

TENDER CALL NOTICE

For

PURCHASE OF DE-OILED CASHEW NUT SHELL CAKE



OMFED BERHAMPUR DAIRY

AT/PO: ANKUSPUR,
NEAR KUKUDAKHANDI,
BERHAMPUR, GANJAM
Tel./Fax.: 0680-24851288
Email: omfedbhmdairy@yahoo.com

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Details of the Tender Notice & Schedule

1. Berhampur Dairy Invites tender from reputed Manufacturer, Traders & Suppliers for supply of **De-Oiled Cashew Nut Shell Cake** for Three months' requirement quantity used in boiler operation.
2. The bidders are required to submit bids for the following items.

Cost of tender paper. (Rs.)	Date of Availability of Tender Document in Omfed website	Last date of Submission of Tender	Opening date of Tender
Rs 500+12% GST =Rs 560.00 (In shape of separate Demand Draft favouring Omfed Berhampur Dairy, payable at, Berhampur.	<u>From:</u> 27.05.2022 on 10.00 A.M <u>To:</u> 16.06.2022 on 05.00 P.M	17.06.2022 on 02.00 P.M	17.06.2022 on 3.00 P.M

3. The tender paper cost & EMD in the form of DD in original and Photo Copy of all documents required as per **Eligibility Criteria list** shall be deposited in sealed envelope at Berhampur Dairy office, Berhampur **within 27.05.2022 (10.00 AM) to 17.06.2022 (02.00 PM)**.
4. The **tender document shall be opened at 3.00 P.M on 17.06.2022** at Berhampur Dairy in the presence of the bidders.
5. The bids of the technically qualified bidders will be opened for evaluation of the commercial bid.
6. The cost of bid documents & EMD in demand draft issued from any Nationalized/ Scheduled Bank may be prepared in favour of Omfed Berhampur Dairy, payable at Berhampur.
7. Co-Operatives, Govt. bodies, NSIC and MSME registered firms are exempted from submitting required EMD.
9. Any corrigendum / Addendum will be displayed in the Omfed website www.omfed.com.
10. The management reserves the right to cancel any or all bids without assigning any reason.

Eligibility Criteria

- 1) **Cost of tender document is Rs 560/-** including GST, must be submitted with tender.
- 2) **EMD Rs 10,000/- submitted with tender**, which will be converted into security deposit in case of successful bidder.
- 3) The bidder should have a **minimum Annual Turnover Rs 05 lakhs for the Financial Year 2020-21**. Turnover certificate from Chartered Accountant for the year of 2020-21 shall be submitted in support of required turnover.
- 4) Income Tax return for the Financial Year 2020-21 & GST return for the financial year 2020-21 shall be attached to the tender document.
- 5) The bidder should have registered under GST and IT authority. The photo copy of GST registration & PAN certificate must be attached.
- 6) The material should conform to the technical specification of tender.
- 7) All the documents should be self attested and sealed.
- 8) Client list and copy of orders to be provided (For credential).
- 9) **The bidders are advised to submit the samples of materials with technical bid (which is not refundable)**. The quoted sample items should be clearly mentioned with the name of sample item & senders name on the envelope of sample & send to Plant Manager, Berhampur Dairy, Berhampur on or before the opening of the technical bid.
- 10) **On Top of envelope Name of the tendered Material & bidders name with address should be superscribed.**

(SIGNATURE OF THE BIDDER)

PART – I : Technical Specification

Sealed Tenders are invited from Manufacturer, Traders & Suppliers for supply of **De-Oiled Cashew Nut Shell Cake** to Berhampur Dairy used as a fuel in boiler operation for Three months' requirement.

Specification:

1) Gross Calorific value (K.CAL/KG) – **Min 3800 to 4200**

2) Moisture – **8 to 10% max**

**For increase in moisture, rebate will be @10% per consignment up to 12% moisture.
Goods will be rejected, if moisture found above 12 %.

Delivery Plants: -

SL NO	PLACE OF DELIVERY	REQUIREMENT QUANTITY
01	Berhampur Dairy, At/Po: Ankushpur	120 MT

The offer should be on net weight basis including all taxes F.O.R. at Berhampur Dairy.

The quantity required mentioned in the Tender document is totally tentative. Berhampur Dairy may increase or decrease the quantity according to the requirement

Validity of Offer : 90 days from opening the tender.

(SIGNATURE OF THE BIDDER)

Bidder Information

(The Bidder shall fill in this form in accordance with the instructions indicated below. No alteration to it's for shall be permitted and no substitutions shall be accepted.)

1	Bidder's Legal Name	
2	Bidder's Address	
3	Telephone No.(Mobile/Land)	
4	E-mail ID:	
5	Manufacturing License/Distributor Authorized License	
6	Annual Turnover Certificate of the firm be enclosed	
7	GST Registration No. (Certificate to be attached)	
8	PAN NO.(Photocopy to be attached)	
9	Earned Money Deposit(EMD) (DD No./Date/Bank Name/Amount to be mentioned)	
10	Tender Cost Rs.560/- (DD No./Date/Bank Name/Amount to be mentioned)	
11	Clients List (Copies to be attached)	

(SIGNATURE OF THE BIDDER)

GENERAL TERMS & CONDITIONS

1.0 Eligibility and Qualification requirements: -

This invitation to bid is open to all eligible bidders.

2.0 Price basis:

The quoted prices for the material shall be on FOR destination basis, inclusive of all taxes & duties, packing & forwarding charges, transportation, insurance and other incidental charges, loading charges etc. as applicable.

Bidders are required to quote unit rates of all items to be supplied for the purpose of the contract.

3.0 EMD (Earnest Money Deposit)

3.1 The Bidder shall furnish EMD value Rs 10,000 & which shall be convert to Bid Security for successful bidder.

3.2 The bid security is required to protect the Berhampur Dairy against the risk of bidder's conduct, which may warrant the forfeiture of bid security.

3.3.1 The bid security shall be in the following form:

(a) A demand draft in favour of THE ODISHA STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION LTD., Payable at Bhubaneswar.

3.3.2 Unsuccessful bidder's bid security will be discharged/returned as promptly as possible but not later than 30 days after the expiry of the period of bid validity.

3.3 The bid security may be forfeited:

(a) If a bidder withdraws its bid during the period of bid validity specified by the bidder on the bid form; or

(b) In the case of successful bidder, if the bidder fails to execute the supply.

4.0 Period of validity of bids

Bids shall remain valid for 90 days after the date of bid opening, stated in the cover page/ tender notice for Materials.

5.0 AWARD CRITERIA

The Berhampur Dairy will consider award of contract to the successful bidder whose bid have been determined to be substantially responsive and have been determined as the lowest quoted bid, who is determined to be qualified for satisfactory performance of the contract.

6.0 BERHAMPUR DAIRY'S RIGHT TO VARY QUANTITIES AT TIME OF AWARD.

The Berhampur Dairy reserves the right to increase or decrease the quantity of material specified in the schedule of requirements without any change in unit price or other terms and conditions. After issuing order Berhampur Dairy may also cancel the whole or part thereof depending on requirement of the material during the contract period.

(SIGNATURE OF THE BIDDER)

7.0 QUANTITY

The quantity required mentioned in the Tender document is totally tentative. Berhampur Dairy may increase or decrease the quantity according to the requirement. Plant Manager of the respective Plants will issue Delivery Schedule to supplier according to the requirement only. On the basis of report from the Plant Manager Berhampur Dairy may cancel delivery for any balance quantity if not required by Berhampur Dairy.

8.0 SPECIFICATIONS: The specifications mentioned against each item required, should be strictly followed. Any deviation found from the specifications will be subject to deductions as per rebate/premium rules of the Federation.

9.0 DELIVERY OF MATERIALS: Purchase Order will be placed for required quantity to be delivered during the specified period. The Plant Managers of dairies will provide delivery schedule to the approved suppliers on the basis of which the Suppliers have to deliver the materials at different dairy Plants. The packing size of each bag should be uniform.

10.0 PENALTY: If failure to supply as per schedule 0.5% value of delayed delivered quantity for week will be deducted. If risk purchase will be made, the Suppliers EMD cost will lead to forfeiture with penalty as per Purchase Order terms & Conditions.

11.0 SAMPLE ANALYSIS: The samples from each materials provided by the bidders will be taken by our Laboratory personnel for its testing on the arrival of goods. On the basis of test result, vouchers will be processed for payment.

12.0 PAYMENT: The normal payment term of the Federation is 100% on quality analysis reports of materials. All the payments will be made normally through RTGS/NEFT only within 30 days of acceptance and receipt of Certificate of material receipt and Test report of the materials from the concern Plants. Payments are likely to be held up if quality of the material found to be substandard. In these cases, suppliers must arrange for lifting back rejected material at their own cost within 07 days of its rejection.

(SIGNATURE OF THE BIDDER)

OTHER TERMS & CONDITIONS OF THE TENDER

- 1) The Bidders shall not be allowed to use his own discretion regarding the quantity to be supplied, the period of supply, regarding rates or for that matter any other request in any respect once participated in the Tender process.
- 2) The terms and conditions mentioned in the Tender documents shall govern all the tender process.
- 3) On finalization of the rate and quantity order shall be issued to the supplier to supply the materials as per specification. The quantity & period of delivery may be increased/decreased as per the discretion of the Plant Manager, Berhampur Dairy. The acceptance copy of the order must be sealed and signed by the bidder as token of his confirmation to supply. If the order is revoked by the supplier in any case the EMD is liable to be forfeited.
- 4) RISK PURCHASE: The Federation reserves the right to make risk purchase at the cost & risk of the supplier if he failed to supply in time.
- 5) The Plant Manager, Berhampur Dairy reserves the right to accept/reject any or all the bids without assigning any reason thereof.
- 6) In case of any doubt of dispute relating to the interpretations of this Tender Document, the decision of the Plant Manager, Berhampur Dairy shall be final and binding on both the parties.
- 7) The management reserves the right to cancel any or all bids without assigning any reason.

(SIGNATURE OF THE BIDDER)

Part II-COMMERCIAL OFFER

Sealed Tenders are invited from Manufacturer, Trader & Supplier for supply of **De-Oiled Cashew Nut Shell Cake** to Berhampur Dairy used in boiler operation.

PLACE OF DELIVERY	REQUIREMENT QUANTITY	Rate/ MT (GST+F.O. R Destination)
Berhampur Dairy	120 MT	

The Rates quoted in the offer should be consisting of **Basic Cost + GST with F.O.R** Berhampur Dairy. The bidders once selected cannot be allowed to increase the price within the complete supply period under any circumstances.

Name of the bidder: -

Address of bidder: -

(SIGNATURE OF THE BIDDER)