

**TENDER DOCUMENT FOR**  
Pest, insects, rodent, termite control & household  
Disinfestations.



**THE ORISSA STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION LTD.**

Arilo Plant , Govindpur , Cuttack , Odisha 754006

**August- 2024**

**Cost Rs. 1000+ 18% GST**

The Odisha State Cooperative Milk Producers' Federation Ltd., Arilo Plant,  
Govindpur, Cuttack, Odisha 754006  
Phone No: 0674-2544576, 2546030, 2546121, 2540417, and 2540273.  
Fax: 0674-2540974  
E-mail: [omfed@yahoo.com](mailto:omfed@yahoo.com) Website: [www.omfed.com](http://www.omfed.com)

## **NOTICE INVITING TENDER**

OMFED invites sealed tender from experienced, reputed technically and financially sound bidders at web site <http://omfed.com> for Pest Control Service at premises of new plant 5 LLPD, of OMFED. Interested bidders may download the Tender Document from OMFED web site [www.omfed.com](http://www.omfed.com) & submit their sealed offer in separate envelopes with complete technical details. The tender cost of Rs.1,000/- + 18% GST with E.M.D. of Rs. 10,000- ( Ten Thousand Only) , both in shape of Demand Draft in favour of OMFED drawn on any Nationalized Bank payable at Bhubaneswar, should reach at the above addressed office latest by 18/09/2024 up to 14.00 hours. The sealed offers shall be opened on the same day at 15.00 hours in presence of interested bidders. For details please visit OMFED website [www.omfed.com](http://www.omfed.com).

The corrigendum, if required, shall only be published in OMFED website but not in any other media/news papers.

OMFED reserves the right to accept or reject any or all the tender documents or part thereof without assigning any reason thereof.

**Managing Director**



The Odisha State Cooperative Milk Producers' Federation Ltd., **Arilo** Plant,  
Govindpur, Cuttack, Odisha 754006

**Phone No: 0674-2544576, 2546030, 2546121, 2540417, 2540273.**

**Fax : 0674-2540974**

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## DETAILS

Tender for	Pest, insects, rodent, termite control & household, Disinfestations.
Reference No.	14/02/Pest Control/QC/23-24
Cost of Tender Form	Rs. 1000/- + 18% GST
Contact Person	Mr. Mritunjay Kumar , Plant Manger Mobile : 8863009999
Schedule – I	Eligibility Criteria
Schedule – II	General terms and Conditions
Schedule – III	EMD & Security Money
Schedule - IV	Scope of pest control work
Schedule-V	Rate submission format
Schedule-VI	Technical Details
Earnest Money Deposit	Rs. 10,000 (Rs. Ten Thousand only) Exemption for MSME
Last date and time for submission of tender document	<b>Dtd.18/09/2024 14:00 hour</b>
Date & Time for opening of Tender	<b>Dtd.18/09/2024 15:00 hour</b>
Envelop – A	EMD – to be submitted.
Envelop – B	Technical documents to be submitted.
Envelop – C	Financial bid to be submitted.
Address for communication	Plant Manager Orissa State Cooperative Milk Producers' Federation Ltd., Omfed Dairy, Arilo Govindpur , Thana : Barang , Cuttack – 754006. (Odisha)

**Managing Director**

**The Orissa State Cooperative Milk Producers' Federation Ltd.,D-2,  
Sahid Nagar, Bhubaneswar-751007.**

**SCHEDULE – I**

**ELIGIBILITY CRITERIA**

1. Pest management professional should be current IPCA member.
2. Should produce current pest control license.
3. Bidder should have executed the value of contract he bided in similar type of industry successfully at least three years. (Dairy industry, Food Industry-ISO-22000 certified units)
4. Should furnish current clients list in similar type of industry along with contact person and contact number so as to get the reference.
5. Staff should be adequately trained in-house or by outside agency to carry out safe, effective and appropriate pest management/control measures. (Actual person working), Must have proof of experience working in Food industry.
6. List of pesticides to be used in the premises are acceptable for its use in food industry and it can be verified by authority for approval.
7. Bidder must have Minimum 3 Year Experience in Dairy/Food Industry.

**SCHEDULE – II**

**GENERAL TERMS & CONDITIONS:**

**1 Scope of Work:**

1. Pest Control services including flies, mosquitoes, cockroaches, rodents Lizard and removal of cobweb from new dairy plant, complete premises will be carried out on regular basis for two year.
2. Flies, Mosquitoes, Cobweb & Rodent control will be carried out daily successfully. (Time 6.00 AM to 2.00 PM or as per production schedule)
3. Contract amount will include total expenses incurred on chemicals / insecticides / equipments and related material.
4. Only CIB/FSSAI approved chemicals to be used.
5. Expenses incurred on person engaged for carrying these services shall be borne by contractor, who will further responsible for his service condition or any statutory requirement. The contractor will have to provide One (01) number of eligible staff on regular basis for the execution of job.
6. Work of Pest control shall be executed carefully keeping in mind that no contamination / contact of any harmful chemical / Insecticides with milk & milk products and person working in plant should occur.
7. Monthly bill shall be raised by contractor for which payment be made after verification from concerning officer of OMFED Dairy , 5LLPD after providing signature on work sheet of all department.
8. Before resuming work, and agreement, shall be executed by contractor as per rule.
9. Contractor will have to provide his own lock & key arrangement along with box for keeping the pest control material.
10. Contractors should maintain documents and records as per food safety management system standard (ISO: 22000: 2005 & FSSAI requirements for onsite inspection. Pest operator will obtain signatures of designated

authorities in the section after each treatment as per frequency specified in the scope of work and will provide inspection report to concerned about status for its accountability.

11. The contractor will have to fulfill all the requirement of the insecticides Act, 1968 (Act 46 of 1968)
12. Only permitted insecticides can be used in the dairy premises.
13. Contractor will maintain material safety data sheet (MSDS) for each pesticide has been prepared & display.
14. The personnel will be in uniform.
15. Presentation on pest control.

### **SCHEDULE – III**

#### **EARNEST MONEY DEPOSIT:**

All the parties shall be required to deposit EMD of Rs. 10,000 (Rs. Ten Thousand only) Exemption for MSME along with the tender submission. Without the requisite EMD the tender shall be rejected.

EMD in the form of Demand Draft (DD) drawn on any Nationalised Bank in favour of 'Managing Director, Odisha State Cooperative Milk Producers' Federation Ltd.' payable at Bhubaneswar should reach physically in the office of MD, OMFED before Dt.18/09/2024 at 14.00 PM.

EMD of successful tenderer shall be retained till the completion of the work. No interest will be paid on this deposit for the period during which the deposit is kept with OMFED.

EMD of the bidders whose rates are not accepted will be returned within 30 days from the date of tender opening.

#### **Security Deposit & Dispute arbitration & final authority.**

1. Security Deposit of Rs.10,000/- (Rupees Thirty Thousand only) for **Arilo Plant** shall be deposited by the successful bidder in shape of Demand Draft in favour of OMFED drawn on any Nationalized Bank payable at Bhubaneswar No interest will be paid against the Security Deposit.

At the time of submitting the tender, tenderer shall supply detailed information About their activities in the enclosed form.

2. **Penalty:**

- a) For 1<sup>st</sup> time any loss of quality of services / loss of product due to his negligence is penalizing from his bill.
- b) For 2<sup>nd</sup> time he may be penalized by deducting cost of product + penalty up to 10% of the loss.
- c) For 3<sup>rd</sup> time OMFED has power to terminate his services for unsatisfactory service.

3. **Payment:**

Payment will be made on satisfactory quality verification of the pest control services within 30 days of receipt of the bill.

4. Pest treatment should be given to following premises at both sites.
- All Raw Material Godowns
  - Finish Product Godown
  - Packing Material Godown
  - Solid Fuel Storage Godown
  - Main Process/Product Plant Building
  - Utilities Section
  - UHT Plant
  - Milk/Product Cold Storage
  - Powder Plant
  - Furnace Oil Storage Tank
  - Administration Building/Main Gate
  - Worker Amenity Building & Canteen
  - All Furniture etc.
  - 3 Days in a month at Old Plant , Bhubaneshwar Dairy

#### **SCHEDULE – IV**

##### **Details as regards to the scope of pest control work**

#### **(1) HOUSE FLY CONTROL TREATMENT**

- (a)** Life cycle break down - ETP and all likely breeding areas in and premises where Manure and waste food collected.
- Frequency Inspection and treatment every fort nightly and as per status.
- (b)** Adult flies killing Fly resting sites around Main Dairy, Production Block, Head office, canteen area, ETP etc.
- Frequency Daily.

#### **(2) DISINFESTATION COCKROACH, SPIDERS, LIZARDS, ANT etc.**

- Inspection and treatment at such places having pest presence, cockroach hiding, resting places.
- Frequency** All manufacturing area i.e. Milk pouching, powder plant , UHT Plant and consumer packaging, Ghee, production area (all sections in the dairy, General store, finished product Godown -----Weekly.
- All buildings in, gutters, chambers, drainage lines up to ETP plant -----**Daily**

#### **(3) RODENTS (RATS, MICE AND BANDICOOTS)**

- (a) Step – 1**
- Inspection of entire premise and finding live burrows if any.
  - Treatment of burrows by keeping fresh anticoagulant rodenticides.
- (b) Step – 2**
- Repeating the treatment by interval of 15 days till finding live burrows.
  - In relation to step-1 fixed bait station boxes will be placed in strategic positions and keeping fresh baits.
  - Changing the bait with interval of 15 days.
  - Applying glue boards and mechanical traps as per needs.
  - Suggesting rodent proofing measures, hiding places to remove it.

**(4) Pest Control Treatment for Plant.**

**(a) Step – 1** - Inspection of entire premise for Pest presence.

**(b) Step – 2** - In relation to step-1 Pest control treatment using malathion or

DDVP

**(c) Step – 3** - Number of Rodent Stations – 30 to 40.

**Frequency** **Fortnightly**

**(d) Step – 4** - Spraying and Fumigation

**Frequency** **Every Three Months.**

**(5) Termite Control** - Treatment if necessary.

**Frequency** **Every Month.**

**SCHEDULE - V**  
**(RATES SHOULD BE SUBMITTED IN THIS FORMAT)**  
**FINANCIAL BID**

1. Pest, insects, rodent, termite control & household, Disinfestations at Arilo Plant , Govindpur , Cuttack , Odisha .

- |    |                    |          |
|----|--------------------|----------|
| 1. | Rate in Rs/Months: | Rs ..... |
| 2. | GST (18%)          | Rs ..... |
| 3. | TOTAL              | Rs ..... |

In words (.....)

Bidder Sign with Seal



**SCHEDULE - VI**

(To be submitted along with the offer)

**Form of general and technical details of the tenderer**

**A : General Information**

I/We hereby furnish following particulars about my/our unit (s)

1. Name of unit : M/s. \_\_\_\_\_
2. Address of the unit : 1. Office \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Name of Proprietor/Partner(s): 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_
3. Name with designation of:  
the person authorized (if any)  
to sign the documents on  
behalf of the unit. \_\_\_\_\_  
\_\_\_\_\_
4. Telephone Nos. & Mobile No. : Office \_\_\_\_\_  
Factory \_\_\_\_\_  
Fax no. \_\_\_\_\_  
E-mail \_\_\_\_\_
5. Particulars of the registration  
  
Certificate issued by the  
competent authority: \_\_\_\_\_  
Registration No. & date \_\_\_\_\_
6. GST No. \_\_\_\_\_ date \_\_\_\_\_
7. PAN (furnish a photocopy): \_\_\_\_\_
8. Whether the unit or sister: Yes / No  
Concern unit or any unit of If the reply is 'yes' please give details below  
Their Proprietorship or \_\_\_\_\_  
Partnership, (if any) has been \_\_\_\_\_  
\_\_\_\_\_  
Blacklisted/debarred or \_\_\_\_\_  
penalized by any Central or \_\_\_\_\_  
State Government Organization \_\_\_\_\_  
or Cooperative Organization at \_\_\_\_\_  
any time. \_\_\_\_\_
9. Performance/ experience (Minimum 3 Year essential \_\_\_\_\_  
( Copy of certificate enclosed)

**Seal & Signature of the tenderer**

## **AGREEMENT FOR PEST CONTROL SERVICES**

Articles of Agreement made this.....day of..... two thousand and

BETWEEN

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD. an apex cooperative society registered under the Orissa Cooperative Societies Act, 1962, having its Corporate Office at D-2, Saheed Nagar, Bhubaneswar-7 ( hereinafter referred to as "**Federation**") which expression shall unless repugnant to the context or meaning thereof, include the successors in interest and assigns of the Federation of the ONE PART

AND

M/s. \_\_\_\_\_ having its office at \_\_\_\_\_  
\_\_\_\_\_ Hereinafter referred to as the "Contractor" which  
expression shall includes its successor and assigns) of the other part, represented by its \_\_\_\_\_

WHEREAS the OMFED has its plant located at Cuttak- Arilo Govindpur, Cuttak (hereinafter referred to as the 5 LLPD) and is engaged in processing, packing and marketing of milk and milk products at the said PLANT).

The Contractor is in the business of providing pest control services for commercial establishments.

The contractor has agreed to provide the PLANT complete services of pest control at the said 5 LLPD) and is engaged in processing, packing and marketing of milk and milk products at the said PLANT under the terms and conditions set out herein:

NOW THEREFORE, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS.

### **1. Duties and responsibilities of the Contractor:**

The contractor shall be responsible for the following duties at the its plant located at Cuttak- Arilo Govindpur, Cuttak (hereinafter referred to as the 5 LLPD) and is engaged in processing, packing and marketing of milk and milk products at the said PLANT).

1. The contractor must have specific pest control measures as applicable to a food manufacturing site, must ensure that the treatment itself does not expose food to risk of food poisoning.
2. All chemicals, methods and measures used must be approved and registered by the Central Insecticide Board, GOI.
3. The contractor would use the chemicals in either oil or water base formulations. Any change in the chemicals would be intimated to the Plant Manager.
4. The contractor would provide trained operator/technicians for regular pest

control service.

5. Contractor must provide copy of M.S.D.S. for the chemicals used by them in the factory.
6. The schedule for the various services will be adhered as per frequency given in the scope of work.
7. If at any time or times after the initial treatment but before the next due date 'Pest' reappear, the contractor would carry out the necessary treatment without any additional cost.

**Scope of work:**

**1. Household disinfestations / DISINFESTATION COCKROACH, SPIDERS, LIZARDS, ANT etc :**

The contractor would carry out disinfestations operation to control cockroaches, red and black ants, silver fish, and termite in the form of an insecticidal spray in the plant campus. The contractor must carry this operation once in a month.

**2. Rodent control:**

- a) The contractor would use 'ROBAN' single dose anticoagulant bait.
- b) The treatment would cover the plant campus by placing baits in rodent burrows/harborages so as to keep the premises free of any rodent activities and to avoid migration within the building.
- c) The contractor will fix rodent bait station along with the external perimeter of the plant building and campus.
- d) The production and packing area where poison baiting is not advisable will provide eco-friendly nontoxic glue boards.
- e) The baits/traps must be placed along the external perimeter at strategic point.
- f) Frequency of this treatment will be once in a week to replenish the baits/traps.

**3. FLY CONTROL (RATS, MICE AND BANDICOOTS):**

- a) The contractor would spray the approved and recommended chemicals in and around the plant area which includes non-production areas like Lab, Ghee, Butter room, manholes, corridors, veranda, Admin Office etc. except inside the packing/production area, boiler, garage, store, time office, scrap yard.
- b) Milk pouching, Powder plant & consumer packing, Ice cream plant, Ghee, I.P., General store, Finish product section, ETP and all likely breeding areas in the premises.

Sub-contracting/non-assignment:

The contractor hereby agrees that this agreement shall be performed by the contractor itself and under no circumstances the contractor shall subcontract or assign the same to any third party.

**Conditions of payment:**

1. In consideration of the work done under the contract the OMFED agrees to pay @ Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) per Month, OMFED has its plant located at Cuttak- Arilo Govindpur, Cuttak (hereinafter referred to as the 5 LLPD

Period of contract :

This agreement shall be deemed to have come into force with effect from \_\_\_\_\_ and shall remain in force till \_\_\_\_\_ and on the

expiry of the said period the contract will stand automatically terminated unless it is renewed or extended in writing by the consent of both the parties as mutually agreed to.

**Procedure for termination of contract :**

It is further provided that either party may terminate this agreement by giving to the other THREE month's notice in writing.

**Jurisdiction :**

Any legal proceedings arising out of this agreement will be at Bhubaneswar.

10. The terms and conditions of the tender document will a part of this agreement.

**“The Contractor” Pest Control Services**

**“THE FEDERATION”**

**THE ORISSA STATE CO-OPERATIVE  
MILK PRODUCERS' FEDERATION  
LTD, Arilo Plant , Govindpur , Cuttack-  
Odisha - 754 006**

**IN WITNESS WHEREOF THE PARTIES HERETO HAVE HERE UNTO SET THEIR  
HANDS ON THE DATE, MONTH AND YEAR FIRST ABOVE WRITTEN:**

for and on behalf of

for and on behalf of

**The Contractor.**

**THE ORISSA STATE COOPERATIVE  
MILK PRODUCERS' FEDERATION LTD,  
Arilo Plant, Cuttack.**

**In the presence of:**

**In the presence of:**

1. \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

2. \_\_\_\_\_