 GSM white papers, Bursting Strength minimum 4.5kg / cm ² (Printing Green & coffee brown)	1,00,000	
03)	100gm X 40 pcs(3ply) 4 kg Cap. 100gm Plain Curd	350 X 280 X 115mm 3ply perforated (4 holes of 15mm dia in one line on 2 opposite sides, separator - 3 nos 120 GSM Kraft paper, Bursting Strength minimum 4.5kg / cm ² (Printing Green & Pink)	40,000	
04)	200gm X 20 pcs(3ply) 4 kg Cap. 200gm Plain Curd	480 X 195 X 115mm 3ply perforated (4 holes of 15mm dia in one line on 2 opposite sides, separator - 3 nos 120 GSM kraft paper, Bursting Strength minimum 4.5kg / cm ² (Printing Green & Pink)	60,000	
05)	400gm X 10 pcs (3ply) 4 kg Cap. 400gm Plain Curd	480 X 195 X 115mm 3ply perforated (4 holes of 15mm dia in one line on 2 opposite sides, separator - 3 nos 120 GSM kraft paper, Bursting Strength minimum 4.5kg / cm ² (Printing Green & Pink)	70,000	

(SIGNATURE OF THE BIDDER)

Sl.No	Item	Specification	Yearly Requirement (in No's)	Rate per Nos (Rs)
06)	(6 X 4 SFM)	348 X 240 X 170 mm 3 Ply corrugated box with 285 GSM Top duplex white LWC, B.S :5.5 kg/cm ² Partitions& plates - Inner Craft 120 GSM Box. Printing: Navy blue.	50,000	
07)	SFM Half Tray (6x4) 24 Bottles	340x230x100 mm, 3 ply, 120 GSM, B.S-5.5kg/cm ² (min) BF 18 Kraft paper	100,000	
08)	For 500gm Dairy Whitener pouch 10 kg Cap. (500gm x 20pkt)	420 X 370 X 240mm Kraft paper 150 GSM 5 ply BF 18. B.S- 7.3kg/cm ² (minimum) Royal blue colour printing	2000	
09)	For 200gm Dairy Whitener pouch 10 kg Cap. (200gm x 50pkt)	420 X 370 X 240mm Kraft paper 150 GSM 5 ply BF 18, B.S -7.3 (Minimum) Royal blue colour printing With two separate plates	1000	
10)	For 25gm Dairy Whitener pouch 5 kg Cap. (25gm x 200pkt)	210 X 185 X 120mm Kraft paper 120 GSM 3 ply BF 18, B. S=5.5 (Minimum) Royal blue colour printing With two separate plates	1000	
11)	TABLE BUTTER CARTON 4kg Capacity	200 x 200 x 140mm,3 ply perforated (4 holes of 15 mm dia On one line on 2 opposite sides, Separator 3nos, 120GSM Kraft Paper. B. S. minimum 5.5 kg /cm ² .	2000	
12)	LAMINATED TABLE BUTTER PACKET For 100 gm	Grease Proof with 5 colour printing 100x65x19 mm	500	
13)	LAMINATED TABLE BUTTER PACKET For 500 gm Packet	Grease Proof with 5 colour printing 100 x 65 x 92mm	500	

(SIGNATURE OF THE BIDDER)

Sl.No	Item	Specification	Yearly Requirement (in No's)	Rate per Nos (Rs)
14)	CHENAPODA 5Kg Capacity 3Ply	Perforated 4 holes of 15 mm dia On one line on 2 opposite sides, Separator - 2nos, 120GSM Busting strength minimum 4.5 kg per cm ² . Made in Kraft paper		
	For (100gm X 50pcs)	460X200X120 mm	5,000	
15)	CHENAPODA 5Kg Capacity 3Ply	Perforated 4 holes of 15 mm dia On one line on 2 opposite sides, Separator - 2nos, 120GSM Busting strength minimum 4.5 kg per cm ² . Made in Kraft paper		
	For (250gm X 20pcs)	400X195X120 mm	5,000	
16)	CHENAPODA 5Kg Capacity 3Ply	Perforated 4 holes of 15 mm dia On one line on 2 opposite sides, Separator - 2nos, 120GSM Busting strength minimum 4.5 kg per cm ² . Made in Kraft paper		
	For (500gm X 10pcs)	400X190X120 mm	10,000	
17)	Paneer 5 kg capacity 3 ply	Perforated (4 holes of 15mm dia in one line on 2 opposite sides, Separator - 2nos, 120GSM inner Paper B.S min 4.5 kg per cm ² . Kraft paper		
	For (500 gm X 10 pcs)	300 X195 X130 mm	1,00,000	
18)	Paneer 5 kg capacity 3 ply	Perforated (4 holes of 15mm dia in one line on 2 opposite sides, Separator - 2nos, 120GSM inner Paper B.S min 4.5 kg per cm ² . Kraft paper		
	For (200gm X25 pcs)	465 X195 X105 mm, 3 ply	1,00,000	
19)	Paneer 5 kg capacity 3 ply	Perforated (4 holes of 15mm dia in one line on 2 opposite sides, Separator - 2nos, 120GSM inner Paper B.S min 4.5 kg per cm ² . Kraft paper		
	For Bulk 5 kg	350 X180 X100 mm, 3 ply	5,000	
20)	Card Board Box for 20Kg Bulk White Butter	435X315X208 mm made out of 150 GSM Kraft Paper 5 ply, corrugation Height - 2 mm Bursting strength -7.3 Kg per cm ²		20,000

(SIGNATURE OF THE BIDDER)

Sl.No	Item	Specification	Yearly Requirement (in No's)	Rate per Nos(Rs)
21)	C.B box for Khoa For 1 kg x 10 pkt	Made out of 150 GSM Kraft Paper 5 ply, Bursting strength -min 7.3 Kg per cm ² 650x200x125 mm	5,000	
22)	C.B box for Khoa For 500 gm x 10 pkt	Made out of 120 GSM kraft Paper 3 ply, B. S. -min 5.5 Kg per cm ² 600x200x120 mm	5,000	
23)	C.B Box for Peda For 100 gm x 20 pkt	Made out of 120 GSM kraft Paper 3 ply, B. S. -min 5.5 Kg per cm ² 300x140x80 mm	5,000	
24)	C.B Box for Peda For 200 gm x 10 pkt	Made out of 120 GSM kraft Paper 3 ply, B. S. -min 5.5 Kg per cm ² 220x180x90 mm	2,000	
25)	C.B Box for Peda For 400gm x 5 pkt	Made out of 120 GSM kraft Paper 3 ply, B. S. -min 5.5 Kg per cm ² 220x170x100 mm	2,000	

The quoted rates are included of Basic Cost + GST & Other expenses with F.O.R destination at Bhubaneswar, Sambalpur, Balasore & Arilo-Cuttack dairies plant.

The quoted rates are valid for One year from issue of purchase order.

(SIGNATURE OF THE BIDDER)

(Bidders submit the Commercial bid in separate envelope)