



SI No-----

MR No. _____

Date: _____

**TENDER FOR SELECTION OF VENDOR TO OPERATE THE OMFED MILK PARLOUR ALLOTTED INSIDE
THE MARKET COMPLEX OF RMC, BARGARH.**

Submission of filled in Tender documents - Up to 2.00PM on 31.08.2026

Opening of Tender-3.00PM on 31.08.2026

Name of Tenderer _____

Address: _____

Telephone No. _____

Cost of Tender document: - Rs.590.00

(Including GST)

THE ODISHA STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION LTD.

D-2, SAHID NAGAR, BHUBANESWAR 751007



**TENDER NOTICE FOR SELECTION OF VENDOR TO OPERATE THE OMFED MILK PARLOUR ALLOTTED
INSIDE THE MARKET COMPLEX OF RMC, BARGARH.**

Omfed invites sealed offers for selection of vendor to operate the milk parlour allotted inside the market complex of RMC, Bargarh (*as Annexed in the tender Documents*). Interested parties shall have to submit their offer for operating Milk Parlour for a period of **01 year and subject to extended for 3 years depend on satisfactory service.**

Interested parties shall have to purchase & submit complete set of Tender documents, duly signed in each page. The tender document can be purchased from Sambalpur Dairy of OMFED on payment of **Rs.590/-** only in cash on any working days from **dt.12.08.2026 to 31.08.26 upto 1:00 PM)** within office hours or be downloaded from the website www.omfed.com & submitted with **D.D of Rs.590/-** in favour of OMFED payable at Sambalpur Dairy, towards cost of Tender paper. Filled in tender paper along-with EMD of **Rs. 5000/-** along with the required documents/certificates should reach at Sambalpur Dairy latest by **dtd. 31.08.26 up to 2.00PM** and the offers will be opened on the same day **at 3.00PM** at Sambalpur Dairy in presence of interested bidders or their authorized representatives. For details, please visit website www.omfed.com. The corrigendum/amendment to this notice if required shall be published only in OMFED website and will not be published again in newspaper.

OMFED reserves the right to accept or reject any of all the offers without assigning any reason thereof.

**Managing Director
OMFED**

A. ELIGIBILITY OF BIDDER

1. At least the income tax return of last 3 years.
2. At least two years experience in Perishable Goods like Milk, Milk Products or FMCG business.
3. The firm/Agency/Party shall furnish the valid PAN..
4. The firm/Agency/Party shall have Cold Chain facilities like freeze, bottle cooler etc.
5. The firm/Agency/Party shall have adequate field staff.
6. The firm/Agency/Party shall have valid GST Number.
7. The firm/Agency/Party shall have valid *FSSAI* license.

B. SELECTION AND ALLOTMENT

1. The firm/Agency/Party who fulfils the eligibility criteria shall furnish the required information in the prescribed application form available in the tender document.
2. The eligible firm/Agency/Party shall fill up the tender form of tender document and submit the same in a sealed envelope within schedule time & date along with the tender document.
3. Work order will be issued to the selected Bidder scoring highest number in respect to trade, experience but in line experience (experience in Dairy Sector will be preferred,) financial stability and infrastructure facilities etc.
4. In case of noncompliance of above mentioned criteria within the stipulated period, the EMD amount of the selected bidder shall be forfeited & black listed for participating in any tender in future.

**Managing Director
OMFED**

APPLICATION FORM FOR VENDOR SELECTION					
A. PERSONAL DATA					
1	Name of the Applicant :-				
2	Father's / Husband's Name :-				
3	Address for Communication:-		4. Permanent Address:-	Affix Passport Size Recent Colour Photograph	
B. CREDENTIAL DATA					
1	Experience in Milk, Milk Products / FMCG		Trade Certificate required		
2	Any Experience in OMFED Business				
3	Any Other Establishment allotted (Medical/Railway/Institution)				
4	Annual Turnover (only of FMCG)		Turn Over for last 3 years		
C. FEASIBILITY DATA					
PARTICULARS					
1	FINANCIAL / STATUTORY FEASIBILITY				
a)	Constitution (Proprietorship /Partnership/ Co)				
b)	PAN Number				
c)	SRIN/TIN/CST No.				
d)	Food Licence No				
e)	Trade Licence (if any)				
2	MARKETING FEASIBILITY				
a)	Cold Chain Facility				
b)	No. of Staff				
h)	Others (if any)				
SELECTION BY WEIGHTAGE					
PARTICULARS		WEIGHTAGE			
PAN Number		Yes	1	No	0
SRIN/TIN/CST No.		Yes	1	No	0
Food Licence No		Yes	1	No	0
Trade Licence (if any)		Yes	1	No	0
Experience in Milk, Milk Products / FMCG		Yes	1	No	0
Annual Turnover (only of FMCG)		> 10 Lakhs	1	< 10 Lakh	0

NB:- The self attested photocopies of relevant documents (as mentioned above) to be attached along with for verification.

SIGNATURE OF THE APPLICANT

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DRAFT AGREEMENT

An agreement make this _____ day of _____,
Between

THE MANAGING DIRECTOR of THE ODISHA STATE COOPERATIVE MILK PRODUCERS LTD. an apex dairy cooperative society approved by the Government at the Centre/State/Union territories, having its registered office at D-2, Saheed Nagar, Bhubaneswar-7, (**herein after called " FIRST PARTY"**) which expression shall where the context so admits include its successor and assigns of the **FIRST PART**.

AND

____(**Second party**) (**herein after called " SECOND PARTY"**) nominated by the First Party for performance of the assigned work of this agreement, which expression shall where the context so admits include its successor and assigns of the **SECOND PART**.

Whereas:

In consideration of the First Party deciding to award the work order for sale of milk and milk products through Omfed Milk Parlour at RMC, Bargarh, which is decided by **FIRST PARTY** to the Second Party;

And whereas

this agreement comes into force from _____ and The contract will be initially valid for a period of one (01) year which may be extendable up to three (03) years on yearly basis, subject to satisfactory performance.

Now, therefore, the parties hereafter agree to the terms and conditions set forth below
Terms and Conditions

The brief of agreed Terms and conditions for the above mentioned **Shop no-06** at Krushaka Bazar under Regulated Market Committee, Bargarh, Odisha-760003 are as follows:

1. The successful bidder (Second Party) shall within 07 days of issue of the LOI shall give his acceptance along with security deposit and sign the Agreement with OMFED Sambalpur Dairy. The electricity shall be provided by the lessor and the bill for energy consumption amount needs to be paid by the Second Party.
2. Omfed Sambalpur Dairy reserves the right to terminate the Agreement at any time after giving one month's notice without assigning any reason. The decision of Omfed Sambalpur Dairy in this regard shall be final and binding on the matter.
3. The Second party shall give two months' notice to Omfed Sambalpur Dairy in case he/she intends to vacate the premises.
4. The Second party shall not put up any permanent structure or make any alternations or additions in the premises without the prior consent in writing of Omfed Sambalpur Dairy.
5. In case of loss or damage caused to any of the fixtures etc. provided by Omfed Sambalpur Dairy, the cost thereof shall be recovered from the Second party. The contract will be initially valid for a period of one (01) year which may be extendable up to three (03) years on yearly basis, subject to satisfactory performance.
6. Omfed Sambalpur Dairy shall be entitled to recover any such losses or expenses which may have to suffer or incur on account of such claims, demand loss or injury from the Security deposit prejudice to its any other rights under the law.
7. Security Deposit. After acceptance of the Letter of Intent the bidder has to deposit the security deposit as mentioned in the bid document in the form of an account payee demand draft/bank guarantee/FDR from any of the commercial bank in favour of "Sambalpur Dairy, Goshala" within 07 days of the LOI. Security Deposit should remain valid for 60 days beyond the date of completion of all contractual obligations. Security Deposit will be discharged after completion of the Second party's performance obligations under contract. The above Security Deposit will be liable to be forfeited during the period of the contract, in case of breach of any terms & conditions of the

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contracting bidder or failure to provide any services under the contract or loss results from bidder's failure and breach of an obligation under the contract.

8. 10% of the rent shall be enhanced every year (on Previous Year).
9. If a Second party does not pay a rent on or before the 5th day of each month, a penalty of 2% per month on total outstanding is to be levied upon the Second party.
10. If Second party vacates the shop/parlour before the permitted period/one year without any notice period, the security deposit will be forfeited.
11. The Second party will not be permitted to authorize any other firm to run the shop allotted to him/her. No sub-contracting is allowed.
12. The Second party shall be in-touch with the Office of the Organisation on a regular basis. The Second party shall maintain his own register (accessible to the habitants) for attending any complaints/suggestions from residents/customers. The Officer of Organisation may check the registers periodically.
13. Omfed Sambalur Dairy reserves the right to terminate the rent agreement anytime by giving one months' notice.
14. The allotment is made as per the Public Premises Act. The dispute between the parties shall be decided as per the Public Premises (Eviction of Unauthorized Occupants) Act, 1971.
15. The contract of the Second party will be terminated straightway without assigning any reason if the applicant/firm is found involved in any criminal offence or has been blacklisted by any Govt./Semi govt. Department/agencies etc.
16. In case of violation of any clause of contract, the explanation to the Second party can be called by issuing show cause notice, if the reply is not found satisfactory, Security deposit can be forfeited in full or as decided by the authority of Omfed Sambalur Dairy as well as action for blacklisting can also be taken prior to taking any legal action.
17. In case any public complaint is received attributable to misconduct /misbehaviour of rented personnel, a penalty of Rs. 5,000/- for each such incident shall be levied from Second party. Further, the concerned rented personnel shall not be allowed in to the premises.
18. The Second party shall, at its own cost and expenses, put up fire fighting equipment, fitting, etc. Such fixtures/fittings/items, the removal of which premises or on termination/cancellation, etc. affect the building; its interior aesthetics, etc. cannot be removed/taken away by the rented at the time of vacating of the rented property or completion of the rent Period.
19. This will be only a rent Agreement and the Second party has no right on the land of the rented premises.
20. The rented premises are public premises as defined in the Public Premises (Eviction of Unauthorized Occupants) Act, 1971 and fall within the jurisdiction of Bargarh, Odisha.
21. The Second party shall be responsible for the maintenance, high standard of cleanliness and proper repairs of the premises and also for repair and maintenance of fixtures, fitting and additional facilities such as electricity, water. The Second party shall also ensure sanitation, prevention of infectious diseases, control and prevention of nuisance from insects, rodents, or any other source, etc.
22. The Second party shall give special attention to the manner in which his employees receive visitors and render service, ensuring good hospitality, congenial and pleasant atmosphere. Special care shall be taken for the employee's health and to ensure that all the workers/employees employed in the premises are medically fit and that they do not suffer from any contagious, loathsome or infectious disease.
23. In this regard, a certificate duly certified by an RMP (Registered Medical Practitioner) in respect of each employee of Second party, is to be furnished to Omfed Sambalur Dairy, Goshala.
24. The timing of the shops in the shopping complex of RMC, Bargarh will be 6 AM TO 10 PM on all days in a week or as decided by the RMC Office. The rented premises shall not be used for residential purposes.
25. A price list for eatables must be displayed at prominent places in the respective outlet duly approved by RMC office. No hand Bills/Stickers are allowed to be put anywhere on the premises or outside. Also, the price should not be more than MRP at any cost. The list shall be revised every month or as and when required.
26. Deviation from approved trade for which work order has been issued will be treated as violation of the agreement and the agreement shall be terminated immediately.
27. The sale/serving or promotion of drugs, narcotics products, alcoholic beverages, cigarettes, tobacco, pan/gutka is strictly prohibited.

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28. Officials of the RMC, Bargarh may, at any time, enter the rented premises/ food outlet/ shop and monitor the quality of raw material, food items and standards of facilities and interiors, exteriors of the premises, etc. The Second party will be duty-bound to assist/co-operate with the RMC, Bargarh officials in this regard. The source of procurement of raw materials, food items, etc. will also have to be divulged to the officials of the RMC, Bargarh whenever asked.
29. The Second party shall not place or permit placement of any advertisement, notice frames, pictures, decorations, telephones, weighing or vending machines or manual or mechanical/electrical devices or contrivance for commercial gains. Board/Banner/hoardings/posters etc. promoting any individual's location/ outlet either in RMC, Bargarh or any of the place or near the allotted shop/outlets will not be allowed.
30. Segregation of waste material will also be undertaken by the Second party of outlets/shops as per local rules and regulations. Shop/outlet operators shall collect all garbage in bags/ boxes/ trolleys permitted for the purpose as per the guidelines of the RMC, Bargarh. The collected garbage shall be kept at identified collection points as approved by the estate office. Failing which may involve termination/ cancellation of the Agreement without any notice. It will also be the responsibility of the Second party to maintain cleanliness and hygiene in and around their allotted shop/outlet.
31. The Second party shall not use any shamiana on the premises or occupy the area around the licensed premises in any manner.
32. The Second party, his agents and servants shall observe /perform and comply with all applicable laws/rules and regulations of the Shops and Establishment Act, Factory Act, Industrial Disputes Act, Minimum Wages Act, Labour Laws and the provisions of any statutory law applicable to the Second Party including any rules and regulations made by RMC, Bargarh or any other Department (s) of Government of India or Local Administration, as applicable from time to time, to the business which the Lessee is allowed to carry on under this and to the area in which the said premises are located. This also includes compliance of laws relating to hygiene, storage, sanitation, cleanliness product quality and disposal of water & waste material, etc.
33. The Second party can promote itself by putting uniform signage only about its outlet name at the rented premises only and nowhere else.
34. Electricity/water connection will be given by the RMC, a monthly bill for the same as determined by the RMC, Bargarh shall be payable by Second party to the Organisation apart from the monthly rent. In this regard separate meter will be installed and the rates will be as decided by the organisation.
35. Employment of child labour in any form is strictly restricted, if found, suitable disciplinary action as per law shall be initiated and Contract shall be cancelled.
36. Use of fossil fuels is strictly prohibited inside the campus.
37. The use of the DG set is strictly prohibited. However, if power backup is required, it shall be through UPS/Inverter mode only.
38. The Second party shall abide by and perform all the rules and regulations of the organisation applicable to the Second party for the time being in force. The Second party shall indemnify and keep indemnified the organisation against all actions, proceedings, suits, claims, demands, losses, damages, costs, charges, and expenses incurred or suffered by them as a reason of any non-observance or non-performance of such rules and regulations by the RMC, Bargarh.

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 19.2.2028

In witness whereof the said parties have hereunto set their hands this day and the year first above written.

First Party

M/s Omfed Sambalpur Dairy

Address

The First Party in the presence of
(1)

(2)

Second Party /operator

Address

The Second Party in presence of
(1)

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19.2.2026