

**TENDER DOCUMENT
FOR
PEST, INSECTS, RODENT, TERMITE CONTROL
& HOUSEHOLD DISINFESTATIONS**



**THE ODISHA STATE COOPERATIVE MILK PRODUCERS'
FEDERATION LTD.
D-2, SAHID NAGAR, BHUBANESWAR- 751 007.**

Aug-21

Cost- Rs.1000+12%GST



**The Odisha State Cooperative Milk Producers' Federation Ltd.,
D-2,SahidNagar,Bhubaneswar-751007.**

PhoneNo:0674-2544576,2546030,2546121,2540417,2540273.

Fax: 0674-2540974

E-mail:omfed@yahoo.com Website:www.omfed.com

NOTICE INVITING TENDER

OMFED invites sealed tender from experienced, reputed technically and financially sound bidders for Pest Control Service at premises of new plant 5 LLPD of OMFED. Interested bidders may download the Tender Document from OMFED website www.omfed.com and submit their sealed offer in separate envelopes with complete technical details. The tender document alongwith the cost of tender form of Rs.1,000/- + 12% GST with E.M.D. of Rs. 10,000/- (Ten Thousand Only) both in shape of Demand Draft in favour of OMFED drawn on any Nationalized Bank payable at Bhubaneswar, should reach at the above addressed office latest by 04/09/2021 up to 13.00 hours. The sealed offers shall be opened on the same day at 15.00 hours in presence of all participant bidders. For details please visit OMFED website: www.omfed.com.

The corrigendum, if required, shall only be published on OMFED website but not in any other media/newspapers.

OMFED reserves the right to accept or reject any or all the tender documents or part thereof without assigning any reason thereof.

Managing Director



**The Odisha State Cooperative Milk Producers' Federation Ltd.,
D-2,SahidNagar,Bhubaneswar-751007.**

PhoneNo:0674-2544576,2546030,2546121,2540417,2540273.

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E-mail: omfed@yahoo.com Website: www.omfed.com

DETAILS

Tender for:	Pest, insects, rodent, termite control & household, Disinfestations.
Reference No.	184/PROJ/5LLPD/NDP/Pest Control
Cost of Tender Form	Rs.1000/-+12%GST
Schedule-I	Eligibility Criteria
Schedule-II	General Terms and Conditions
Schedule-III	EMD & Security Money
Schedule-IV	Scope of pest control work
Schedule-V	Rate for Submission Format
Schedule-VI	Technical Details
Earnest Money Deposit	Rs.10,000/- (Rupees Ten Thousand only)
Last date and time for submission of tender document	Dt.04/09/2021 till13.00 hours.
Date & Time for opening of Tender	Dt.04/09/2021 till15.00 hours.
Envelop-A	EMD- to be submitted.
Envelop-B	Technical documents to be submitted.
Envelop-C	Financial bid to be submitted.
Address for communication	Managing Director Odisha State Cooperative Milk Producers' Federation Ltd.,D-2,SahidNagar, Bhubaneswar-751007(Odisha)

Managing Director

**The Odisha State Cooperative Milk Producers' Federation Ltd.,
D-2, Sahid Nagar, Bhubaneswar-751007.**

SCHEDULE – I

ELIGIBILITY CRITERIA

1. Pest management professional should be current IPCA member.
2. Should produce current pest control license.
3. Bidder should have executed similar type of work successfully at least three years. (Dairy industry, Food Industry-ISO-22000 certified Units)
4. Should furnish current clients list in similar type of Industry along with contact person and contact number so as to get the reference.
5. Staff should be adequately trained in-house or by outside agency to carry out safe, effective and appropriate pest management/control measures. (Actual person working) must have proof of experience working in Food industry.
6. List of pesticides to be used in the premises are acceptable for its use in food industry and it can be verified by authority for approval.
7. Bidder must have Minimum 3 Year Experience in Dairy/Food Industry.
8. MSDS of chemicals to be produced.

SCHEDULE – II

GENERAL TERMS & CONDITIONS:

Scope of Work:

1. Pest Control services including flies, mosquitoes, cockroaches, rodents Lizard and removal of cobweb from new Dairy plant complete premises will be carried out on regular basis for two years.
2. Flies, Mosquitoes, Cobweb & Rodent control will be carried out daily successfully. (Time: 6.00am to 6.00pm or as per production schedule)
3. Contract amount will include total expenses incurred on chemicals/ insecticides/equipment and related material.
4. Only CIB/FSSAI approved chemicals to be used.
5. Expenses incurred on person engaged for carrying out these services shall be borne by contractor, who will further responsible for his service condition or any statutory requirement. The contractor will have to provide One (01) number of eligible staff on regular basis for the execution of job.
6. Work of Pest control shall be executed carefully keeping in mind that no contamination / contact of any harmful chemical/Insecticides with milk & milk products and person working in Plant should occur.
7. Monthly bill shall be raised by contractor for which payment be made after verification from concerning officer of OMFED Dairy, 5LLPD after providing signature on work sheet of all departments.
8. Before resuming work, an agreement shall be executed by contractor as per rule.

Signature of Bidder

9. Contractor will have to provide his own lock & key arrangement alongwith box for keeping the pest control material.
10. Contractors should maintain documents and records as per food safety management system standard (ISO: 22000:2005&FSSAI) requirements for onsite inspection. Pest operator will obtain signatures of designated authorities in the section after each treatment as per frequency specified in the scope of work and will provide inspection report to concerned about status for its accountability.
11. The contractor will have to fulfill all the requirements of the insecticides Act, 1968 (Act 46 of 1968)
12. Only permitted insecticides can be used in the Dairy premises.
13. Contractor will maintain material safety data sheet (MSDS) for each pesticide has been prepared & display.
14. Contractor should prepare rodent map, Keto flash etc. and maintain daily record of observation for audit purpose.
15. Period of Contract is initially for one year from the date of Award/Agreement, but the contract may be renewed for one more years, if the performance is satisfactory.

SCHEDULE – III

EARNEST MONEY DEPOSIT:

All the parties shall be required to deposit EMD of Rs.10,000(Ten Thousand) only along with the tender submission. Without the requisite EMD the tender shall be rejected.

EMD in the form of Demand Draft (DD) drawn on any Nationalized Bank in favour of 'Managing Director, Odisha State Cooperative Milk Producers' Federation Ltd.' payable at Bhubaneswar should reach physically in the office of MD, OMFED before dt.04/09/2021 at 01.00 p.m.

EMD of successful tenderer shall be retained till the completion of the work. No interest will be paid on this deposit for the period during which the deposit is kept with OMFED.

EMD of the unsuccessful bidders will be returned within 30 days without interest.

Security Deposit & Dispute Arbitration & final authority.

1. Security Deposit of Rs.30,000/-(Rupees Thirty Thousand only) for **new Plant 5LLPD** shall be deposited by the successful bidder in shape of Demand Draft in favour of OMFED drawn on any Nationalized Bank payable at Bhubaneswar. No interest will be paid against the Security Deposit.

At the time of submitting the tender, tenderer shall supply detailed information about their activities in the enclosed form.

Signature of Bidder

2. **Penalty:**

- a) For 1st time any loss of quality of services/loss of product due to his negligence will be penalized from his bill.
- b) For 2nd time he may be penalized by deducting cost of product plus penalty upto 10% of the loss.
- c) For 3rd time MD, OMFED has power to terminate his services for unsatisfactory service.

d) **Payment:**

Payment will be made on satisfactory quality verification of the pest control services within 30 days of receipt of the bill.

- e) Pest treatment should be given to following premises at both sites.

- All Raw Material Godown
- Finished Product Godown
- Packing Material Godown
- Solid Fuel Storage Godown
- Main Process/Product Plant Building
- Utilities Section
- UHT Plant
- Milk/Product Cold Storage
- Powder Plant
- Furnace Oil Storage Tank
- Administration Building/Main Gate
- Worker Amenity Building & Canteen
- All Furniture etc.
- QC Section.

SCHEDULE – IV

Details as regards to the scope of pest control work

1) HOUSE FLY CONTROL TREATMENT

- (a) Life cycle breakdown - ETP and all likely breeding areas in and premises where manure and waste food collected.

Frequency Inspection and treatment - Every fortnightly and as per status.

- (b) Adult flies killing Fly resting sites around Main Dairy, Production Block, Head Office, Canteen area, ETP etc.

Frequency - Daily.

Signature of Bidder

2) DISINFESTATION COCKROACH, SPIDERS, LIZARDS, ANT etc.

Inspection and treatment at such places having pest presence, cockroach hiding, resting places.

Frequency – All manufacturing area i.e. Milk pouching, Powder plant, UHT Plant and consumer packaging, Ghee, production area (all sections in the Dairy, General store, finished product Godown - Weekly.

All buildings in gutters, chambers, drainage lines upto ETP Plant - Daily

3) RODENTS (RATS, MICE AND BANDICOOTS)

a. Step –1

- Inspection of entire premises and finding live burrows if any.

(i) Treatment of burrows by keeping fresh anticoagulant rodenticides.

(ii) Repeating the treatment by interval of 15 days till finding live burrows.

b. Step –2-In relation to step-1 fixed bait station boxes will be placed in strategic position and keeping fresh baits.

i. Changing the bait with interval of 15 days.

ii. Applying glue boards and mechanical traps as per needs.

iii. Suggesting rodent proofing measures, hiding place store move it.

4) PEST CONTROL TREATMENT FOR PLANT

a. **Step –1** -Inspection of entire premises for Pest presence.

b. **Step –2** -In relation to step-1 Pest control treatment using malathion or DDVP

c. **Step –3** -Number of Rodent Stations–30 to 40 or as per need.

Frequency - Fortnightly

d. **Step –4** -Spraying and Fumigation

Frequency - Every Three Months.

5) Termite Control -Treatment if necessary.

Frequency Every Month.

Signature of Bidder

SCHEDULE-V
FINANCIAL BID

(RATES SHOULD BE SUBMITTED IN THIS FORMAT)

1. Pest, insects, rodent, termite control & household, Disinfestations at 5 LLPD Plant.
2. Rate in Rs./Months: Rs
3. GST (12%) : Rs
4. TOTAL : Rs

In words (.....)

Signature of Bidder
Seal & Date

UNDERTAKING

I/We.....hereby solemnly agree to abide by the Terms & Conditions and the rates enumerated above. Any violation of the Clause(s) will render my/our contract null and void.

I/We have understood completely about this tender document and the terms and conditions therein. I/We agree to sell the eatables/snacks/Tea/High Tea/Juices, etc. on the rates mentioned in the tender rate list annexed with. I/We have also understood that I/We have to maintain the high standard, quality and hygiene of all the eatables as mentioned in the rate list of items with the tender.

Date

Signature of the Contractor

(Full signature of the Tenderer with seal)

Name of the Contractor _____

SCHEDULE-VI

(To be submitted along with the offer)

For general and technical details of the Tenderer:

A General Information:

I/We hereby furnish following particulars about my/our Unit(s)

1. Name of Unit : M/s. _____
2. Address of the Unit : Office _____

2. Name of Proprietor/Partner(s): 1. _____
2. _____
3. _____
3. Name with designation of:
the person authorized(if any)
to sign the documents on
behalf of the unit. _____

4. Telephone Nos. & Mobile No: Office _____
Factory _____
Fax No. _____
E-mail _____
5. Particulars of the registration
Certificate issued by the _____
Competent Authority _____
Registration No. & date _____
6. GST No. _____ Date _____
7. PAN (furnish a photocopy):
8. Whether the unit or sister : Yes/No
Concerned unit or any unit of _____ If the reply is 'yes' please give details
below their Proprietorship or Partnership, (if any) has been
Blacklisted/debarred or
_____penalized by any Central or State
Government Organization or Cooperative Organization at any time.
9. Performance/experience Minimum 3 Year essential _____
(Copy of certificate enclosed)

Seal & Signature of the Tenderer

AGREEMENT FOR PEST CONTROL SERVICES

Articles of Agreement made this.....day oftwo thousand and.....

BETWEEN

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD., an apex cooperative society registered under the Orissa Cooperative Societies Act,1962, having its Corporate Office at D-2,Saheed Nagar,Bhubaneswar-7 (hereinafter referred to as "**Federation**") which expression shall unless repugnant to the context or meaning thereof, include the successors in interest and assigns of the Federation of the ONE PART

AND

M/s. _____ having its office at _____
_____ Hereinafter referred to as the "Contractor" which expression shall includes its successor and assigns) of the other part, represented by its _____

WHEREAS the OMFED has its Plant located at Cuttack- Arilo Govindpur, Cuttack (hereinafter referred to as the 5 LLPD)and is engaged in processing, packing and marketing of milk and milk products at the said PLANT).

The Contractor is in the business of providing pest control services for commercial establishments.

The contractor has agreed to provide the PLANT complete services of pest control at the said 5 LLPD and is engaged in processing, packing and marketing of milk and milk products at the said PLANT under the terms and conditions set out herein:

NOW THEREFORE, IT IS HEREBY AGREEDBY AND BETWEEN THE PARTIES AS FOLLOWS.

1. Duties and responsibilities of the Contractor:

The contractor shall be responsible for the following duties at the Plant located at Cuttack- Arilo-Govindpur, Cuttack (hereinafter referred to as the 5 LLPD) and is engaged in processing, packing and marketing of milk and milk products at the said PLANT).

1. The contractor must have specific pest control measures as applicable to a food

- manufacturing site, must ensure that the treatment itself does not expose food to risk of food poisoning.
2. All chemicals, methods and measures used must be approved and registered by the Central Insecticide Board, GOI.
 3. The contractor would use the chemicals in either oil or water base formulations. Any change in the chemicals would be intimated to the Plant Manager.
 4. The contractor would provide trained operator/technicians for regular pest control
 5. service.
 6. Contractor must provide copy of M.S.D.S. for the chemicals used by the factory.
 7. The schedule for the various services will be adhered as per frequency given in the scope of work.
 8. If at any time or times after the initial treatment but before the next due date 'Pest' reappear, the contractor would carry out the necessary treatment without any additional cost.
 9. Period of Contract is initially for one year from the date of Award/Agreement, but the contract may be renewed for one more years, if the performance is satisfactory.

Scope of work:

1. House hold disinfestations/Disinfestations of COCKROACHES, SPIDERS, LIZARDS, ANT, etc:

The contractor would carry out disinfestations operation to control cockroaches, red and black ants, silver fish, termite in the form of an insecticidal spray in the plant campus. The contractor must carry this operation once in a month.

2. Rodent control:

- a) The contractor would use 'ROBAN' single dose anti-coagulant bait.
- b) The treatment would cover the plant campus by placing baits in rodent burrows/harborage so as to keep the premises free of any rodent activities and to avoid migration within the building.
- c) The contractor will fix rodent bait station alongwith the external perimeter of the plant building and campus.
- d) The production and packing area where poison baiting is not advisable will provide eco-friendly nontoxic glue boards.
- e) The baits/traps must be placed along the external perimeter at strategic point.
- f) Frequency of this treatment will be once in a week to replenish the baits/traps.

3. FLY CONTROL (RATS ,MICE AND BANDICOOTS):

- a) The contractor would spray the approved and recommended chemicals in and around the plant area which includes non-production areas like Lab, Ghee, Butter room, manholes, corridors, varanda etc. except inside the packing/ production area, boiler, garage, store, time office, scrapyard.

B)Milk pouching, Powder plant& consumer packing,Ice-cream plant,Ghee,I.P.,General store,Finished product section,ETP and all likely breeding areas in the premises.

Sub-contracting/non-assignment:

The contractor hereby agrees that this agreement shall be performed by the contractor itself and under no circumstances the contractor shall subcontractor assign the same to any third party.

Conditions of payment:

1. In consideration of the work done under the contract the OMFED agrees to pay @Rs. _____(Rupees_____only)per Month, OMFED has its plant located at Cuttack, Arilo-Govindpur, Cuttack (hereinafter referred to as the5 LLPD

Period of contract:

This agreement shall be deemed to have come into force with effect from____and shall remain in force till__and on the expiry of the said period the contract will stand automatically terminated unless it is renewed or extended in writing by the consent of both the parties as mutually agreed to.

Procedure for termination of contract:

It is further provided that either party may terminate this agreement by giving to the other THREE months' notice in writing.

Jurisdiction:

Any legal proceedings arising out of this agreement will be at Bhubaneswar.

10. The terms and conditions of the tender document will form part of this agreement.

"The Contractor" Pest Control Services

"THEFEDERATION"

**THE ORISSA STATE CO-
OPERATIVEMILK PRODUCERS'
FEDERATIONLTD, D-2, Saheed
NagarBhubaneswar-751007**

**IN WITNESS WHEREOF THE PARTIES HERETO HAVE HEREUNTO SET THEIR
HANDS ON THE DATE, MONTH AND YEAR FIRST ABOVE WRITTEN:**

For and on behalf of

The Contractor.

In the presence of:

1. _____

2. _____

for and on behalf of

THE ORISSA STATE
COOPERATIVE MILK PRODUCERS' FED
ERATION LTD.

In the presence of:

1. _____

2. _____