



**INVITES QUOTATION CALL**

**IEC ACTIVITIES IN MATSYA-PRANEE SAMAVESH, ODISHA-2024 AT JANATA  
MAIDAN, BHUBANESWAR**

**Quotation call for**

**Designing, Branding, Installation & Maintenance (For 03 Days)**

**of**

- 1. LOUNGE STALL (Size: 20 ft x 20 ft = 400 Sqft)**
- 2. ACTIVITY ZONE (Size: 20 ft x 10 ft = 200 Sqft)**

Submission of filled in  
Quotation call  
by 11.00A.M. on. 09.02.2024

Name of the Tenderer:

Opening at 11.30 A.M.  
On 09.02.2024 at OMFED  
Corporate Office, D-2,  
Sahidnagar, Bhubaneswar.

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No:

Fax No:

E-Mail No.

- 01. Requisites to be submitted along with offer.
  - a) Sealed offer mentioning the SI. No in a systematic manner to be presented. Separate Envelope containing offer for each Group must be Superscribed with the name of Group should be submitted failing which offers may not be considered.
- 02. Rates in the offer given cannot be enhanced under any circumstances.
- 03. **RISK PURCHASE:** The Federation reserves the right to make risk purchase at the cost & risk of the supplier if he failed to supply in time.
- 04. **PENALTY:** Any supplier defaulted in supply will be subjected to penalty @ 0.5 % per week on the order value to be deducted from pending bills subject to maximum 10 %.
- 05. All items are to be supplied strictly as per the technical specification given in the order.
- 06. The Federation reserves the right to accept or reject either part/whole or any/all the Quotation without assigning any reason. The Federation may cancel or reduce the quantity of order or distribute/split the quantity to other suppliers for which the lowest bidder will not be given any compensation. For any interpretation regarding this tender, the decision of the Managing Director is final and binding.
- 07. **PAYMENT TERMS:** 100 % payment within 30 days of acceptance of material through RTGS.  
**DECLARATION:** (To be filled in party's letter pad)

I/WE DECLARE THAT I/WE HAVE GONE THROUGH THE ABOVE MENTIONED CONDITIONS BEFORE FILLING UP OUR RATES AND SUBMISSION OF THE TENDER PAPER. I/WE ARE AGREE TO ABIDE WITH THESE CONDITIONS UNTIL THE FINALISATION OF THE TENDER.

Enclosures:

Signature:

Name:

Name of Firm:

TIN/CST No.

Address:

Date:

Telephone No:

## **TECHNICAL SPECIFICATION**

Quoted price should be inclusive of Basic price, GST, Freight, Transit Insurance and F.O.R destination basis for period of 03 Days.

### **Group: A**

#### **LOUNGE STALL (Size: 20 ft x 20 ft = 400 Sqft)**

##### **PART -1: DESIGNING & FABRICATION**

- Designing of the customised Stall with three side entry points in view of optimizing the space provided for utilization.
- Customised Fabrication of the Stall with the Ply providing the back side wall.
- Base to be provided along with the carpeting.
- Ply Frame, Ply Wall, Sun board framing, 3D Cut-out and other accessories

##### **Part -2: Branding & Accessories.**

- Total Branding of the stall.
- Provision of the Branding materials showcasing the Brand OMFED.
- Provision of showcasing the past Achievements.
- Provision of the showcasing the OMFED products.
- Provision of the electricity & lighting arrangements.
- Provision of the reception area.
- Provision of the Sitting arrangements: Lounge area.
- Provision of the Decorative lights.
- Provision of the top Showcasing floor.

##### **Part -3: Lounge Stall:**

- Provision of the Host for the Welcoming the delegates
- Provision of the photography and videography.
- Arrangement of the refreshment for the guests for 03 days.
- Arrangement of the drinking water.
- Provision of 2 numbers of dustbin.
- Provision of the digital kiosk showcasing the video ads of the OMFED.
- Provision of the sofa set.
- Provision of the brochure stand.
- Provision for the Inauguration of the stall on the opening day.

- Provision of the Sri Jagannath Statue, Diya, Candles, flower Bouquet for the inaugural.

#### **Part-4: ACTIVITY ZONE (Size: 20 ft x 10 ft = 200 Sqft)**

- Specification:
- Designing of the Stall.
- Provision of the platform, carpeting,
- Fabrication of the customised Stall along with the internal electricity supply.
- Branding of the stall. Acrylic OMFED backlit logo.
- Designing and production of the acrylic backlit “ଶ୍ରୀ ର ମାତା ଓମ୍ଫେଡ଼”
- Internal Lighting arrangement.
- Provision of the Anchor for conducting activity, Hostess and reception desk.
- Decorative lighting arrangement.
- Provision of the photography and videography.
- Selfie zone.
- Free Omfed Products distribution during the activity.

#### **Part -5: Product stall Installation: Stall size: 40x 10 (Total Sqft: 400 Sqft)**

- Designing of the stall layout.
- Fabrication and branding of the stall.
- Provision of the electricity and light supply.
- Provision of the platform, carpeting,
- Fabrication of the product POSM cut-outs.
- Provision of product 2D cut-outs.
- Provision of the reception area., Hostess.
- Provision of the refreshments and drinking water.
- Provision of the Photography and videography

#### **Part -6: 3D Product Display**

- Tetra Pack Products:  
Internal Supporting aluminium channels  
5mm sun boards with eco solvent vinyl printing  
Iron base.
- Pouch products:  
Specifications:
  - Inflatable pouch materials
  - Both side silicon coated
  - 420 denier & 330 GSM
  - With individual blower units
  - Tie down supporting ropes.
- Total Products: 30

- 01. **RISK PURCHASE:** The Federation reserves the right to make risk purchase at the cost & risk of the Tenderer if he failed to complete the work in time.
- 02. **PENALTY:** Any supplier defaulted in completion will be subjected to penalty @ 1% per week on the order value to be deducted from pending bills subject to maximum 10 %.
- 03. All works are to be executed strictly as per the technical specification given in the order.
- 04. The Federation reserves the right to accept or reject either part/whole or any/all the tenders without assigning any reason. The Federation may cancel or reduce the quantity of order or distribute/split the quantity to other Participants for which the lowest bidder will not be given any compensation. For any interpretation regarding this tender, the decision of the Managing Director is final and binding.
- 05. **PAYMENT TERMS:** 100 % payment within 30 days of acceptance of material through RTGS.

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Enclosures:

Signature:

Name:

Name of Firm:

TIN/CST No.

Address:

Telephone No:

Date:

## **GENERAL TERMS & CONDITIONS**

1. The Quotation call shall be sealed and addressed to the Managing Director, The Orissa State Cooperative Milk Producers Federation Ltd., D-2, Sahid Nagar, Bhubaneswar – 751007 in block capital clearly indicating the tender reference and date of opening at the top of the envelope. Rate must be quoted in the space provided in the Quotation call supplied by the Federation only.
2. For price comparison, GST Number will be taken in to consideration. Preference to price will be given to the parties registered with Sales Tax department of Government to Odisha to the extent of GST applicable.
3. The Participants should state their address to which the orders, notices and correspondences relating to the tender and agreement are to be sent. Any change of address should be notified to the Managing Director.
4. The Tenderer shall not be allowed to use his own discretion in any respect once the order placed and agreed for execution.
5. OMFED reserves the right to select one or more firms for supply of tendered item for operational flexibility, consistent and regular supplies etc. Normally this shall be done at the rates of the qualified lowest. OMFED also reserve the right to allocate quantities in the ratio it deems appropriate with higher weightage to the qualified lowest tenderer. OMFED may decide to allot lower quantities to Participants whose supplies as approved suppliers have not been consistently found to be confirming to the Quality/service and specification during the past contracts. The quantity & period of delivery may be increased/decreased as per the discretion of the Managing Director, OMFED. The acceptance copy of the order must be sealed and signed by the Tenderer as token of his confirmation to supply. If the order is revoked by the supplier in any case the EMD is liable to be forfeited.
6. The participants should provide their GST Certificate, RTGS Details, previous experience (if any) for similar activities completed and any other supporting documents which have been mentioned above or as deemed fit for this quotation call.
7. All the pages of the RFQ should be sealed & signed by the parties.

**Signature of Participants**

## PRICE BID FORMAT

<b>Quoted price should be inclusive of Basic price, GST, Freight, Transit Insurance and F.O.R destination basis for period of 03 Days</b>					
<b>LOUNGE STALL AND ACTIVITY CENTER</b>					
<b>Sl.No</b>	<b>Activities</b>	<b>Specification</b>	<b>Unit Rate/Sq. Ft.</b>	<b>GST (in %)</b>	<b>Grand Total</b>
1	Designing & Fabrication	As per Bid Paper			
2	Branding & Accessories.	As per Bid Paper			
3	Lounge Stall	As per Bid Paper			
4	Activity Zone	As per Bid Paper			
5	Product stall Installation	As per Bid Paper			
6	3D Product Display	As per Bid Paper			
<b>TOTAL AMOUNT</b>					

Date:

Signature & Seal