

Minutes of the 106th Meeting of the Board of Directors of Odisha Milk Federation (OMFED) held on 20th December, 2019 at Corporate Office

Board of Directors along with Mrs. Sarojini Mishra, Chairperson, Mr. Param Kanta Mandal, Vice Chairman, Sri Somesh Kumar Upadhyay, IAS, CGML, OMFED, Dr. D. Mishra, Dy. Director (DD) Representative of Director, MH&VS, Cuttack and Special Invitee Ms Dora Saha of National Dairy Development Board were given warm welcome to the 106th Board of Directors meeting of the Federation by Shri R.Raghu Prasad, IFS, Managing Director, OMFED. All the Agenda and also Agenda placed on the Table were discussed in detail and resolved as hereunder:-

Agenda No. 01.

Resolution No. 1968

Sub: Confirmation of Minutes of the 105th Meeting of the Board of Directors held on 20th February, 2019.

The members of the Board confirmed the Minutes of 105th Meeting of the Board of Directors.

Agenda No. 02

Resolution No. 1969

Sub: Follow-up action on the Minutes of 105th Board of Directors Meeting held on 20th February, 2019.

Board accepted the follow up action.

Agenda No. 03

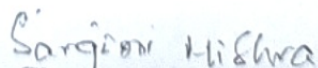
Resolution No. 1970

Sub: Joining of Managing Director, OMFED

Sri R. Raghu Prasad, IFS (RR-1997) taken over the charge of Managing Director, OMFED on 09.08.2019, vide Notification Memo No:PT2-GAD-SERI-ESTT-001-2016-22223/AIS.1 dtd. 7th August, 2019 of General Administration & Public Grievance Department, Govt. of Odisha, Bhubaneswar.

Board accepted the joining of the Managing Director.


23/12/19
Managing Director


Sarojini Mishra
Chairperson

Agenda No. 04
Resolution No. 1971

Sub: Ratification of assumption of charges by Shri Somesh Kumar Upadhyay, IAS as Chief General Manager, OMFED.

Sri Somesh Kumar Upadhyay, IAS taken over the charge of Chief General Manager. Omfed on 14.10.2019, vide Notification Memo No:PT2-GAD-SERI-ESTT-0001-2016-28178/AIS.I dtd. 3rd October, 2019 of General Administration & Public Grievance Department. Govt. of Odisha, Bhubaneswar.

Board accepted the joining of the Chief General Manager.

Agenda No. 05
Resolution No. 1972

Sub: Ratification of revision of Grade Pay of Group-D employees i.e. Jr. Attendant / Jr.Helper/Jr.Sales Promoter of Federation as per ORSP Rules,2008.

Finance Department, Govt. of Odisha vide Resolution No:5799/F, dtd:08.03.2016 revised Grade Pay in the Pay Band- IS under ORSP Rules-2008 for Group-D employees from Rs: 1500/- to Rs:1700/- w.e.f. 01.12.2015. Federation (Omfed) also implemented this revised Grade pay for eligible Group-D employees with retrospective effect.

Board ratified the action taken by the Managing Director .

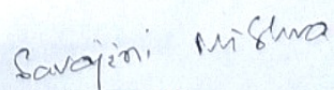
Agenda No. 06
Resolution No. 1973

Sub: Withholding of salary of marketing personnel for the period from July'2017 to January,2019; Refund regarding.

An incentive-cum-penalty scheme was earlier introduced for Marketing In-Charge and Route-In-Charges from July'2017. Penalty was being imposed when achievement was under 95% of the target given on pro-rata basis. This scheme was demoralising and not in conformity with the prevalent Rules of the Federation. So the Scheme was discontinued and the withheld salary deducted from July'17 to January'19 has already been released.

The action taken by the Managing Director has been ratified by the Board.


Managing Director


Chairperson

Agenda No. 07
Resolution No. 1974

Sub: Ratification of upgrading the post of Sri Jaya Prakash Pradhan from Junior Helper to Junior Driver.

Sri Jaya Prakash Pradhan, Jr.Helper, a valid driving license holder was plying office vehicles. Sri Pradhan completed 08 years of service in the present post and was eligible for promotion. His service has been upgraded from Jr.Helper to Jr.Driver w.e.f. 24.07.2019.

The action taken by the Managing Director has been ratified by the Board.

Agenda No. 08
Resolution No. 1975

Sub: Rs.1.00 lakh to the family member of the deceased Shri Rabi Chandra Naik, Jr.Attendant, Sambalpur Dairy.

Sri Rabi Chandra Naik, Jr.Attendant, Sambalpur Dairy fell ill inside the Plant premises on dt.11.06.2019. He was admitted to VSS Medical College Hospital, Burla immediately on the same day and expired on dt. 12.06.2019. There was unrest among the employees inside the Plant premises over the death of Sri Naik. To pacify the situation, MD had extended benefits of payment of ex-gratia of Rs.1.00 lakh to Smt. Aruna Naik, wife of late Naik. Also assured for a suitable job to one of the family members of the deceased Sri Naik under Rehabilitation Assistance Scheme.

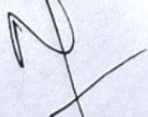
The action taken by the Managing Director has been ratified by the Board.

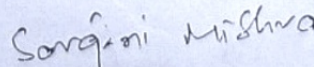
Agenda No. 09
Resolution No. 1976

Sub: Recruitment of 1(one) personnel as Manager P&I)

In order to focus on the milk procurement which is the prime objective of the Federation and with an aim to strengthen the socio-economic development of the milk producing farmers of the state, it was proposed to recruit one Manager (P&I). This will enable to strengthen the present activities such as forming societies, providing farmers with necessary technical inputs and collecting milk by paying the best remunerative price and also strengthen the P&I Division by recruiting an officer in the rank of Manager. The Manager (P&I) will look after planning, formulating and evaluation of performance of major functions of Milk Unions and setting of goals for the Milk Union. Recruitment will be made as per the Recruitment & Promotion Rules of the Federation.

Approved by the Board.


Managing Director


Chairperson

Agenda No. 10
Resolution No. 1977

Sub: Ratification of Dearness Allowance (D.A) paid to the employees of the Federation @ 6% w.e.f. 01.01.2019 as per the State Govt. order circulated from time to time on revised scale of pay

Government of Odisha, Finance Department vide Memorandum No. 10412/FIN/CS2-AI W-0005 2017 F dated 25.03.2019 have released an additional dose of D.A @ 6% to the State Govt. employees on Basic Pay (Pay Band) and Grade Pay taken together w.e.f. 01.01.2019. In pursuance to the above order, the Federation has released 6% D.A to it's regular employees w.e.f. 01.01.2019 vide Office Order No.90/2019 dt.25.05.2019.

The action taken by the Managing Director has been ratified by the Board.

Agenda No. 11
Resolution No. 1978

Sub: Provisional Profit/Loss Account of the Federation for the Financial Year 2018-19 and F.Y 2019-20(quarter ended on September,2019)

Provisional Profit / Loss Account of the Federation for the FY 2018-19 & 2019-20 has been prepared. According to that, the Federation has earned net profit of Rs.11,90,38,372.00 during the Financial Year 2018-19 and net profit of Rs.7,50,20,105.00 for the financial year 2019-20 (quarter ended on September 2019).

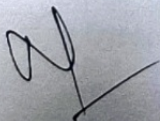
Board took notice of the financial performance of above period.

Agenda No. 12
Resolution No. 1979

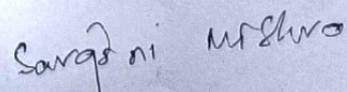
Sub: Audited Accounts of the Federation for the financial year 2014-15

The Auditor General of Co-operative Societies, Odisha, Bhubaneswar has audited the Accounts of the Federation for the financial year 2014-15. The Audit Report & Certificate has been received vide letter No. 4941/Audit-1 dtd. 19.08.2019.

Board has recommended to put up the matter in next AGM. DGM(Finance) has to comply on the Audit observation.



Managing Director


Chairperson

Agenda No. 13
Resolution No. 1980

Sub: Annual Budget of the Federation for the year 2019-20

The Annual Budget (Revenue & Capital) for the financial year 2019-20 of the Federation i.e., Corporate Office along with all its Units has been prepared considering the projected Milk Procurement of 4,70,602 ltrs. / per day (average) and Marketing of 4,41,603 ltrs. / per day (average) & a projected average 60,206 ltrs. of milk used for products / day with total budgeted turnover of Rs.76,602.00 lakhs & budgeted net profit of Rs.1,532.04 lakhs.

The Board approved the proposal.

Agenda No. 14
Resolution No. 1981

Sub: Appointment of Chartered Accountants Firms as Internal Auditor for various Units of the Federation & District Milk Unions for the year 2019-20(01.07.2019 to 30.06.2020)

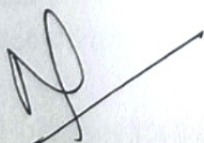
The appointment of Internal Auditor for the Federation, different Dairy Plants / Units & different Milk Unions for the period from 01.07.2019 to 30.06.2020 has been discussed in detail and the action taken has been ratified.

Agenda No. 15
Resolution No. 1982

Sub: Appointment of Chartered Accountants for completion/compilation of the Federation Accounts for the year 2016-17, 2017-18 & 2018-19.

The job for finalization of Federation accounts for the year 2016-17, 2017-18 & 2018-19 was assigned to M/s SRB & Associates, Chartered accountants, the current Internal Auditor of Head Office, as per the recommendation of Committee & subsequent approval of competent authority. The professional charges for completion of job shall be @ Rs.3,00,000.00 (Rupees Three Lakhs) only per year including travelling expenses and other incidental expenses (if any).

The action taken by the Managing Director has been ratified.



Managing Director

Savini Anshu
Chairperson

Agenda No. 16
Resolution No. 1983

Sub: Status of milk sent to outside State Dairies for Bulk Sale & Conversion

During the year 2019-20, surplus milk was sent to outside State Dairies for Bulk Sale and conversion into SMP & Ghee from our different Dairies looking into their surplus situation. From April'19 to Aug'19 total 22,27,730.0 Kg. of milk has been sent to outside State Dairies as Bulk sale. From April'19 to Aug'19 total 40,64,470.0 Kg. of milk has been sent to outside State Dairies for conversion to SMP & Ghee.

The action taken by the Managing Director has been ratified.

Agenda No. 17
Resolution No. 1984

Sub: Flexibility in revision of Cattle Feed Price by OMFED

The procurement price of cattle feed ingredients like De-Oiled Rice Bran (DORB), Maize, Rice Polish, Dried Distilled Grain solution (DDGS), De-Oiled Mustard Cake (DOMC) etc. fluctuates frequently during a year. Sometimes, the cost of raw materials are exorbitantly high and during harvesting season, the cost of raw materials goes down. It was proposed to authorize Managing Director, OMFED to fix up the sale price of cattle feed as and when required looking in to the cost of raw materials.

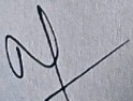
Besides approving the proposal, the Board members requested for supply of OMFED cattle feed on regular basis. It was also decided to produce cattle feed (mass/pelleted) with 20% crude protein. The cattle feed price shall be revised from time-to time on the basis of increase in input cost.

Agenda No. 18
Resolution No. 1985

Sub: Supply of Relief Cattle Feed to Cyclone(FANI) affected districts.

During 1st week of May, 2019, the Cyclone (FANI) struck Odisha Coast by which the District like Cuttack, Puri, Jajpur, Jagatsinghpur & Kendrapara were severely affected. As per indent received from the Office of the Special Relief Commissioner, Odisha / District Collectors / Director, AH & VS, Odisha, Cuttack, OMFED was asked to supply Relief Cattle Feed to the affected Districts. Total 2006.50 MT of Relief Cattle Feed has been supplied to Cyclone (FANI) affected districts during 1st week of May'2019 as per indent received from SRC, Odisha.

The Board took notice of the above.



Managing Director

Sargini Mishra
Chairperson

Agenda No. 21
Resolution No. 1988

Sub: Implementation of Incentive Scheme for Secretaries of DCS

Looking into the drastic fall in milk procurement, Omfed has introduced an Incentive Scheme for the Secretaries of Dairy Cooperative Societies. A Base-line of milk procurement has been fixed for Milk Unions as well as Primary Milk Societies, basing on total milk procurement of October'2019. An incentive of Rs.2/- per Kg. of milk shall be released to the Society Secretaries for the additional milk supplied during December, 2019 over and above the Base-line fixed through Milk Unions and Dairy Cooperative Societies.

The action taken by the Managing Director has been ratified.

Agenda No. 22
Resolution No. 1989

Sub: Turnkey execution of 20,000 Ltr/day Dairy Plant at Kendupatna RMC, Nischintakoili Block, Cuttack by M/s. Engineering Projects India Ltd., Mumbai

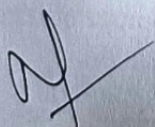
Project proposal of 20,000 Ltr. Capacity Dairy Plant at Kendupatna in Cuttack district at a project cost of Rs.1285.20 lakhs was approved by RKVY on 20.07.2018. Mozzarella Cheese and Greek Yogurt will be manufactured in the Plant. The project cost of the plant is Rs.12,49,55,040. The work will be executed by M/s EPIL, Mumbai.

The Board took notice and approved the same.

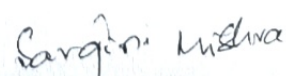
Agenda No. 23
Resolution No. 1990

Sub: Purchase of Dairy Equipments through M/s. Engineering Projects India Ltd., Mumbai.

For easy utilization of CSS funds it is resolved to Purchase the Dairy equipments through M/s. Engineering Projects India Ltd., Mumbai or National Dairy Development Board (NDDB).



Managing Director



Chairperson

Any other matter:

Resolution No.1991

On joining of Shri Somesh Kumar Upadhyay, IAS as Chief General Manager of OMFED, a leased accommodation needs to be provided to him. This matter was placed before the Board and it was approved to provide leased accommodation to the Chief General Manager. Omfed.

Resolution No.1992

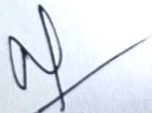
It was decided during the 105th Meeting of the Board of Directors held on 20th February'19 to extend 0.15 Paise per ltr to the respective Milk Unions as solid cost. Calculation to be made from February'2019 to August'2019 and after looking into the Profit for the year 2019-20 it will be paid by end of the financial year. The total payable amount will be around Rs 1 Crore 50 Lakhs.

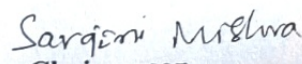
Resolution No.1993

Unions are directed to send proposals of the DCS eligible for registration with immediate effect. P&I division will take action on it. The pending proposal of Registration shall be put up by P&I division for approval of ARCS cum MD, OMFED within a month.

Resolution No.1994

Regarding Audit of societies and Milk unions as the Audit in some societies and Unions are pending for several years it was decided that the Milk Union may request AGCS/AAGCS(Asst. Auditor General of Co-op Societies) at District Level to provide Auditors for the purpose or recommend empanelled Chartered Accountants to final their Audit. If this is not possible then the Unions can request the Federation and Federation will recommend the name of Chartered Accountants empanelled by AGCS. The payment for Audit shall be made by respective societies and Milk Unions.


Managing Director


Chairperson

Resolution No.1995

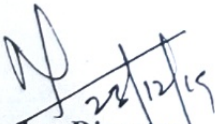
Sub: Implementation of 7th Pay for the Employees of the Federation.


The Govt. of Odisha vide Finance Department Order No.FIN-PCC-PAY-0003-2017/26342/F, dtd.7th Septmer,2017 has accepted for implementation of the recommendation of 7th Pay Commission for all the Govt. employees which also may be implemented for Omfed employees.

Further, Omfed in it's 26th Annual General Body Meeting held on 24th November 2017 vide Resolution No: 175 resolved to implement the recommendation of 7th Pay Commission by forming a fitment committee to find out the modalities for implementation.

Approved with following action.

- i) The recommendation of 7th Pay Commission may be implemented for OMFED employees & the revised scale of pay may be fixed based on the pay as on 1st January,2016.
- ii) Managing Director is authorized to form a Fitment Committee for implementation with immediate effect.
- iii) The 7th revised pay shall be applicable for payment prospectively from the date of implementation of the 7th Pay Commission.
- iv) No arrear shall be paid on account of the revision of the 7th Pay Commission recommendation.


Managing Director


Chairperson

Members Present:

01. Smt.Sarojini Mishra, Chairperson
02. Sri Rajani Kanta Mandal, Vice Chairman
03. Shri Somesh Kumar Upadhyay, IAS, CGM, OMFED
04. Shri R.Raghu Prasad, IFS, Commissioner-cum-Secretary, Fisheries & ARD Department, Govt. of Odisha and Managing Director, OMFED.
05. Dr. D. Mishra, Dy. Director (DD)
Representative of Director AH&VS, Cuttack
06. Mr.Dora Saha,
Representative of Director NDDB
07. Mrs. Kabita Das
08. Shri Krushna Mohan Jena
09. Sri Bairagi Charan Rout
10. Smt. Janaki Behera
11. Sri Taruna Kumar Dehury
12. Sri Rashmi Ranjan Bal
13. Sri Srikanta Jena
14. Sri Satyananda Rout
15. Sri Kishore Chandra Pradhani
16. Sri Kunja Bihari Rout
17. Sri Radha Krushna Agupatra
18. Smt. Kanaklata Dalei
19. Smt.Padmabati Das
20. Smt.Basanti Jena
21. Smt. Padmini Behera,
22. Smt. Sagarika Dhalli
23. Smt.Snehalata Mohanty
24. Smt. Hemalata Lenka
25. Smt. Sushila Bhoi