

**Bid Identification No. MM/C.B Box/25/23-24**

**TENDER CALL NOTICE**

**For**

**PURCHASE OF DIFFERENT TYPE OF CARDBOARD BOXES**



**MM DIVISION, OMFED, BHUBANESWAR**

**The Orissa State Cooperative, Milk Producers' Federation Ltd.  
D-2, SAHID NAGAR, BHUBANESWAR-751 007.  
Ph No- 2546030/2540273/2540417, Email - mmdivision@omfed.com**

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OMFED



The Orissa State Cooperative, Milk Producers' Federation  
Ltd.D-2, SAHID NAGAR, BHUBANESWAR-751 007.

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Phone: 2546030/2540273/2540417, Email – omfed@yahoo.com

**Detail Tender Notice**

**Bid Identification No. MM/C.B Box/25/23-24**

1. OMFED invites **Two Bid System** tender from reputed **Manufacturer, Traders & Reputed Supplier** for supply of different types of Card Board Boxes for used at our Berhampur, Sambalpur, Balasore & Arilo-Cuttack dairies plant for Annual requirement.
2. The bidders are required to submit bids for the following items.

Cost of tender paper. (Rs.)	Date of Availability of Tender Document in OMFED website	Last Date of Submission of Bid (Technical & Financial).	Opening date of Technical Bid.
<b>Rs 500+18% GST</b> <b>=Rs 590.00</b> (In shape of separate Demand Draft favouring OMFED, payable at, Bhubaneswar)	<b>From:</b> <b>13.02.2024</b> <b>on 10.00 A.M</b>	<b>06.03.2024</b> <b>on 02.00 P.M</b>	<b>06.03.2024</b> <b>on 3.00 P.M</b>

3. The tender paper cost / EMD in the form of D/D in original in favour of OMFED payable at Bhubaneswar and Photo Copy of GST, PAN, Registration Certificate and other documents shall have to be deposited in sealed envelopes along with technical bid within scheduled time at the OMFED Corporate office, Bhubaneswar, during working days. The bidders have to submit separate envelope for technical bid and commercial bid.
4. Non submission of cost of bid document and EMD within the period shall debar the party from participating in tender process.
5. Bids shall be received on or before schedule time.
6. Technical & Financial bids received shall be opened at scheduled time at OMFED Corporate office in the presence of the bidders. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
7. The technically qualified bidders will be informed to open for evaluation of the commercial bid.
8. The cost of bid documents & EMD in demand draft issued from any Nationalized/ Scheduled Bank may be prepared in favour of OMFED, payable at Bhubaneswar.
9. Co-Operatives, Govt. bodies, NSIC and MSME registered firms are exempted from submitting required EMD.
10. Other details are available in the bidding documents.

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11. Any corrigendum / Addendum will be published in the OMFED website <https://www.omfed.com>

12. The management reserves the right to cancel any or all bids without assigning any reason.

**OTHER TERMS & CONDITIONS OF THE TENDER: -**

1) The Bidders shall not be allowed to use his own discretion regarding the quantity to be supplied, the period of supply, regarding rates or for that matter any other request in any respect once participated in the Tender process.

2) The terms and conditions mentioned in the Tender documents shall govern all the tender process.

3) On finalization of the rate and quantity order shall be issued to the supplier to supply the materials as per specification. The quantity & period of delivery may be increased/decreased as per the discretion of the Managing Director, OMFED. The acceptance copy of the order must be sealed and signed by the bidder as token of his confirmation to supply. If the order is revoked by the supplier in any case the EMD is liable to be forfeited.

4) RISK PURCHASE: The Federation reserves the right to make risk purchases at the cost & risk of the supplier if he failed to supply in time.

5) The Managing Director, OMFED reserves the right to accept/reject any or all the bids without assigning any reason thereof.

6) In case of any doubt or dispute relating to the interpretations of this Tender Document, the decision of the Managing Director, OMFED shall be final and binding on both the parties.

**Managing Director, OMFED**

**(SIGNATURE OF THE BIDDER)**

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## **ELIGIBILITY CRITERIA FOR QUALIFICATION**

**Bidders enclosed the followings below documents in Technical Bid document: -**

- 1) **Tender Document Cost:** The Tender Document Cost is fixed at Rs 590/- including GST.
- 2) **EMD** of Rs 20,000/- (Twenty Thousand) in the shape of DD in favour of OMFED payable at Bhubaneswar, which will be converted into security deposit in case of successful bidder.
- 3) **Turnover:** The average annual turnover of the last three years of the bidder should not be less than Rs. 20 Lakhs. Bidder has to submit the Chartered Accountant certified Turn Over statement for last three years i.e. F.Y 20-2, 21-22 & 22-23.
- 4) **IT returns certificate:** IT Return certificate of last three years Financial Year F.Y 20-2, 21-22 & 22-23.
- 5) The copy of GST registration & PAN certificate.
- 6) The Firm/ Company Registration certificate.
- 7) Client list and copy of orders to be provided (For credential).
- 8) **The bidders are advised to submit the samples of materials with a technical bid (which is not refundable). The quoted sample items should be clearly mentioned with the name of sample item & senders name on the envelope of sample & sent to Dy Manager (MM), OMFED,D-2, Saheed Nagar, Bhubaneswar, Odisha-751007 on or before the opening of the technical bid.**
- 9) On Top of each separate sealed envelope (both technical & commercial bid), Name of the item, Material & bid identification number should be superscribed & submitted with technical bid.
- 10) **Sign with Seal:** The complete tender documents i.e. each page of the Tender document including all annexure (necessary required documents) should be duly signed with sealed.

(SIGNATURE OF THE BIDDER)

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## **GENERAL TERMS & CONDITIONS**

### **1.0 Eligibility and Qualification requirements: -**

This invitation to bid is open to all eligible bidders.

### **2.0 Price basis:**

The quoted prices for the material shall be on FOR destination basis, inclusive of all taxes & duties, packing & forwarding charges, transportation, insurance and other incidental charges, loading charges etc. as applicable.

Bidders are required to quote unit rates of all items to be supplied for the purpose of the contract.

### **3.0 EMD (Earnest Money Deposit)**

3.1 The Bidder shall furnish EMD value Rs 20,000 & which shall be converted to Bid Security for successful bidder.

3.2 The bid security is required to protect the OMFED against the risk of bidder's conduct, which may warrant the forfeiture of bid security.

3.3.1 The bid security shall be in the following form:

(a) A demand draft in favour of THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD., Payable at Bhubaneswar.

3.3.2 Unsuccessful bidder's bid security will be discharged/returned as promptly as possible but not later than 30 days after the expiry of the period of bid validity.

3.3 The bid security may be forfeited:

(a) If a bidder withdraws its bid during the period of bid validity specified by the bidder on the bid form; or

(b) In the case of a successful bidder, if the bidder fails to execute the supply.

### **4.0 Period of validity of bids**

Bids shall remain valid for 90 days after the date of bid opening, stated in the cover page/ tender notice for Materials.

### **5.0 AWARD CRITERIA**

The OMFED will consider awarding the contract to the successful bidder whose bid have been determined to be substantially responsive and have been determined as the lowest quoted bid, who is determined to be qualified for satisfactory performance of the contract.

### **6.0 OMFED RIGHT TO VARY QUANTITIES AT TIME OF AWARD.**

The OMFED reserves the right to increase or decrease the quantity of material specified in the schedule of requirements without any change in unit price or other terms and conditions. After issuing order OMFED may also cancel the whole or part thereof depending on requirement of the material during the contract period.

(SIGNATURE OF THE BIDDER)

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## 7.0 QUANTITY

The quantity required mentioned in the Tender document is totally tentative. OMFED may increase or decrease the quantity according to the requirement. Plant Manager of the respective Plants will issue Delivery Schedule to supplier according to the requirement only. On the basis of a report from the Plant Manager OMFED may cancel delivery for any balance quantity if not required by OMFED.

8.0 SPECIFICATIONS: The specifications mentioned against each item required, should be strictly followed. Any deviation found from the specifications will be subject to deductions as per rebate/premium rules of the Federation.

9.0 DELIVERY OF MATERIALS: Purchase Order will be placed for the required quantity to be delivered during the specified period. The Plant Managers of dairies will provide delivery schedules to the approved suppliers on the basis of which the Suppliers have to deliver the materials at different dairy Plants. The packing size of each bag should be uniform.

10.0 PENALTY: If failure to supply as per schedule 0.5% value of delayed delivered quantity per week or part thereof will be deducted. If risk purchase will be made, the Suppliers EMD cost will lead to forfeiture with penalty as per Purchase Order terms & Conditions.

11.0 SAMPLE ANALYSIS: The samples from each material provided by the bidders will be taken by our Laboratory personnel for its testing on the arrival of goods. On the basis of test results, vouchers will be processed for payment.

12.0 PAYMENT: The normal payment term of the Federation is 100% on quality analysis reports of materials. All the payments will be made normally through RTGS/NEFT only within 30 days of acceptance and receipt of Certificate of material receipt and Test report of the materials from the concerned Plants. Payments are likely to be held up if quality of the material is found to be substandard. In these cases, suppliers must arrange for lifting back rejected material at their own cost within 07 days of its rejection.

(SIGNATURE OF THE BIDDER)

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## Technical Bid Form

### **Bidder Information**

(The Bidder shall fill in this form in accordance with the instructions indicated below.  
No alteration to it's for shall be permitted and no substitutions shall be accepted.)

1	Bidder's Legal Name	
2	Bidder's Address	
3	Telephone No.(Mobile/Land)	
4	E-mail ID:	
5	Manufacturing License/Distributor Authorized License	
6	Annual Turnover Certificate of the firm be enclosed	
7	GST Registration No. (Certificate to be attached)	
8	PAN NO.(Photocopy to be attached)	
9	Earned Money Deposit(EMD) (DD No./Date/Bank Name/Amount to be mentioned)	
10	Tender Cost Rs.590/- (DD No./Date/Bank Name/Amount to be mentioned)	
11	Clients List (Copies to be attached)	

**Seal & Signature of Bidder**



# **COMMERCIAL BID**

## **CARDBOARD BOX**

<b>Sl.No</b>	<b>Item</b>	<b>Specification</b>	<b>Yearly Requirement</b>	<b>Rate per Nos (Rs) (GST+FOR)</b>
01)	<b>Sweet Curd ( 80gm X 50pcs ) 4Kg Capacity</b>	350 X 350 X 100mm 3ply perforated (4 holes of 15mm dia in one line on 2 opposite sides, separator-3 nos 120 GSM 18 BF Kraft Paper Bursting strength 4.5kg / cm <sup>2</sup> (Printing sky blue & Orange)	<b>1,30,000 Nos</b>	
02)	<b>Rabidi ( 80gm X 50pcs ) 4Kg Capacity</b>	350 X 350 X 100mm 3ply perforated (4 holes of 15mm dia in one line on 2 opposite sides, separator - 3 nos 120 GSM white papers, Bursting Strength minimum 4.5kg / cm <sup>2</sup> . 18BF kraft paper (Printing Green & coffee brown)	<b>1,50,000 Nos</b>	
03)	<b>Plain Curd (100gm X 40 pcs) 4 kg Capacity</b>	350 X 280 X 115mm 3ply perforated (4 holes of 15mm dia in one line on 2 opposite sides, separator - 3 nos 120 GSM Kraft paper, Bursting Strength minimum 4.5kg / cm <sup>2</sup> (Printing Green & Pink)	<b>11,000 Nos</b>	
04)	<b>Plain Curd (200gm X 20 pcs) 4 kg Capacity</b>	480 X 195 X 115mm 3ply perforated (4 holes of 15mm dia in one line on 2 opposite sides, separator - 3 nos 120 GSM 18bf kraft paper, Bursting Strength minimum 4.5kg / cm <sup>2</sup> (Printing Green & Pink)	<b>24,000 Nos</b>	
05)	<b>Plain Curd (400gm X 10 pcs) 4 kg Capacity</b>	480 X 195 X 115mm 3ply perforated (4 holes of 15mm dia in one line on 2 opposite sides, separator - 3 nos 120 GSM kraft paper, Bursting Strength minimum 4.5kg /cm <sup>2</sup> (Printing Green & Pink)	<b>30,000 Nos</b>	

(SIGNATURE OF THE BIDDER)

<b>Sl.No</b>	<b>Item</b>	<b>Specification</b>	<b>Yearly Requirement</b>	<b>Rate per Nos (Rs)</b>
06)	<b>SFM (6 X 4)</b>	348 X 240 X 170 mm 3 Ply corrugated box with 285 GSM Top duplex white LWC, B.S :5.5 kg/cm <sup>2</sup> Partitions& plates - Inner Craft 120 GSM Box. Printing: Navy blue.	<b>90,000 Nos</b>	
07)	<b>SFM Half Tray (30 Bottles)</b>	310X260X90 mm, 3 ply, 120 GSM, B.S 4.5 kg/cm <sup>2</sup> (min) BF 18 Kraft paper	<b>40,000 Nos</b>	
08)	<b>1000gm Dairy Whitener pouch 10 kg Cap. (1000gm x 10pkt)</b>	450X340X250 mm Kraft paper 150 GSM 5 ply BF 18, B.S -7.3 (Minimum) Royal blue colour printing With two separate plates	<b>10,000 Nos</b>	
09)	<b>500gm Dairy Whitener pouch 10 kg Cap. (500gm x 20pkt)</b>	450X340X250 mm Kraft paper 150 GSM 5 ply BF 18. B.S- 7.3kg/cm <sup>2</sup> (minimum) Royal blue colour printing	<b>10,000 Nos</b>	
10)	<b>200gm Dairy Whitener pouch 10 kg Cap. (200gm x 50pkt)</b>	450X340X250 mm Kraft paper 150 GSM 5 ply BF 18, B.S -7.3 (Minimum) Royal blue colour printing With two separate plates	<b>10,000 Nos</b>	
11)	<b>TABLE BUTTER 100gm 4kg Capacity</b>	200X200X140 mm,3 ply perforated (4 holes of 15 mm dia On one line on 2 opposite sides, Separator 3nos, 120GSM Kraft Paper. B. S. minimum 5.5 kg /cm <sup>2</sup> .	<b>3,000 Nos</b>	
12)	<b>TABLE BUTTER 500gm 4kg Capacity</b>	200X200X140 mm,3 ply perforated (4 holes of 15 mm dia On one line on 2 opposite sides, Separator 3nos, 120GSM Kraft Paper. B. S. minimum 5.5 kg /cm <sup>2</sup> .	<b>3,000 Nos</b>	
13)	<b>500ml A2 SFM Milk</b>	3ply, 120GSM, 4.5kg cm <sup>2</sup> 300X230X130	<b>1,000 Nos</b>	

(SIGNATURE OF THE BIDDER)

<b>Sl.No</b>	<b>Item</b>	<b>Specification</b>	<b>Yearly Requirement</b>	<b>Rate per Nos (Rs)</b>
14)	<b>Chenapoda (100gm X 50 pcs)</b>	Perforated 4 holes of 15 mm dia On one line on 2 opposite sides, Separator - 2nos, 120GSM Busting strength minimum 4.5 kg per cm <sup>2</sup> . Made in Kraft paper 460X200X120 mm, 5 Kg Capacity	<b>2,000 Nos</b>	
15)	<b>Chenapoda (250gm X 20pcs)</b>	Perforated 4 holes of 15 mm dia On one line on 2 opposite sides, Separator - 2nos, 120GSM Busting strength minimum 4.5 kg per cm <sup>2</sup> . Made in Kraft paper 400X195X120 mm, 5 Kg Capacity	<b>2,000 Nos</b>	
16)	<b>Chenapoda (500gm X 10pcs)</b>	Perforated 4 holes of 15 mm dia On one line on 2 opposite sides, Separator - 2nos, 120GSM Busting strength minimum 4.5 kg per cm <sup>2</sup> . Made in Kraft paper 400X190X120 mm, 5 Kg Capacity	<b>2,000 Nos</b>	
17)	<b>Paneer (500 gm X 10 pcs)</b>	Perforated (4 holes of 15mm dia in one line on 2 opposite sides, Separator - 2nos, 120GSM inner Paper B.S min 4.5 kg per cm <sup>2</sup> . Kraft paper 300 X195 X130 mm, 5 kg capacity 3 ply	<b>30,000 Nos</b>	
18)	<b>Paneer (200 gm X 10 pcs)</b>	Perforated (4 holes of 15mm dia in one line on 2 opposite sides, Separator - 2nos, 120GSM inner Paper B.S min 4.5 kg per cm <sup>2</sup> . Kraft paper 465 X195 X105 mm, 5 kg capacity 3 ply	<b>15,000 Nos</b>	
19)	<b>Paneer For Bulk 5 kg</b>	Perforated (4 holes of 15mm dia in one line on 2 opposite sides, Separator - 2nos, 120GSM inner Paper B.S min 4.5 kg per cm <sup>2</sup> . Kraft paper 350 X180 X100 mm, 5 kg capacity 3 ply	<b>36,000 Nos</b>	
20)	<b>White Butter 20kg Bulk</b>	435X315X208 mm made out of 150 GSM Kraft Paper 5 ply, corrugation Height - 2 mm Bursting strength -7.3 Kg Per cm <sup>2</sup>	<b>30,000 Nos</b>	

(SIGNATURE OF THE BIDDER)

<b>Sl.No</b>	<b>Item</b>	<b>Specification</b>	<b>Yearly Requirement</b>	<b>Rate per Nos(Rs)</b>
21)	<b>Khoa (1000 gm x 10 pkt)</b>	Made out of 150 GSM Kraft Paper 5 ply, Bursting strength -min 7.3 Kg per cm <sup>2</sup> 650x200x125 mm	<b>2000 Nos</b>	
22)	<b>Khoa (500 gm x 10 pkt)</b>	Made out of 120 GSM kraft Paper 3 ply, B. S. -min 4.5 Kg/Cm <sup>2</sup> 600x200x120 mm	<b>2000 Nos</b>	
23)	<b>Peda (100gm x 20 pkt)</b>	Made out of 120 GSM kraft Paper 3 ply, B. S. -min 4.5 Kg/Cm <sup>2</sup> 300x140x80 mm	<b>2000 Nos</b>	
24)	<b>Peda (200gm x 10 pkt)</b>	Made out of 120 GSM kraft Paper 3 ply, B. S. -min 4.5 Kg/Cm <sup>2</sup> 220x180x90 mm	<b>1000 Nos</b>	
25)	<b>Peda (400gm x 5 pkt)</b>	Made out of 120 GSM kraft Paper 3 ply, B. S. -min 4.5 Kg/Cm <sup>2</sup> 220x170x100 mm	<b>2000 Nos</b>	
26)	<b>500 gm Ghee Poly pouches</b>	Made out of 150 GSM kraft Paper 5 ply, B. S. -min 7.3 Kg/Cm <sup>2</sup> 295X295X195mm, 2 Separator 10 Kg Capacity	<b>3000 Nos</b>	
27)	<b>1000 gm Ghee poly pouches</b>	Made out of 150 GSM kraft Paper 5 ply, B. S. -min 7.3 Kg/Cm <sup>2</sup> 295X295X195mm, 2 Separator 10 Kg Capacity	<b>3000 Nos</b>	

**# The quoted rates are included of Basic Cost + GST & Other expenses with F.O.R destination at Berhampur, Sambalpur, Balasore & Arilo-Cuttack dairies plant.**

**# The quoted rates are valid for One year from issue of purchase order.**

**(SIGNATURE OF THE BIDDER)**

(Bidders submit the Commercial bid in separate envelope)