



# **TENDER DOCUMENT**

**TOWARDS**

**MAINTENANCE WORK & ELECTRICAL INSPECTION OF**

**HT / MV INSTALLATION AND DG SETS**

**AT**

**BHAWANIPATNA DAIRY**



**THE ORISSA STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION LTD.  
BHUBANESWAR**

**February - 2026**

## **INSTRUCTION TO BIDDERS**

**NAME OF WORK: MAINTENANCE WORK & ELECTRICAL INSPECTION OF HT / MV INSTALLATION AND DG SETS AT BHAWANIPATNA DAIRY OF OMFED.**

1. PERIOD OF COMPLETION : Three Months
2. Reference of Bid : **BPD/FSMS/P&M/01/DG set/25**
3. Bid Validity : 120 days after opening of commercial bid
4. START DATE AND TIME FOR **DOWNLOAD OF BID DOCUMENT** : **23.02.2026, 10:00 PM**
5. LAST DATE AND TIME FOR **SUBMISSION OF BID DOCUMENT** : **12.03.2026 up to 02:00 PM**
6. TIME, DATE AND PLACE OF **TECHNICAL BID OPENING** : **12.03.2026 TIME 03.00 PM**  
at- Bhawanipatna Dairy,  
Bhangabadhi,  
P.O: Bhawanipatna,  
Dist- Kalahandi
7. OFFICER INVITING BID : MD, OMFED
8. CONTACT PERSON : Plant Manager,  
Bhawanipatna Dairy  
at- Bhangabadhi,  
P.O: Bhawanipatna,  
Dist- Kalahandi  
M - 06670-235597, 9439383931



[www.omfed.com](http://www.omfed.com)

**The Odisha State Cooperative Milk Producers' Federation Ltd.**  
D-2, Sahid Nagar, Bhubaneswar-751 007.  
Ph No- (0674) 2546030/2540273/2540417,  
Fax No (0674)2540974

## **TENDER NOTICE**

OMFED invites sealed Techno - commercial offer in separate envelope from **licensed electrical Contractors** for **MAINTENANCE WORK & ELECTRICAL INSPECTION OF HT / MV INSTALLATION AND DG SETS AT BHAWANIPATNA DAIRY OF OMFED.**

Interested bidders may download the Tender Document from the OMFED website [www.omfed.com](http://www.omfed.com) from 10.00 AM of 23.02.2026 to 2.00 PM of 12.03.2026. The sealed offer along with EMD of Rs.12,000/- and tender paper cost of Rs.1,000/- + 18%GST (i.e. Rs.1,180/-) shall be received up to 1400 hour on 12.03.2026. The technical **Bids shall be opened at Bhawanipatna Dairy, Bhangabadhi, P.O: Bhawanipatna, Dist- Kalahandi on the same day at 1500 hour.** For details please visit our web site [www.omfed.com](http://www.omfed.com). No bid without required EMD shall be accepted.

Bidders are requested to visit OMFED website regularly as any corrigendum / addendum will be published in OMFED website and not in any other media/ newspapers.

**OMFED** reserves the right to accept or reject any or all the tenders or part thereof without assigning any reason thereof.

**Manager (Projects / DO)  
OMFED**

## **ELIGIBILITY CRITERIA**

- The bidder should have minimum 2 years' experience in the related field.
- Annual Sales turn over should not to be less than 5 lakhs per year during the financial year 2022-23, 2023-24 & 2024-25.

## **DOCUMENTS TO BE SUBMITTED IN THE TECHNICAL BID:**

- Audited profit & loss account statement for the year 2022-23, 2023-24 & 2024-25.
- Proof of sales turn over for last three consecutive years.
- Copy of IT return for the assessment year 2022-23, 2023-24 & 2024-25.
- Copy of HT / MV electrical license.
- GST registration certificate.
- Copy of PAN
- Credentials in support of relevant work experience during 2022-23, 2023-24 & 2024-25.
- Work Completion and performance certificate issued by the clients are to be furnished.
- The original bidding document as issued to the bidder signed & sealed in each page by the bidder as a token of having read, understood & accepted the contents, therein.
- Documents in support of credential of the bidder.
- Cost of tender paper & EMD in shape of Demand Draft drawn on any nationalized bank in favor of OMFED.

## **DOCUMENTS TO BE SUBMITTED IN THE COMMERCIAL BID:**

- Duly filled commercial bid format as downloaded from website.
- The rate shall include freight, packing, forwarding, transit insurance, all taxes & duties including GST on FOR basis.

**Signature:**

**Seal:**

**Date:**

## **GENERAL CONDITIONS OF CONTRACT**

### **TERMS OF PAYMENT**

- Full payment shall be released after completion of work.
- All payments are subject to deduction of statutory dues as applicable.
- Penalty @0.5 % of order value shall be imposed per week in case of delayed delivery beyond the stipulated time frame. The aggregate maximum of the penalty for delay payable to the OMFED shall be subject to a maximum of 10 % of the total value of work.

### **COMPLETION PERIOD:**

- Three months from the date of issuance of Purchase Order.

### **VALIDITY OF OFFER:**

- 120 days from the date of opening of commercial bid.

### **REFUND OF EMD:**

- The EMD of the disqualified Bidders shall be returned after issuance of work order.
- EMD of successful bidder shall be refunded along with the bill.

### **TERM & CONDITIONS**

- Bidders are advised to visit site prior to bidding.
- The offer shall include taxes, duties, royalties, packing, forwarding, freight & transit insurance etc.
- Bids without EMD shall not be considered.
- Bidders are not allowed to stipulate any terms and condition of their own beyond the tender terms.
- The bidder has to inform in advance for pre-delivery inspection at its works.

**Signature:**

**Seal:**

**Date:**

**TECHNICAL BID**

<b>SL. NO</b>	<b>PARAMETERS</b>	<b>DETAILS</b>
1	Name of the company / individual	
2	Office Address	
3	Contact No & E-mail ID	
4	Alternate Contact No	
5	Corporate Headquarter Address & Contact number	
6	Local office address & contact number	
7	Web site address	
8	Nature of ownership	
9	Regd. No with date	
10	Details of Statutory Certificates / License/ clearance	
	GST No	
	GSTIN No	
	PAN No	
11	Annual Turnover in last financial year	

**Signature:**

**Seal:**

**Date:**

# COMMERCIAL BID

## MAINTENANCE WORK & ELECTRICAL INSPECTION OF HT / MV INSTALLATION AND DG SETS

SL NO.	PARTICULARS	QUANTITY (nos)	UNIT RATE (Rs.)	TOTAL AMOUNT (Rs.)
01	Supply & installation of LT Distribution panel with 400 Amp MCCB – 3nos with interlocking arrangement	1 lot		
02	Supply & laying of 3.5 core 300Sq.mm Alluminium Armoured cable	100 mtr		
03	Supply & installation of double compressed gland with sockets of <b>3.5 core 300Sq.mm Alluminium Armoured cable</b>	3 nos		
04	Supply & installation of Metering Panel with meter sealing by Electrical Inspector	2 nos		
05	Annual inspection of transformer, four pole structure, HT / MV / LT electrical installations by Electrical Inspector [Last inspection conducted during 2023-24]	1 job		
06	Inspection of 2nos 250KVA DG sets by Electrical Inspector [No earlier inspection conducted. The DG set were purchased during 2019 & 2014]	1 job		
	<b>Sub-TOTAL</b>			
	<b>GST (as applicable)</b>			
	<b>TOTAL</b>			

**Signature:**

**Seal:**

**Date:**

**Form of Agreement On Non-Judicial Stamp paper of Rs.100/-**

THIS AGREEMENT is made and executed on the day of  
20 \_\_\_\_\_

Between the ORISSA STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION LTD., a body corporate under the ORISSA CO-OPERATIVE SOCIETIES ACT and having its registered office at Saheed Nagar, Bhubaneswar - 751007 (herein after referred to as OMFED which expression shall, unless repugnant to the context or meaning thereof, include the successors and assignees of the OMFED) of the ONE PART and

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(Herein after referred to as the contractor which expression shall, unless repugnant to the context or meaning thereof, include the heirs, successors, assignees, executors and administrators of the contractor) of the OTHER PART.

WHEREAS the OMFED is desirous that certain works should be executed, viz

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And has by letter of acceptance Dated \_\_\_\_\_, accepted a bid by the contractor for the supply of such goods and services, including installation, testing, commissioning and performance trial run & guaranteeing such works, **NOW THIS AGREEMENT WITNESSTH AS FOLLOWS:**

- 1.0 In this agreement, words and expressions shall have the same meanings as are respectively assigned to them in the conditions of Contract herein after referred to.
- 2.0 The following documents shall be deemed to form and be read as construed as part of this agreement, viz
  - i) This Form of Agreement
  - ii) This Letter of Acceptance
  - iii) The said bid, Appendix and the price Schedule Thereof
  - iv) The Technical Specifications
  - v) The Schedule of Quantities
  - vi) The Drawings
  - vii) The Schedule of Supplementary Information
  - viii) Special Conditions of Contract
  - ix) General Conditions of Contract
- 3.0 The aforesaid documents shall be taken as complementary and mutually explanatory of one, another, but in the case of ambiguities and discrepancies shall take precedence in the order set out above.
- 3.0 In the consideration of the payment to be made by the OMFED to the Contractor as herein after mentioned, the Contractor hereby covenants with the OMFED to execute, complete and maintain the works in conformity in all respects with the provisions of the Contract.

**\* The bidder shall not fill up this form.**

4.0 The OMFED shall hereby covenants to pay the Contractor in consideration of the execution, completion and guaranteeing of the works the contract price at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused their respective Common seals to be hereunto affix the day, month and year first above written.

Signed, sealed and delivered for  
And on behalf of the within  
named OMFED by the hands of its  
Authorised signatory.

Authorised Signatory

ORISSA STATE CO-OPERATIVE MILK  
PRODUCERS' FEDERATION LTD.

**In the presence of:**

**WITNESS:**

1) Signature

Name and address

2) Signature

Name and address

Signed, sealed and delivered for  
And on behalf of the within  
Named Contractor, the other part.

Authorised Signatory

CONTRACTOR

**In the presence of:**

**WITNESS:**

1) Signature

Name and address

2) Signature

Name and address

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