



# **E-BIDDING DOCUMENT**

## **TOWARDS**

SUPPLY, INSTALLATION, TESTING, COMMISSIONING AND TRIAL RUN OF

**03 NOS MULTI CYCLONE DUST COLLECTOR**

FOR 03 NOS 1MTPH COAL FIRED BOILERS INSTALLED

AT

**SALAPADA DAIRY AND KEONJHAR DAIRY**



**THE ORISSA STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION  
LTD. BHUBANESWAR**

**OCTOBER - 2024**

## **INSTRUCTION TO BIDDERS**

**NAME OF WORK:** supply, installation, testing, commissioning and trial run of **03 nos Multi cyclone dust collector** for 03nos 1MTPH Coal fired boilers installed at Salapada Dairy and Keonjhar Dairy of OMFED.

1. PERIOD OF COMPLETION : Two months
2. Reference of Bid : Proj/251/Cyclone Separator/24
3. Bid Validity : 120 days after opening of commercial bid
4. LAST DATE, TIME AND FOR RECEIPT OF:  
OFFER DOCUMENT : **18.11.2024 up to 02:00 PM**
5. TIME, DATE AND PLACE OF  
**TECHNICAL BID OPENING** : **DATE- 18.11.2024 TIME 03.00 PM**  
at- OMFED, D-2, Sahid Nagar,  
Bhubaneswar-751 007
6. DATE, TIME AND FOR  
**PRE BID MEETING** : **04.11.2024 at 11:30 AM**
7. OFFICER INVITING BID : MD, OMFED
8. CONTACT PERSON : General Manager (Projects & DO)  
OMFED, D-2, Sahid Nagar,  
Bhubaneswar-751 007.  
[Email-dairyoperation@omfed.com](mailto:Email-dairyoperation@omfed.com)  
[/omfed@yahoo.com](mailto:/omfed@yahoo.com)  
Mobile No- 7440043849



[www.omfed.com](http://www.omfed.com)

**The Odisha State Cooperative Milk Producers' Federation Ltd.**  
D-2, Sahid Nagar, Bhubaneswar-751 007.  
Ph No- (0674) 2546030/2540273/2540417,  
Fax No (0674)2540974

## **TENDER NOTICE**

OMFED invites sealed Techno - commercial offers in separate envelope from manufacturers / suppliers of Multi cyclone dust collector for supply, installation, testing, commissioning and trial run of 03 nos **Multi cyclone dust collector** for 03nos 1MTPH Coal fired boilers installed at Salapada Dairy and Keonjhar Dairy of OMFED.

- Interested bidders may download the Tender Document from the OMFED website [www.omfed.com](http://www.omfed.com) only for reference. Bid document will be available in the <https://tendersodisha.gov.in> from **10.00 AM of 24.10.2024 to 2.00 PM of 18.11.2024** for bidding. The sealed offer along with EMD of **Rs.50,000/-** and tender paper cost of **Rs.4,000/- + 18% GST shall be deposited through online portal at <https://tendersodisha.gov.in> up to 1400 hour on 18.11.2024. The technical Bid shall be opened at the above mentioned address on the same day at 1500 hour.** For details please visit our web site [www.omfed.com](http://www.omfed.com). No bid without required EMD shall be accepted.

Tenderers are requested to visit OMFED website regularly as any corrigendum / addendum may be published in OMFED website and not in any other media/ newspapers.

**OMFED** reserves the right to accept or reject any or all the tenders or part thereof without assigning any reason thereof.

**General Manager (Projects / DO)  
OMFED**

## **ELIGIBILITY CRITERIA**

- The bidder must be approved by the Directorate of Factories & Boilers.
- The bidder should have minimum 5 years' experience in manufacturing of Boiler, Chimney and accessories.
- Annual Sales turn over should not to be less than 50lakhs /year during the financial year 2021-22, 2022-23 & 2023-24.
- The manufacturer should have experience in supply and installation of Multi cyclone dust collector during the financial year 2021-22, 2022-23 & 2023-24.

## **DOCUMENTS TO BE SUBMITTED IN THE TECHNICAL BID:**

- Audited profit & loss account statement for the year 2021-22, 2022-23 & 2023-24.
- Proof of sales turn over for last three consecutive years.
- Copy of IT return for the financial year 2021-22, 2022-23 & 2023-24.
- GST registration certificate.
- GSTIN / PAN No.
- GSTR 3B for April 2024 to September 2024.
- Credentials in support of supply of above machines and installation during 2021-22, 2022-23 & 2023-24.
- Completion and performance certificate issued by the clients are to be furnished.
- **Cost of tender paper & EMD shall be deposited through online portal at <https://tendersodisha.gov.in>**

## **DOCUMENTS TO BE SUBMITTED IN THE COMMERCIAL BID:**

- **The bidder shall submit their offer as per given BOQ format provided at online portal <https://tendersodisha.gov.in>**
- The rate shall include freight, packing, forwarding, transit insurance, all taxes & duties including GST on FOR basis.

**Signature:**

**Seal:**

**Date:**

## **TERMS OF PAYMENT**

- 70% payment after safe arrival of materials at site.
- 10% payment after commissioning, trial run & handing over.
- Balance after 01 (one) year from the date of handing over subject to successful operation. The balance dues can be released against equivalent amount of BG having validity of 01 (one) year.
- All payments are subject to deduction of statutory dues as applicable.
- Penalty @0.5 % of order value shall be imposed per week in case of delayed delivery beyond the stipulated time frame. The aggregate maximum of the penalty for delay payable to the OMFED shall be subject to a maximum of 10 % of the total value of work.

## **DELIVERY PERIOD:**

- Two months from the date of issuance of Purchase Order.

## **VALIDITY OF OFFER:**

- 120 days from the date of notification.

## **REFUND OF EMD:**

1. The EMD of the technically disqualified Bidders shall be returned after declaration of the list of such technically qualified Bidders in the portal. The EMD of other unsuccessful Bidders shall be refunded after signing of the Agreement with the Successful Bidder. The return of the EMD shall be in the form of bank transfer to the account of the Bidder through the e-procurement portal of the Government of Odisha
2. The bid security is required to protect the purchaser against the risk of bidder's conduct, which would warrant the security's forfeiture.

## **TERM & CONDITIONS**

- Suppliers are advised to visit site to assess actual requirement.
- The offer shall include taxes, duties, royalties, packing, forwarding, freight & transit insurance etc.
- Bids without EMD shall not be considered.
- Indicative quantity may vary depending upon requirement and availability of fund.
- Bidders are not allowed to stipulate any terms and condition of their own beyond the tender terms.
- The bidder has to furnish the drawings of the equipment for approval at the end of OMFED prior to execution of the order.
- The bidder has to inform in advance for pre-delivery inspection at its works.

**Signature:**

**Seal:**

**Date:**

## QUANTITY OF ITEMS TO BE SUPPLIED

<u>Sl no.</u>	<u>Name of equipment</u>	<u>Quantity</u> (nos)	<u>Location</u>
01	<b>Multi cyclone dust collector with fittings, structures and accessories</b> For Coal Fired boiler of 1MTPH capacity	01	<b>Keonjhar Dairy</b> At./PO: Januganja, Via: Remuna, Dt.: Balasore, Pin.-756003 Tel./ Fax : 0678-224108 Email: <a href="mailto:omfedbalasoredairy@yahoo.com">omfedbalasoredairy@yahoo.com</a>
		02	<b>Salapada Dairy</b> At./PO- Salapada, Anandpur, Dist. Keonjhar-758020 Tel.: 06731-212029 Email: <a href="mailto:omfedsalapdadairy@yahoo.com">omfedsalapdadairy@yahoo.com</a>

**TECHNICAL SPECIFICATION FOR SUPPLY, INSTALLATION,  
TESTING & COMMISSIONING OF MULTI CYCLONE DUST COLLECTOR  
FOR 1MTPH COAL FIRED BOILER**

The cyclone separators shall be used for the existing Coal fired boilers of capacity -1MTPH / 10.5Kg/cm<sup>2</sup>. The cyclone separator shall be used to arrest the dust / un-burnt coal particles from being exhausting out of the chimney.

The following items are to be supplied by the bidder.

1. Multi cyclone dust collector
  - MOC – MS for cyclone body
  - Heat resistant stainless steel (SS) / CI for internal cyclone nozzle
  - Nozzle should incorporate draught swirls
2. Flue gas Inlet x outlet nozzles - 350 x 350mm (as per actual requirement at site)  
(square / rectangle as per site condition)
3. Rotary air lock valve for dust discharge at bottom with suitable electric drive
4. Cyclone body to be self supported on independent leg support.
5. Required ducts to be provided for modification / replacement between boiler flue gas outlet to suction of ID fan and from outlet of ID fan to flue gas chimney.
6. Civil foundation for grouting the legs and support base for Multi dust collector / any other civil work shall be in the scope of the bidder.

## **TECHNICAL BID**

<b>SL. NO</b>	<b>PARAMETERS</b>	<b>DETAILS</b>
1	Name of the company / individual	
2	Office Address	
3	Phone no, fax no & E-mail ID	
4	Corporate Headquarter Address & Contact number	
5	Local office address & contact number	
6	Web site address	
7	Nature of ownership	
8	Regd. No with date	
9	Details of Statutory Certificates / License/ clearance	
	GST No	
	GSTIN No	
	PAN No	
10	Annual Turnover in last financial year	

**Signature:**

**Seal:**

**Date:**



**COMMERCIAL BID**  
**(for reference only)**

SL NO.	NAME OF EQUIPMENT	QUANTITY (nos)	UNIT RATE (Rs.)		TOTAL AMOUNT (Rs.)	
			SUPPLY	ERECTION	SUPPLY	ERECTION
01	<b>Multi cyclone dust collector with fittings, structures and accessories</b> For Coal Fired boiler of 1MTPH capacity	03				

**Signature:**

**Seal:**

**Date:**

**Form of Agreement On Non-Judicial Stamp paper of Rs.100/-**

THIS AGREEMENT is made and executed on the day of \_\_\_\_\_  
20\_\_\_\_\_

Between the ORISSA STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION LTD., a body corporate under the ORISSA CO-OPERATIVE SOCIETIES ACT and having its registered office at Saheed Nagar, Bhubaneswar - 751007 (herein after referred to as OMFED which expression shall, unless repugnant to the context or meaning thereof, include the successors and assignees of the OMFED) of the ONE PART and

\_\_\_\_\_

(Herein after referred to as the contractor which expression shall, unless repugnant to the context or meaning thereof, include the heirs, successors, assignees, executors and administrators of the contractor) of the OTHER PART.

WHEREAS the OMFED is desirous that certain works should be executed, viz

\_\_\_\_\_

And has by letter of acceptance Dated \_\_\_\_\_, accepted a bid by the contractor for the supply of such goods and services, including installation, testing, commissioning and performance trial run & guaranteeing such works, **NOW THIS AGREEMENT WITNESSTH AS FOLLOWS:**

- 1.0 In this agreement, words and expressions shall have the same meanings as are respectively assigned to them in the conditions of Contract herein after referred to.
- 2.0 The following documents shall be deemed to form and be read as construed as part of this agreement, viz
  - i) This Form of Agreement
  - ii) This Letter of Acceptance
  - iii) The said bid, Appendix and the price Schedule Thereof
  - iv) The Technical Specifications
  - v) The Schedule of Quantities
  - vi) The Drawings
  - vii) The Schedule of Supplementary Information
  - viii) Special Conditions of Contract
  - ix) General Conditions of Contract
  - x) Form of Bank Guarantees
- 3.0 The aforesaid documents shall be taken as complementary and mutually explanatory of one, another, but in the case of ambiguities and discrepancies shall take precedence in the order set out above.
- 3.0 In the consideration of the payment to be made by the OMFED to the Contractor as herein after mentioned, the Contractor hereby covenants with the OMFED to execute, complete and maintain the works in conformity in all respects with the provisions of the Contract.

**\* The bidder shall not fill up this form.**

4.0 The OMFED shall hereby covenants to pay the Contractor in consideration of the execution, completion and guaranteeing of the works the contract price at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused their respective Common seals to be hereunto affix the day, month and year first above written.

Signed, sealed and delivered for  
And on behalf of the within  
named OMFED by the hands of its  
Authorised signatory.

Authorised Signatory

ORISSA STATE CO-OPERATIVE MILK  
PRODUCERS' FEDERATION LTD.

**In the presence of:**

**WITNESS:**

1) Signature

Name and address

2) Signature

Name and address

Signed, sealed and delivered for  
And on behalf of the within  
Named Contractor, the other part.

Authorised Signatory

CONTRACTOR

**In the presence of:**

**WITNESS:**

1) Signature

Name and address

2) Signature

Name and address

**ACCEPTABLE FORM OF BANK GUARANTEE**

Proforma of Bank Guarantee **for Bid Security** On Non-Judicial Stamp Paper of Rs.100/-

Bank Guarantee no.

Date:

This deed of guarantee made this \_\_\_\_\_ day of 20\_\_\_\_ (Two thousand and \_\_\_\_\_ ) by (Name and address of the Bank), hereinafter referred to as the Bank, which shall unless repugnant to the context or the meaning thereof includes its legal representatives, successors and assigns and the ORISSA STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION LTD. (hereinafter referred to as the OMFED ) which expression shall be unless repugnant to the context or meaning thereof include its legal representative, successors or assigns.

Whereas the OMFED has invited bids for the supply, installation, testing, commissioning, trial run and guaranteeing of the proposed \_\_\_\_\_

\_\_\_\_\_ by the tender notice reference no. \_\_\_\_\_ .

AND WHEREAS M/S \_\_\_\_\_

\_\_\_\_\_ (Name and the address of the bidders) who having submitted their bids (hereinafter referred to as the Tender) and have agreed to deposit to the OMFED an amount indicated in the tender notice as per the terms and conditions of the bidding documents. AND WHEREAS the OMFED is also willing to accept a Bank guarantee in lieu of payment by demand draft of any amount equivalent to the amount of bid security required to be deposited by the bidder to the OMFED which guarantee shall be kept valid for 120 days after the day of the opening of the bids.

In consideration of the OMFED having agreed to consider the bid proposals having submitted by the bidder without depositing the amount of bid security and against this Bank guarantee, we (name and the address of the Bank ) hereby undertake and guarantee to make payment to the OMFED the amount of bid security or any part thereof not deposited by the bidder to the OMFED at any time ( time being the essence of the Contract) when the OMFED asks for the same as per the terms and conditions of the bidding documents within 120 days from the date of opening of the bids.

The Bank further undertakes not to revoke this guarantee during its currency except with the previous consent of the OMFED in writing and the guarantee shall be continuous and irrevocable guarantee up to a sum of Rs.------(Rupees-----  
-----only) provided always that any indulgence or forbearance on the part of the OMFED to the said bidder. With or without the consent of the Bank shall not prejudice or restrict remedies against the bank nor shall the same in any event be a ground of defense by the Bank against the OMFED.

In case the OMFED puts forth a demand in writing on the Bank for the payment of the amount in full or in part against this Bank Guarantee, the Bank will consider that such demand by itself is a conclusive evidence and proof that the bidder has failed in complying with the terms and conditions stipulated by the OMFED in its bidding document and payment will be made to the OMFED without raising any disputes regarding the reasons for such failures on the part of the bidder.

The Bank shall not be discharged or released from this guarantee by any arrangement between the bidder and the OMFED with or without the consent of the Bank or any alternations in the obligations of the parties or by an indulgence, forbearance shown by the OMFED to the bidder.

This guarantee shall be in addition to and without prejudice to any other securities or remedies which the OMFED may have or hereafter possess against the bidder and the OMFED shall be under no obligations to marshal in favour of the Bank any such securities or fund or assets that the OMFED at its absolute discretion may vary, exchange, renew, modify or refuse to complete or enforce or assign any security or instrument.

The Bank agrees that the amount hereby guaranteed shall be due and payable to the OMFED on OMFED's serving with a notice requiring the payment of the amount and such notice shall be served on the Bank either by actual delivery thereof to the Bank or by dispatching thereof by to the Bank by registered post at the address of the said Bank. Any notice sent to the Bank at its address by registered post shall be deemed to have been duly served on the Bank notwithstanding that the notice may not in fact have been delivered to the Bank.

In order to give full effect to the provisions of this guarantee the Bank thereby waives all rights inconsistent with the above provisions and which the Bank might otherwise as a guarantor be entitled to claim and enforce.

The guarantee shall remain in force until-----and unless the guarantee is renewed or a claim is preferred against the bank within three months from the said date all rights of the OMFED under this guarantee shall cease and the bank shall be released and discharged from all liabilities hereunder.

Notwithstanding anything contained here before, our liability under this guarantee is restricted to Rs. ----- (Rupees----- only) being the amount of the Bid security and it shall remain in force until-----.

Place

Signature

Seal

Code no.

**Note: Bidders should ensure that the seal and code no. of signatory is put by the Bankers, before submission of the Bank guarantees.**

**Proforma of bank guarantee for Performance Security On Non-Judicial Stamp Paper of Rs.60/-**

Bank Guarantee No.

Date:

This deed of guarantee made this \_\_\_\_\_ day of 20 \_\_\_\_\_ (Two thousand and \_\_\_\_\_) by (Name and address of the bank) hereinafter referred to as the bank, which shall unless repugnant to the context or the meaning thereof includes its legal representatives, successors and assigns and the ORISSA STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION LTD. (hereinafter referred as to the OMFED) which expression shall unless repugnant to the context or meaning thereof includes its legal representatives, successors and assigns .

Whereas the ORISSA STATE MILK CO-OPERATIVE PRODUCERS' FEDERATION LTD. has awarded a contract bearing No. \_\_\_\_\_ on M/s \_\_\_\_\_ (Name and the address of the party) hereinafter referred to as the Contractor, for the supply installation, commissioning, completion and the guaranteeing of \_\_\_\_\_

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And whereas the Contractor has agreed to submit a performance security in the form of bank guarantee to the OMFED as per the terms and conditions of the bidding documents. And the contract which will be kept valid upto \_\_\_\_\_ calendar months from the date of bank guarantees (the period should be till end of period of maintenance) and whereas the bank and its duly constituted agent and officer has already read and understood the contract between the OMFED and the Contractor.

In consideration of the OMFED having agreed to award the contract on the Contractor, we \_\_\_\_\_ (the bank) do hereby guarantee, undertake, promise and agree with the OMFED , its legal representatives, successors, and assigns that the within named (the name of the Contractor) their legal representatives , assignees will faithfully perform and fulfill everything within the bidding document and the contract order on their part to be performed or fulfilled, at the time ( time being the essence of the contract) and in manner therein provided , do all obligations there under and we further undertake and guarantee to make the payment to the OMFED a sum of Rs \_\_\_\_\_ (Rupees \_\_\_\_\_ only). Being 10% of the contract value ,in case the Contractor , their legal representatives, assignees do not faithfully perform and fulfill everything within the bidding document and the contract order on their part to be performed or fulfilled, at the time and in manner therein provided and do not willfully and promptly do all obligations there under. In case the Contractor fails to perform or fulfill the contract as per the terms and conditions agreed upon, the OMFED is entitled to demand an amount equivalent to 10% of the contract value from the Contractor and the demand made by the OMFED itself will be conclusive evidence

and proof that the Contractor has failed to perform or fulfill his obligations under the contract and neither the Contractor nor the bank shall be entitled to raise any dispute regarding the reasons for the failure of performance or fulfillment on any ground whatsoever.

We, (the name of the bank), do hereby undertake to pay an amount equivalent to 10% of the contract value, being the amount due and payable under this guarantee. Without any demur, merely on a demand from OMFED stating that the amount claimed is due by way of Non-performance of the contractual obligations as aforesaid by the contractor or by the reason of the contractor's failure to perform the said contractual commitments, any such demand made on the banks shall be conclusive as regards the amount due and payable by the bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only being the amount equal to 10% of the contract value.

We, the bank further agree that the performance security herein contained shall remain in full force and effect for a period of \_\_\_\_\_ calendar months from the date of the bank guarantee. (the period shall be till the end of period of maintenance) whichever is later or till the OMFED certifies that the terms and conditions of the said contract have been fully and properly carried out by the said Contractor and accordingly discharge the guarantee, unless a demand or a claim under this guarantee is made on us in writing by the OMFED on or before \_\_\_\_\_ (the date shall be 90 days after the end of the period of maintenance) we shall be discharged from all liabilities under this performance security hereafter.

We, the bank, further agree with the OMFED that the OMFED shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of bidding document and the contract or to extend the time of performance by the said Contractor from time to time and any of the power exercisable by the OMFED against the Contractor and forbear or enforce any of the terms and conditions relating to the said bidding document and the contract and we shall not be relieved from or liability by reason of any such variation, or extension being granted to the said contractor or for any forbearance, act or omission on the part of the OMFED to the said Contractor by any such matter or thing whatsoever which under the law relating to the sureties would but for this provision have effect of so relieving us. This guarantee shall be in addition to and without prejudice to any other securities or remedies which the OMFED may have or hereafter possess in respect of the works executed or intended to be executed and the OMFED shall be under no obligation to marshal in favour of the bank any such securities or funds or asset that the OMFED may be entitled to receive or have a claim upon and the OMFED at its absolute discretion may vary, exchange, renew, modify or refuse to complete or enforce or assign any security or instrument.

The bank agrees that the amount hereby guaranteed shall be due and payable to the OMFED on serving us with a notice, requiring the payment of the amount and such notice shall be deemed to have been served on the bank either by actual delivery thereof to the bank or by dispatch thereof to the bank by registered post at the address of the bank.



Any notice sent to the bank at its address by registered post shall be deemed to have been duly served on the bank notwithstanding that the notice may not in fact have been delivered to the bank.

In order to give full effects to the provisions of this guarantee the bank hereby waives all rights inconsistent with the above Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ Only). The guarantee shall remain in force until \_\_\_\_\_ and unless the guarantee is renewed or a claim is preferred against the bank within three months from the said date (the date of expiry ) all rights of the OMFED under the guarantee shall cease and the bank shall be released and discharged from all liabilities hereunder.

Place

Signature

Date

Seal

Code no.

**Note:**

The Contractor should ensure that seal and the code no. of the signatory is put by the bankers, before submission of the bank guarantees.

**MANUFACTURER'S AUTHORIZATION FORM**

No. \_\_\_\_\_ Dated \_\_\_\_\_

To  
Orissa State Co-op. Milk Producers Federation. Ltd.  
D-2, Saheed Nagar  
Bhubaneswar-751001  
ORISSA, INDIA

Dear Sir,

Sub: Tender Ref. No. \_\_\_\_\_

We \_\_\_\_\_ an established and reputable manufacturers of \_\_\_\_\_ having factories at \_\_\_\_\_ and \_\_\_\_\_ do hereby authorize M/s \_\_\_\_\_ (Name and address of agents) to bid, negotiate and conclude the contract with you against Tender notice Ref. No. \_\_\_\_\_ for the above goods manufactured by us.

No company or firm or individual other than M/s \_\_\_\_\_, located at \_\_\_\_\_ are authorized to bid, negotiate and conclude the contract in regard to this business against this specific Tender Notice.

We hereby extend our full guarantee and warranty as per the General conditions of contract for the goods offered for supply against this Tender notice by the above firm.

Yours faithfully,

(NAME)

**For and on behalf of M/s.**  
(Name of Manufacturers)

**Note: This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer.**

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