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**THE ORISSA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD**

# **TENDER DOCUMENT**

**ENGAGEMENT OF DIFFERENT CARRYING CAPACITY VEHICLES FOR TRANSPORTATION  
OF MATERIALS FROM OMFED DAIRY / OMTDC TO OTHER DAIRIES**

**Cost of Tender Document for part - Rs.10,000/-+18%GST (Rs.270/-)=Rs.11,800.00**

Sale of Tender Documents: From **dt.07.01.2026 to dt.30.01.2026** in office days within 10AM to 4PM.

Submission of filled Tender Document By.05pm on dt.30.01.2026

Tender Opening on dt31.01.2026 at.11.30Am in the office of the OMFED Dairy, Arilo, Govindapur,  
Cuttack.

**Details of Tenderer:** Complete Postal Address:

Name:.....  
Address:.....  
Telephone:.....  
Fax No:.....  
E-mail:.....

**THE ORISSA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD  
CORPORATE OFFICE: D2, SAHIDNAGAR, BHUBANESWAR- 751007.**



**THE ORISSA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.**  
**OMFED DAIRY, AT ARILO, GOVINDAPUR, CUTTACK 754006.**  
**WEB: [WWW.OMFED.COM](http://WWW.OMFED.COM). Mail: [bdpurchase@omfed.com](mailto:bdpurchase@omfed.com)**

**TENDER NOTICE:**

OMFED invites sealed tender (two bid system) for Engagement of different carrying capacity vehicles for transportation of materials from OMFED Dairy / OMTDC to other dairies as detailed in tender document. The interested bidders may purchase the tender paper from OMFED Dairy, Cuttack on payment of Rs.11,800/- (Rupees eleven thousand eight hundred only) per set on payment of cash or in shape of DD drawn in favour of OMFED, payable at Bhubaneswar, **from dt07..01.2026 to 30.01.2026** in office days, within 10AM to 5PM. The tender documents can also be downloaded from our website [www.omfed.com](http://www.omfed.com) and the cost of tender paper must be deposited at the time of submitting tender. The tender document must be submitted along with EMD of Rs.1,66,000/- (Rupees one lakh sixty six thousand only). Any bid without EMD & Tender cost, shall not be accepted.

The filled - in tender papers can be submitted **on or before dt.30.01.2026 at. 5PM**. The Technical bids of the tender will be opened at 11.30AM on dt31.01.2026 in the office of the OMFED Dairy, Arilo, Govindapur, cuttack in presence of interested bidders. The commercial/Price bids are opened only those parties who will be qualified in technically and the date of opening of the price bid to be intimated to the qualified bidders by their mail. Any modification or alternation relating to tender & finalization shall be available in OMFED website only.

The Federation reserves the right to reject any or all the tenders without assigning any reason, as well as appoint more than one party for execution of the work.

Managing Director  
OMFED.  
BHUBANESWAR

### **DETAILS**

Tender for	Engagement of different carrying capacity vehicles for transportation of materials from omfed dairy / omtdc to other dairies
Cost of Tender Form EMD	Rs.10,000/-+18%GST = Rs.11,800/- Rs.1,66,000/- in shape of DD
Last date and address for submission of tender document	<b>Dt.30.01.2026 at 5PM , OMFED Dairy, Arilo, Govindapur, Cuttack</b>
Date & Time for opening of Tender	<b>Dt.31.01.2026 at 11.30AM OMFED Dairy, Arilo cuttack</b>
Contact Person	<b>Kartik Chandra Pal, Plant Manager mob 8658397467.</b>
Envelop–A	Technical documents
Envelop–B	Financial bid to be submitted.
Address for communication	OMFED Dairy, Arilo, Govindapur, Cuttack.

**Group-A**  
**Technical Bid**

**Engagement of different carrying capacity vehicles for transportation of Materials from OMFED Dairy / OMTDC to other distance dairies.**

**Eligibility Criteria:-**

- i) The party intending to participate in the Tender to engage different carrying capacity vehicles must have proper license/registration for carrying out, Transport business. (Registration copy to be submitted).
- ii) The party should have experience in lifting different materials from different places with different carrying capacity vans, as indented from time to time, as per the requirement & deliver at the destination without abnormal delay. (Copies Order & successful order completion certificate from different organizations are to be submitted. Parties, who have successfully worked with Omfed, will have to submit Order copies only).
- iii) The party must have ability to arrange alternative vehicle for safe delivery of the item in given destination, in time, in case the original vehicle meets accident or break-down on the way.
- iv) The bidder should have the experience of at least 3 years for Transportation of the Commercial Goods and well aware of rules & regulation of the surface goods transportation.
- v) The party should have sufficient manpower to send to Omfed with desired capacity vehicle to arrange smooth loading of different materials, receive the Invoices & write the Consignment Note with details. They should have representatives to attend the office for submission of bill in time, collection of cheques & any other discussion, whenever desired.
- vi) The party will have to engage the required vehicles for 1 year agreement period as per the tender quoted rate without any change on any ground.
- vii) The party should have GST registration for raising GST printed bill in duplicate for payment. They must have Bank account in the same name to receive the payment within 15 days of submission of monthly bills & they will have to indicate the Bank details for payment of their bills by NEFT / RTGS.
- viii) The bidder shall not be blacklisted by any other organization / by OMFED.
- ix) The eligible criteria may be relaxed for deserving candidate for smooth operation of transportation of goods.

**Conditions of Technical Bid**

Offers are invited from different reputed, registered Transport Agencies for the transportation of Raw materials, Packing materials, Machineries between OMFED Dairy / OMTDC to the different Units of Federation & its affiliated Union at the following destinations under following terms & condition:

Sl no	From OMFED Dairy to different destinations, as below:-
01	OMFED, Training centre, Jagannathpur (which is 3K.M away to east from Phulanakhara)- (28km in shortest route)
02	Rourkela Dairy, At / Po: Luakera, Rourkela-09. (305km in shortest route)
03	Balasore Dairy, At/Po: Januganja, Remuna Square, Balasore-756003 (190km in shortest route)
04	Keonjhar Dairy, At- Sailisuen, Po Raisuan, Keonjhar (215km in shortest route)
05	Sambalpur Dairy, At Godavanga, Po Kalamati, Near Gosala, Via C.A. Chipilima. Sambalpur. (310km in shortest route)
06	Jeypore Dairy, AT/Po – Umari, Near Rly Station , Jaypore, Koraput. (555km in shortest route)
07	Bhawanipatna Dairy, At Bhangabari, Po Bhawanipatna, Kalahandi (430km in shortest route)

08	Berhampur Dairy, AT/PO - Ankuspur , Near Kukudakhandi, Berhampur-Aska Road ( 10 KMs from Berhampur by pass), Berhampur (200km in shortest route)
09	Salapada Dairy, At/Po Salapada, Ghasipura,( Near Anandpur) Dist kenojhar 758020. (121km in shortest route)
10	Angul Dairy, At Panchamahala Chhak,Po Koradagadia, ( near Horticulture Farm)Angul -759132. (110km in shortest route)
11	Dhenkanal Dairy, At Paikdahikora, Po Baladiabandha, via Govindpur,Dhenkanal. (35km in shortest route)
12	Sonepur Dairy, At /Po kalapathar, Dist sonepur (275km in shortest route)
13	Tangi Dairy, Tangi. (85km)
<b>From OMTDC to different destinations, as below:-</b>	
01	OMFED Dairy, Arilo, Govindapur, Cuttack. (28km in shortest route)
02	Rourkela Dairy, At / Po: Luakera, Rourkela-09. (305km in shortest route)
03	Balasore Dairy, At/Po: Januganja, Remuna Square, Balasore-756003 (190km in shortest route)
04	Keonjhar Dairy, At- Sailisuen, Po Raisuan, Keonjhar (215km in shortest route)
05	Sambalpur Dairy, At Godavanga, Po Kalamati, Near Gosala, Via C.A. Chipilima. Sambalpur. (310km in shortest route)
06	Jeypore Dairy, AT/Po – Umari, Near Rly Station , Jaypore, Koraput. (541km in shortest route)
07	Bhawanipatna Dairy, At Bhangabari, Po Bhawanipatna, Kalahandi. (416km in shortest route)
08	Berhampur Dairy, AT/PO - Ankuspur , Near Kukudakhandi, Berhampur-Aska Road ( 10 KMs from Berhampur by pass), Berhampur. (183km in shortest route)
09	Salapada Dairy, At/Po Salapada, Ghasipura,( Near Anandpur) Dist kenojhar 758020. (121km in shortest route)
10	Angul Dairy, At Panchamahala Chhak,Po Koradagadia, ( near Horticulture Farm)Angul -759132. (110km in shortest route)
11	Dhenkanal Dairy, At Paikdahikora, Po Baladiabandha, via Govindpur,Dhenkanal. (54km in shortest route)
12	Sonepur Dairy At /Po kalapathar,Dist sonepur -(280km in shortest route)
13	Tangi Dairy, Tangi 90km

- a) The period of contract shall be one year from .....to ..... The rates offered must be valid during the entire Contract period. The TRIP RATES (Basic cost) of Transportation charge for different type of vehicles are to be filled up in the format given herewith for each destination.
- b) The minimum period allowed for placement of Vehicle for distant units is 2 days & for local trip i.e OMTDC/OMFED Dairy only 1 day from our specified day, failing which, penalty for non deployment of van in time may be imposed. The federation has rights to deploy the vehicles from local market & the additional cost of hiring charges + 10% of the approved rate will be imposed as penalty against the transporter.
- c) The claim for detention charges, are not allowed.
- d) The Dairy activities being emergency in nature, the requirement of Vehicles may arise immediately & also on any festive days / odd hours, for which the Transporter should be ready.
- e) Deputation of representative along with vehicles to carry out the associated jobs like counting of materials, collection of documents & preparing/handing over the Consignment Note & sometimes loading/unloading of the materials on our behalf are essential.
- f) The offers should have the detailed address, name of contact person, Phone no, mobile no of the Transporter for early communication of information.
- g) The bidder should attach the certificate of the good performance from the other reputed establishment towards transportation of bulk materials .
- (h)The Bank draft no., date and amount towards Tender cost & EMD may be mentioned.

- i) We may also send perishable products in the Vans, which must be delivered in scheduled time in order to deliver the items in good condition.
- j) The bidder shall provide GST Registration certificate along with GST return (GSTR -1 & 3B) for last 3months.
- k) The bidder shall provide copy of PAN with IT return for the FY 2024-2025.
- l) Audited Financial Statement of FY 2024-25.
- m) The transporter must have engaged the vehicles which have valid RC book, Insurance certificate, Pollution certificate, Road permit & Road tax.
- n) Any other material of any other organization should not be loaded with Omfed items. Similarly, the Transporter will be solely responsible for lifting of any other hazardous items or men of forbidden organizations, while carrying out Omfed assignment.
- o) Legal Jurisdiction: Legal dispute if any arising out of this process, shall be subject to such courts exercising civil jurisdiction over Bhubaneswar only.

**Documents to be submitted in a separate sealed envelope. Technical bids:**

1. DD/MR of Rs.11,800/- as tender cost.
2. DD of Rs.1,66,000/- as EMD
3. Copy of Registration certificate as goods transport.
4. Copy of successfully completion of relevant work/ copy of work order.
5. GST Registration certificate.
6. PAN card & IT return for the year of 2024-2025.
7. GST return for last three months
8. Audited financial statement for 2024-2025.
9. Singed Tender paper in each page for acceptance of the tender terms.
10. Declaration from dully signed & sealed.
11. Declaration in letter head for not be blacklisted by any other organization

### **Group-A Commercial Bid**

#### **ENGAGEMENT OF DIFFERENT CARRYING CAPACITY VANS FOR TRANSPORTATION OF MATERIALS FROM OMFED DAIRY / OMTDC TO OTHER DAIRIES.**

- (a) The Trip rate is quoted in the given format for vehicles of different carrying capacity for each route.
- (b) The Transporter will have to indicate the rate of Diesel on the date of submitting offer. The offered rate will be increased/ decreased, by Omfed on pro-rata basis, only on the basis of increase/ decrease in the rate of diesel from the date of such change by Govt & as applicable on the date for Vans engaged in omfed duty. It will be calculated once in a month, only during settlement of monthly bills. The format of Pro rata is shown in attached annexure - 1. No compensation on change of Price of Lubricants, Tyres, Tube, Flaps, Spare parts & etc shall be allowed.
- (c) Omfed reserved the right for further negotiation of rates with the L1 party after opening of the sealed offers. Although the quoted/ negotiated rate will be increased/ decreased on the basis of change in Diesel price.
- (d) EMD/ Security:- The bid without **Tender cost Rs.11,800/- & EMD of Rs.1,66,000/-** shall not be accepted. The successful bidders shall be deposited **Rs.4,15,000/- as Security Deposit**. The EMD of the un-successful bidders shall be released soon on finalization of work order. The EMD of the successful bidders shall be converted into Security deposit and balance amount i.e Rs.2,49,000/- must be deposited within 15 days of receipt of work order. If the bidders are not deposited the amount within this period, it is accepted that the bidders are not interested. The EMD of the said bidder is forfeited and the work order will be issued to second lowest bidder. The security deposit will be refunded after successful completion of Contract period. No interest is payable on the Security.
- (e) The payment of bill shall be released once in a month within 25 days of the next succeeding month against submission of GST bill in duplicate, completed in all respect enclosing the acknowledgment of the consignee towards safe receipt of the materials. Payment shall be made through cheque/RTGS/NEFT to the bank A/C of the party. The transporter shall submit the bill within 1<sup>st</sup> week of next succeeding month positively. If delay in submitting the bill the said bill will be processed in next month.
- (f) Although the consignment would be covered under the Marine Cargo Insurance Transit Policy of Omfed, still the Transporter should take utmost care for safe delivery of the materials at the destination. Any theft/damage/short delivery in transit will be treated as fault of the Transporter & Omfed will recover the cost of materials (MRP) with penalty (20% of material cost) from any due of the Transporter.
- (g) If the shortage or damage of materials in transit are observed in any trip, it will be treated as fault of the Transporter and the claim of Omfed towards the cost of the short supplied / damage item will be recovered from the Transporter or deducted from their security deposit or pending bills. It will have no relation with our claim under our Marine Cargo Insurance Transit Policy. So at the time of loading the Transporter should depute their representative to properly check the quantity of each item loaded for dispatch. Any controversy, raised at later date will not be entertained.
- (h) Payment shall be subject to any deductions such as Penalties, Statutory deductions etc.
- (i) It is the risk & responsibility of the transporter to ensure that all the vans provided for Omfed duty must have valid Regn, Insurance, Fitness, Road permit, DL of the driver & pollution certificate, in order to avoid delay or detention on the way due to such reasons. The Transporter will be responsible for any claim/ penalty by any authority on the way due to lapses of required formalities for the van.
- (j) If the van loaded with our materials suffers break down or accident or detained by any authority on the way, the Transporter will have to immediately arrange alternative van at his cost & risk, for safe delivery of our items in the destination.
- k). The transporter shall be liable for movement of goods without e way bill.

l) A monthly summary of trips along with CN no, DCs and acknowledgement copy signed & stamped needs to be submitted along with the bills.

**Format to offer Basic Trip rates for vehicles of different carrying capacity:**

Sl no	From omfed dairy to different destinations, as below:-	19 MT Van	7 MT Van	5 MT Van
01	OMFED, Training centre, Jagannathpur (which is 3K.M away to east from Phulanakhara)			
02	Rourkela Dairy, Luakera, Rourkela			
03	Balasore Dairy, Remuna Square, Balasore			
04	Keonjhar Dairy, Sailisuen , Keonjhar			
05	Sambalpur Dairy, Gosala, Sambalpur			
06	Jeypore (Koraput) Dairy, Near Rly Station , Jaypore, Koraput.			
07	Bhawanipatna Dairy, Bhangabari, Bhawanipatna, Kalahandi			
08	Berhampur Dairy, Ankuspur , Berhampur-Aska Road ( 10 KMs from Berhampur by pass)			
09	Salapada Dairy, Ghasipura, ( Near Anandpur)			
10	Angul Dairy, Panchamahala Chhak, ( near Horticulture Farm)Angul			
11	Dhenkanal Dairy, Paikdahikora, Govindpur, Dkl.			
12	Sonepur Dairy, At /Po kalapathar, Dist sonepur			
13	Tangi Dairy, Tangi, Chandeswar			
	From OMTDC to different destinations, as below:-	19 MT Van	7 MT Van	5 MT Van
14	OMFED Dairy, arilo, Givindaour, Cuttack			
15	Rourkela Dairy, Luakera, Rourkela			
16	Balasore Dairy, Remuna Square, Balasore			
17	Keonjhar Dairy, Sailisuen , Keonjhar			
18	Sambalpur Dairy, Gosala, Sambalpur			
19	Jeypore (Koraput) Dairy, Near Rly Station , Jaypore, Koraput.			
20	Bhawanipatna Dairy, Bhangabari, Bhawanipatna, Kalahandi			
21	Berhampur Dairy, Ankuspur , Berhampur-Aska Road ( 10 KMs from Berhampur by pass)			
22	Salapada Dairy, Ghasipura, ( Near Anandpur)			
23	Angul Dairy, Panchamahala Chhak, ( near Horticulture Farm)Angul			
24	Dhenkanal Dairy, Paikdahikora, Govindpur, Dkl.			
25	Sonepur Dairy, At /Po kalapathar, Dist sonepur			
26	Tamgi Dairy, Tangi, Chandeswar			



**Format to offer Basic Trip rates for Insulated vehicles for White Butter Transport**

Sl no	From omfed dairy to different destinations, as below:-	07 MT Van
01	Sambalpur Dairy, Gosala, Sambalpur	
03	Balasore Dairy, Remuna Square, Balasore	

The above rates are based on Diesel rate of Rs...../ Ltr, as on dt ..... to be filed by bidders). ( the rate prevailing in Oil PSUs outlet within BBSR/Cuttack Municipal Corps area shall be taken as base price).

Seal & Signature

Date

**Declaration:**

I/we have gone through the Technical bid and commercial bid before filling up our rate and submission of the Tender paper. I/we confirm the acceptance to all these conditions

i) Name

ii) Name of the establishment

iii) GST Regn No:

iv) PAN no

v) Address

vi ) Mob no

(vii) Email id

All the information furnished by me/us are true to the best our knowledge & belief & we will be held responsible for any mistake in these facts, if detected at a later state.

Date:

Seal & Signature

**Annexure: 1.****Format to offer all inclusive Trip Rates for Vans of different carrying capacity:****(20MT capacity: 4KM/ltr, 7MT capacity: 8KM/ltr, 5MT capacity: 9KM/ltr.) (Pro-rata).**

Sl no	From OMFED Dairy to different destinations, as below:-	20MT Van for one example
01	OMFED, Training centre, Jagannathpur (which is 3K.M away to east from Phulanakhara)-28Km	28KM/4=7trs X increase or decrease of diesel price
02	Rourkela Dairy, Luakera, Rourkela-305km	305km/4ltr= 76.25ltr X increase/decrease of diesel price
03	Balasore Dairy, Remuna Square, Balasore-190km	190km/4ltr = 47.5ltr X increase/decrease of diesel price
04	Keonjhar Dairy, Sailisuen , Keonjhar- 215km	215km/4ltr = 53.75ltr X increase/decrease of diesel price
05	Sambalpur Dairy, Gosala, Sambalpur-310km	310km/4ltr= 77.5ltr X increase/decrease of diesel price
06	Jeypore (Koraput) Dairy, Near Rly Station , Jaypore, Koraput.-555km	555km/4ltr=138.75ltr X increase/decrease of diesel price
07	Bhawanipatna Dairy, Bhangabari, Bhawanipatna, Kalahandi-430km	430km/4ltr= 107.5ltr X increase/decrease of diesel price
08	Berhampur Dairy, Ankuspur , Berhampur-Aska Road ( 10 KMs from Berhampur by pass)-200km	200km/4ltr= 50ltr X increase/decrease of diesel price
09	Salapada Dairy, Ghasipura, ( Near Anandpur)- 121km	121km/4ltr= 30.25ltr X increase/decrease of diesel price
10	Angul Dairy, Panchamahala Chhak, ( near Horticulture Farm)Angul-110km	110km/4ltr=27.5ltr X increase/decrease of diesel price
11	Dhenkanal Dairy, Paikdahikora, Govindpur, Dkl.-35km	35km/4ltr= 8.75ltr X increase/decrease of diesel price
12	Sonepore Dairy, At /Po kalapatdar, Dist sonepur -280km	275km/4ltr=68.75ltr X increase/decrease of diesel price

Sl no	From OMTDC, Jagannathpur, Cuttack to different destinations, as below:-	20MT Van for one example
01	OMFED Dairy, Arilo, Givindaour, Cuttack-28km	28KM/4=7trs X increase or decrease of diesel price
02	Rourkela Dairy, Luakera, Rourkela-305km	305km/4ltr= 76.25ltr X increase/decrease of diesel price
03	Balasore Dairy, Remuna Square, Balasore-190km	190km/4ltr = 47.5ltr X increase/decrease of diesel price
04	Keonjhar Dairy, Silisuan , Keonjhar-215km	215km/4ltr = 53.75ltr X increase/decrease of diesel price
05	Sambalpur Dairy, Gosala, Sambalpur-310km	310km/4ltr= 77.5ltr X increase/decrease of diesel price
06	Jeypore (Koraput) Dairy, Near Rly Station , Jaypore, Koraput.- 541km	541km/4ltr=135.25ltr X increase/decrease of diesel price
07	Bhawanipatna Dairy, Bhangabari, Bhawanipatna, Kalahandi-416km	416km/4ltr= 104ltr X increase/decrease of diesel price
08	Berhampur Dairy, Ankuspur , Berhampur-Aska Road ( 10 KMs from Berhampur by pass)-183km	183km/4ltr= 45.75ltr X increase/decrease of diesel price
09	Salapada Dairy, Ghasipura, ( Near Anandpur)-121km	121km/4ltr= 30.25ltr X increase/decrease of diesel price
10	Angul Dairy, Panchamahala Chhak, ( near Horticulture Farm)Angul-110km	110km/4ltr=27.5ltr X increase/decrease of diesel price
11	Dhenkanal Dairy, Paikdahikora, Govindpur, Dkl.- 54km	54km/4ltr=13.5ltr X increase/decrease of diesel price
12	Sonepore dairy- At /Po kalapatdar, Dist sonepur -280km	280km/4ltr=70ltr X increase/decrease of diesel price

Seal &amp; Signature