

**TENDER DOCUMENT FOR ANNUAL OPERATION &
MAINTAINACE OF E.T.P. AT ROURKELA DAIRY
UNDER OMFED**

LAST DATE FOR SUBMISSION: DTD – 19.12.2022, 14.00 Hours

OPENING OF SEALED OFFER: DTD – 19.12.2022.15.00 Hours

DOCUMENT COST : Rs.1000 /- +18%GST



www.omfed.com

**The Odisha State Cooperative
Milk Producers' Federation Ltd.
At. /P.O: Luakera, ROURKELA-769009.
Dist: SUNDARGARH
Mob:9438867276 / 7978673238
E.mail: omfedrkdairy@yahoo.com**

TENDER NOTICE

OMFED,Rourkela dairy invites sealed techno-commercial offers in separate envelope from experienced Service Provider having adequate exposure to Effluent Treatment Plant to undertake Annual Maintenance Contract of existing Effluent Treatment Plant at Rourkela dairy ,OMFED .Bid document will be available in the OMFED Website from 10.00 A.M. of 26.11.2022 to 5.00 P.M of 18.12.2022.

The tender document can be downloaded from website www.omfed.com. & duly filled and submitted on due date at above mentioned address.

Interested bidders may submit their offers along with 1000/- +18% GST in shape of Demand draft in favour of **Rourkela Dairy, OMFED** payable at **Rourkela** drawn on any nationalized bank towards cost of Sealed offer documents.

Bids with required EMD as specified in the tender document in shape of D/D in favour of **Rourkela Dairy, OMFED** payable at **Rourkela** shall be received upto 1400 Hours on dtd.19.12.2022 & shall be opened the bid on the same day at 1500 Hours at Rourkela Dairy, in presence of interested bidders. Bids without EMD will not be considered. The **corrigendum/amendment** to this notice if required shall be published only in the OMFED web site and will not be published again in newspaper.

OMFED or its representative reserves the right to accept or reject any or all the tenders or part thereof without assigning any reason.

Plant Manager, Rourkela Dairy

GENERAL INFORMATION

Rourkela dairy,OMFED is engaged in collection of raw milk from milk producers through milk co-operative society, processing the same at different dairy plant and distribution of liquid milk/milk product through wide retail network. The role of the Service Provider is to provide labour, chemicals, required consumables etc. required for day to day operation of the existing ETP to meet the quality standard of the discharged effluent as prescribed under the rules laid upon by OSPCB, additional requirement in the existing ETP and statutory approval for obtaining consent to operate for the old ETP from OSPCB.

Eligibility Criteria

- 1) The bidder should have at least 05 years working experience in operation and maintenance in industrial water and waste water treatment.
- 2) The bidder should be a legally valid entity either in the form of Local Liability Company (LLC) or Pvt. Ltd or having valid trade license.
- 3) The bidder should have experience in handling treatment of effluent treatment water like Food & Processing Industries/ Pharmaceutical Industries/ Dairy & Beverage Industries/ Textile & Paper Industries/ Textile & Dairy Industries/ Automobile Industries etc. having technical Team, maintenance Team for operation & maintenance of the Effluent Treatment Plant.
- 4) The average annual sales turnover of the bidder should not be less than Rs.10.00 lakhs for the last three financial year starting from 2019-20,2020-21 ,2021-22.

5) The bidder shall furnish a copy of the Income Tax return for the last three financial years i.e 2019-20,2020-21, 2021-22.The bidder shall also provide the permanent A/c No. Income Tax (PAN).

6) The bidder must have GST registration.

7) The bidder must submit proof of all above.

Details of the existing dairy Plant under operation

Name of the Dairy And Plant location	Capacity of Dairy Plant (LPD)	Tentative Capacity of the existing ETP(Cubic Meter/day)	EMD amount to be deposited
Rourkela Dairy, At: Luakera, Rourkela.	30,000	30	5,000

SECTION-I

SCOPE OF WORK (FOR THE EXISTING DAIRY UNDER OPERATION)

- A)** (I) Filling up application online/ offline for consent to operate (NOC) in the prescribed format of SPCB, Odisha and submission with the statutory authority, liassioning to get CTO from the Authority.
- ii) Visit of technical officer to site and discussion with the concerned Plant Manager, arrange meeting/ inspection with OSPCB authorities periodically as and when required.
- iii) Preparation of environment management project report on behalf of the respective dairy and timely submission with SPCB, Odisha.

- iv) Suggestions, drawing, design for ETP for renovation if required to achieve the norms and parameters standard of the OSPCB.
- v) **SCRUITINIZATION** of the application in SPCB, Odisha & CTO to be obtained.
- vi) Getting inspection of the project site by concerned Regional Officer of SPCB, Odisha.
- vii) Liaison with board officials for placement of proposal before the internal NOC committee followed by consent committee of the board for final decision.
- viii) Technical presentation on behalf of OMFED on the project at SPCB if required.
- ix) Any other work related to consent to operate with the SPCB authorities for final grant of NOC, CTO in time for smooth operation of Dairy Plant.
- x) Study the quantity and quality of incoming/outgoing effluent of the existing dairies, conduct the test of raw and treated water and other parameters once in month and submit the report to the plant Authority/ OSPCB in Govt. authorized laboratories.
- xi) Chemical testing/analysis of the incoming and discharge effluent of the respective dairy.
- xii) Determination of capacity of the existing ETP.
- xiii) Evaluate the performance of the existing ETP.
- xiv) Suggestion/recommendation for improvement in quality standard to suit to the requirements of SPCB if required.
- xv) The bidder should engage operation/maintenance team at the plant to operate and maintain the ETP at Plant level.

B) a) Providing manpower for annual operation & maintenance for a period of 1 year and extension of time may be granted on performance based evaluation by the authority.

DCUMENTS TO BE SUBMITTED:

1. DOCUMENTS TO BE SUBMITTED IN TECHNICAL BID

- Audited profit & loss account statement for the year 2019-20,2020-21 ,2021-22.
Proof of sales turn over for last three consecutive years.
- Copy of IT return for the financial year 2019-20,2020-21,2021-2022.
- GST registration certificate
- TIN NO, CST NO & PAN NO.
- Credentials in support of Annual operation and maintenance contract for ETP during last five years.
- Demand draft towards EMD.

DOCUMENTS TO BE SUBMITTED IN THE COMMERCIAL BID:

- Price schedule
- Trade License
- Performance Certificate of the Past experience

A) **PRICE SCHEDULE**

Name of the Dairy	Rate for supply of Chemicals, Manpower and Consent to operate
Rourkela Dairy, At: Luakera, Rourkela.	
Total	

In Words

N.B. : It is advised to bidder to quote the rate as per enclosed format.

Name of the bidder :

Signature with Seal:

Rourkela Dairy

i) Name of the Chemical to be used					
	Chemical	Quantity/ month	Rate(in Rs.)	Amount/ month (in Rs.)	Amount per year
a)					
b)					
c)					
d)					
e)					
	Total (i)				
ii) Manpower Supply					
		Man/day	Rate(in Rs.)	Amount/ month (in Rs.)	Amount per year
a)	Shift – A				
b)	Shift - B				
	Total (ii)				
iii) Consent to Operate (Per Annum)					
	Total (i+ii+iii) (Per Annum)				

Terms & Condition:

- (i) The bidder shall provide the quality standard of treated and untreated Effluent of the respective dairy and submit the test report in every month to OSPCB and to Plant Manager of concerned dairy.
- (ii) The bidder has to visit the site and discuss with the concerned Plant Manager for any clarification, information, papers and documentation.
- (iii) In case of any modification/up gradation is suggested the same shall be discussed with Plant Manager for subsequent course of action.
- (iv) Work order/payment shall be released by the Plant authority after successful compliance.
- (v) The quoted rate shall be valid for a period of three years from the date of tender opening.
- (vi) The quoted rate shall be inclusive of labour charges, cost of chemical required for day to day operation, lubricant oil, consumables, all taxes & duties if any.
- (vii) The bidder can't stipulate any terms / condition of its own beyond the tender requirement.
- (viii) The contract shall be valid for a period of **three** years from the date of acceptance of work order subject to satisfactory performance. The AMC shall be provided for one year initially. On satisfactory performance it shall be extended for next year by written communication of Plant Manager. The contract shall be terminated with one-month notice for nonperformance.
- (ix) The bidder shall liaison with the local Office on behalf of OMFED and obtain Consent to operate from OSPCB. The contractor shall be present during the visit of Statutory Official for drawal of sample. The cost of chemical for testing / analysis minor repair / maintenance / chemical dosing for effluent treatment, engagement of manpower shall be included in the offer.
- (x) Unskilled labour charges shall be as per revised Govt. notification.

Payment Terms

- 1) – 100% after grant of CTO from OSPCB and submission to the
Plant Manager.
- 2) – Monthly operational and maintenance bill shall be raised in the name of
Plant Manager in triplicate along with test report and other statutory
documents etc and shall be released in the subsequent month by Plant Manager.

N.B-1.All the payments are subject to the statutory deductions as per State/Central Govt.
norms.

2.PF,ESIC,& labour laws compliance is in the scope of bidder.

TECHNICAL BID

SL. NO	PARAMETERS	DETAILS
1	Name of the Firm	
2	Office address	
3	Phone No ,Fax No & E - mail address	
4	Corporate Head quarter Address & contact No.	
5	Local Office Address & contact No.	
6	Web site address	
7	Nature of Ownership	
8	Regd. No with date.	
9	Details of statutory Certificate / License / Clearance	
a	GST No:	
b	TIN No:	
c	PAN No:	
10	Average Annual Turnover during last financial year 2019-20, 2020-21,2021-22	

Signature :
Name & Address:
Cell Number:
Date & Seal: