



e-TENDER DOCUMENT

FOR

Supply, Installation, Testing Commissioning, & Guarantee Trial-Run

of

Rotary type Sweet Curd / Plain Curd filling and sealing machine

Capacity- 1500 cups /hr (Single Head)

(including all Necessary Civil, Mechanical, Instrumentation & Electrical Works Etc.)

At

Keonjhar & Salapada Dairy



THE ORISSA STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION LTD.

BHUBANESWAR

October - 2026

Estimated Cost: Rs.25,00,000/- + GST

Tender Paper cost: Rs.6,000/- + GST



www.omfed.com

The Orissa State Cooperative Milk Producers' Federation Ltd.

D-2, Sahid Nagar, Bhubaneswar-751 007.

Ph No- (0674) 2546030/2540273/2540417,

Fax No (0674) 2540974

e-TENDER NOTICE

OMFED invites techno-commercial offers from manufacturers / authorised dealers for **“Supply, Installation, Testing Commissioning, & Guarantee Trial-Run of Rotary type Sweet Curd / Plain Curd filling and sealing machine of Capacity- 1500 cups /hr (Single Head) at Keonjhar & Salapada Dairy”.**

Interested bidders may download the tender document from the OMFED website www.omfed.com only for reference. **Bid document will be available in the OMFED website from 10.00 AM of dt.05.10.2026 to 2.00 PM of dt.27.10.2026 for download of the tender document. Tender cost of Rs.6,000/-+18%-GST (i.e. Rs.7,080/-) along with E.M.D of Rs.40,000/- shall be deposited through online portal at <https://tendersodisha.gov.in>. The technical Bids shall be opened at 03:00 PM on dt.28.10.2026 in the presence of the interested bidders at OMFED Corporate Office, D/2, Sahid Nagar, Bhubaneswar – 751007 through <https://tendersodisha.gov.in>. Bids without requisite EMD shall not be considered.**

Tenderers are requested to visit OMFED website and <https://tendersodisha.gov.in> regularly as any corrigendum / addendum may be published in OMFED website and not in any other media/ newspapers.

OMFED reserves the right to accept or reject any or all the tenders or part thereof without assigning any reason.

**MANAGING DIRECTOR
OMFED**



The Odisha State Cooperative Milk Producers' Federation Ltd.,
D-2, Sahid Nagar, Bhubaneswar-751007.
PhoneNo:0674-2544576,2546030,2546121,2540417,2540273.
E-mail: project@omfed.com Website: www.omfed.com

DETAILS

e-Tender for	Supply, Installation, Testing Commissioning, & Guarantee Trial-Run of Rotary type Sweet Curd / Plain Curd filling and sealing machine of Capacity- 1500 cups /hr (Single Head) at Keonjhar & Salapada Dairy
Reference No.	Proj/183/EQPT/ALLDAIRY/25
Cost of Tender Form	Rs.6,000/- + 18% GST
Schedule – I	Eligibility Criteria
Schedule – II	Delivery Schedule.
Schedule – III	Payment terms & EMD
Schedule – IV	General terms & Conditions
Schedule – V	Commercial Bid.
Schedule – VI	Technical bid
Contact Person	Mr. Sudhansu Sekhar Panda, Dy. Manager (Projects & DO), Mobile: 8917573014
Earnest Money Deposit	Rs.40,000.00
Date and time of Pre-bid Meeting	dt.14.10.2026 at 15:00 hours
Last date and time for submission of tender document	dt.27.10.2026 till 14:00 hours
Date & Time for opening of Tender	dt.28.10.2026 till 15:00 hours
Address for communication	Managing Director Orissa State Cooperative Milk Producers' Federation Ltd., D-2, Sahid Nagar, Bhubaneswar-751007 (Odisha)

Schedule – I

ELIGIBILITY CRITERIA:

1. The bidder should have minimum 2 years' experience in related field like supply/installation/Erection & commissioning of cup filling & sealing machine of any capacity.
2. The average annual sales turnover of the bidder should not be less than Rs.10.00 lakhs for the last three financial years starting from 2023-2024, 2024-2025 & 2025-26.

DOCUMENTS TO BE SUBMITTED IN THE TECHNICAL BID:

1. Purchase order copy and commissioning report / performance report in support of supply of said machineries and installation during last three years.
2. The bidder should furnish Annual Sales Turnover and Profit & Loss statement of the last three financial years starting from 2023-2024, 2024-2025 & 2025-26.
3. The bidder shall furnish a copy of the Income Tax return for the Assessment year 2023-2024, 2024-2025 & 2025-26.
4. The bidder shall also provide their Permanent A/c No. Income Tax (PAN).
5. The bidder must submit copy of GST registration certificate.
6. The bidder must submit proof of all above otherwise tender will be rejected.
7. **Cost of tender paper & EMD shall be deposited through online portal at <https://tendersodisha.gov.in>**
8. The bidder should enclose an undertaking with regards to non-black listing by any Govt. or Semi-Govt. or PSU or Cooperative institutions.

DOCUMENTS TO BE SUBMITTED IN THE COMMERCIAL BID:

- **The bidder shall submit their offer as per given BOQ format provided at online portal <https://tendersodisha.gov.in>. The rate shall include freight, packing, forwarding, transit insurance, inclusive of GST / all taxes, duties, royalties etc.**

Schedule-II

Delivery Schedule and delivery location:

The bidders must have to deliver the materials within 90 days after receipt of Purchase order copy.

Plant Manager,
Omfed Keonjhar Dairy,
At : Silisuan,
P.O: Raisuan,
Dt: Keonjhar
Email: keonjhardairy[at]omfed[dot]com
Ph.- 06766-231264, 6372683032

Plant Manager,
Omfed Salapada Dairy,
At./PO- Salapada, Anandpur,
Dist. Keonjhar Pin-758020
Odisha
Email : salapadadairy[at]omfed[dot]com
Ph.- 06731-212029, 9439383931

Schedule-III

TERMS OF PAYMENT

- Payment for supply component shall be released after receipt of materials at site.
- Component for installation, commissioning & trial run shall be released after completion of work.
- All payments are subject to deduction of statutory dues as applicable.
- Penalty @0.5 % of order value shall be imposed per week in case of delayed delivery beyond the stipulated time frame. The aggregate maximum of the penalty for delay payable to the OMFED shall be subject to a maximum of 10 % of the total value of work.

Bid Security (Earnest Money Deposit)

- The bid security is required to protect the purchaser against the risk of bidder's conduct, which would warrant the security's forfeiture. The Bidder shall furnish, as part of its bid, **bid security of Rs.40,000/- to be deposited through online portal at <https://tendersodisha.gov.in>.**
- The EMD of the technically disqualified Bidders shall be returned after declaration of the list of such technically qualified Bidders in the portal. The EMD of other unsuccessful Bidders shall be refunded after signing of the Agreement with the Successful Bidder.
- The return of the EMD shall be in the form of bank transfer to the account of the Bidder through the e-procurement portal of the Government of Odisha.
- No interest will be paid on this deposit for the period during which the EMD is kept with OMFED.
- Co-Operatives, Govt. bodies, NSIC and MSME registered firms are exempted from submitting required EMD

PERFORMANCE SECURITY

- Within 15 days of receipt of the notification of award from the OMFED, the successful bidder shall furnish the performance security deposit @10% of work order value, either in the form of a Bank guarantee valid for **15 months** from the expected date of completion of contract (as per the performance security form provided in the bidding document) or in the form of demand draft of required value in favour of OMFED, payable at Bhubaneswar.
- Failure of the successful bidder to comply with the above shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the OMFED may make the award to the next lowest evaluated bidder or call for new bids.

COMPLETION PERIOD:

- Three months from the date of issuance of Purchase Order.

VALIDITY OF OFFER:

- 120 days from the date of opening of commercial bid.

Schedule – IV

1. TERM & CONDITIONS

- In case the day of opening of tenders happens to be a holiday, the tenders will be opened on the next Working day.
- Suppliers are advised to visit site prior to bidding.
- The offer shall include taxes, duties, royalties, packing, forwarding, freight & transit insurance etc.
- Bids without EMD shall not be considered.
- Bidders are not allowed to stipulate any terms and condition of their own beyond the tender terms.
- The bidder has to inform in advance for pre-delivery inspection at its works.

2. Format and signing of bid

The E-procurement system procedure shall be adopted.

3. Submission of bids

The bid document shall be deposited through online portal at <https://tendersodisha.gov.in>.

4. Deadline for submission of bids

The bid document shall be deposited online up to **2.00 PM** on dt.27.10.2026 through online portal at <https://tendersodisha.gov.in>.

5. Late bids

No bids can be submitted after the deadline for submission through the e-procurement portal.

6. Modification and withdrawal of bids

- The E-procurement system procedure shall be adopted.
- The bidder may modify or withdraw its bid after the bid's submission prior to the deadline prescribed for submission of bids.
- No bid can be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity.

7. Opening of Bids by OMFED

The E-procurement system procedure shall be adopted.

The OMFED will open bids, at the online portal <https://tendersodisha.gov.in> on the scheduled date and time. Bidders' representatives who choose to attend, at the time and date specified in the Tender notice, may attend at the online portal <https://tendersodisha.gov.in>.

8. Clarification of bids

To assist in the examination, evaluation and comparison of bids the OMFED may, at its discretion, ask the Bidders for a clarification of its bid. The request for clarification and the response shall be in writing.

9. Preliminary Examination

The OMFED will examine the bids to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

A bid determined as not substantially responsive will be rejected by the OMFED.

The OMFED may waive any minor informality or non-conformity or irregularity in a bid, which does not constitute a material deviation, provided such waiver, does not prejudice or affect the relative ranking of the Bidder.

10. AWARD CRITERIA

The OMFED will consider award of contract to the successful bidder whose bid have been determined to be substantially responsive and have been determined as the lowest evaluated bid, who is determined to be qualified to satisfactorily perform the contract.

11. OMFED'S Right to Accept Any Bid and to reject Any or All Bids

The OMFED reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the OMFED'S action.

12. Notification of Award

- Within the period of bid validity, the OMFED will notify the successful bidder in writing by registered letter or by cable/ telex/ fax, (to be confirmed in writing by registered letter) that its bid has been accepted.
- The notification of award will constitute the formation of the contract.
- Upon the successful bidder's furnishing of performance security, the OMFED will promptly notify each unsuccessful bidder and will discharge its bid security.

13. Signing of Agreement

Within 15 days of receipt of the notification of award, the successful bidder shall prepare & sign the agreement, in the format provided in this bidding document, and send the same to the OMFED along with a duplicate copy. The original contract form shall be retained by the OMFED, & a duplicate copy of the same shall be sent to the contractor, after it has been signed and dated.

14. Jurisdiction

For the settlement of any dispute arising out of the contract against this bid, only the courts at Bhubaneswar only shall have jurisdiction to entertain the same.

15. Fraud and Misrepresentation:

If at any stage of the tendering process or during the execution of the contract it is found that any document or information submitted by the bidder, including any supporting document, is forged, false, incorrect, fabricated, obtained without proper authorization of the issuing authority, or otherwise misrepresented, the bid shall be liable to be rejected forthwith. In such event, the Earnest Money Deposit (EMD) submitted by the bidder shall be liable to be forfeited. Further, the bidder may be debarred/blacklisted from participating in future tenders of the tendering authority for a period as deemed appropriate, without prejudice to any other legal action that may be initiated under applicable law.

TECHNICAL SPECIFICATION

Sweet Curd / Plain Curd filling and sealing machine

Capacity- 1500 cups /hr (Single head)

Type - ROTARY

FUNCTIONAL REQUIREMENT

The machine shall be used for automatic filling and sealing of sweet curd and plane curd in 80ml/100ml and 200ml/400ml. cups of different diameter/height. The product shall have minimum 20% milk total solid at a temperature of 40° Celcius.

Design consideration

- Filling/sealing capacity - 1500 Cups/hour
- Flexibility in changing of dies within a limited time period.
- Volumetric filling in 80ml/100 ml and 200 ml/400 ml. of different diameter/height Cups.
- Should be suitable for High Impact Polystyrene cups and Alluminium foil sealing.
- Double Track filling & sealing.
- PLC Based, servo system to facilitate change of speed and efficiency. Double sealing to ensure 0% leakage.
- Should be operated with 3 phase power supply 400V.

SCOPE OF THE BIDDER

- The bidder shall clearly mention the dimension of the machine, requirement of utilities like water, chilled water, steam compressed air, electrical load etc.
- Minor civil works like structural supports, S.S/MS pipe lines/fittings/ valves, electrical cables required for installation is within the scope of the bidder.
- The bidder shall draw all utilities/electrical lines from the main header at his own cost.
- Shifting of the machine to the work place for installation & commissioning.
- One year free after sale service from the date of handing over.

The machine should be supplied with the following spare items.

Dies

80 ml /100 ml - 1 set

200 ml/400 ml - 1 set

PLC Control spares – 1 set

Consumable items like rubber rings/gaskets – 1 set

Tools/Tackels - 1 set

NOTE: Stage inspection shall be made by the OMFED officials prior to delivery.

The bidders are advised to visit site on any working day to assess actual requirement.

Schedule-V

PRICE BID (for referenc only)

Sr. No.	DESCRIPTION	Qty	Unit	Rate including GST (INR)	Amount including GST(INR)
1	Sweet Curd / Plain Curd filling and sealing machine Capacity- 1500 cups /hr (ROTARY)	2	Nos		
2	Installation, commissioning & trial run of the equipment including training to operating personnel	2	Nos		
3	Power supply from nearest source (20 mtr. Approx.)	2	job		
4	Tapping of Compressed air line from nearest source (20 mtr. Approx.)	2	job		
5	UPS of required size	2	Nos		
6	AMC Charges for Machine AMC for Overhauling/Preventive Maintenance for Automatic Rotary Type Single Head Cup Filling and Sealing Machine Scope of Work: • 2 Planned Visits (for 1 Working Day) • 1 Emergency / breakdown Visit (for 1 Working Day) Note: -Spare Parts Cost Will Be Extra -Lodging, Boarding & Local Transport of service engineer are to be borne by bidder				
	TOTAL				

N:B: The bidder shall submit their offer as per given BOQ format provided at online portal <https://tendersodisha.gov.in>

SCHEDULE – VI

APPLICATION – TECHNICAL BID

Sl. No.	Details	
1.	Name of Bidder	
2.	Name of Proprietor / Partner / Director along with proof as authorized person to sign the document & deed etc.	
3.	Full Address of Registered Office	
	Contact No.	
	E-mail Address	
4.	Full address of Operating Office.	
	Contact No.(1)	
	Contact No.(2)	
	E-mail Address	
5.	Name & telephone no. of authorized/ person to liaise with Unit(s)	
6.	PAN / GIR No. (Attach attested copy)	
7.	GST Registration No. (Attach attested copy)	
8.	Performance/ experience (Minimum 3 Year essential) Copy of certificate enclosed	
9.	Turn Over for the financial year 2023-2024, 2024-2025 & 2025-26.	
10.	Income Tax return for the Assesment year 2023-2024, 2024-2025 & 2025-26.	
11.	Additional information, if any: (Attach separate sheet if required)	

DECLARATION

1. I, -----Son/ Daughter / Wife of Shri-----
----- Proprietor / Director / authorized signatory
of M/s.-----, mentioned above, am competent to sign this
declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and
undertake to abide by them;
3. The information/documents furnished along with the above application are true and
authentic to the best of my knowledge and belief. I/we, am/are well aware of the fact
that furnishing of any false information/fabricated document would lead to rejection of
my tender at any stage besides liabilities towards prosecution under appropriate law.

Date:

Place:

Signature of Bidder

Name:

Seal:

Form of Agreement On Non-Judicial Stamp paper of Rs.100/-

THIS AGREEMENT is made and executed on the day of _____ 20_____

Between the ORISSA STATE CO-OPERATIVE MILK PRODUCERS' FEDERATION LTD., a body corporate under the ORISSA CO-OPERATIVE SOCIETIES ACT and having its registered office at Saheed Nagar, Bhubaneswar - 751007 (herein after referred to as OMFED which expression shall, unless repugnant to the context or meaning thereof, include the successors and assignees of the OMFED) of the ONE PART and _____

(Herein after referred to as the contractor which expression shall, unless repugnant to the context or meaning thereof, include the heirs, successors, assignees, executors and administrators of the contractor) of the OTHER PART.

WHEREAS the OMFED is desirous that certain works should be executed, viz _____

And has by letter of acceptance Dated _____, accepted a bid by the contractor for the supply of such goods and services, including installation, testing, commissioning and performance trial run & guaranteeing such works, **NOW THIS AGREEMENT WITNESSTH AS FOLLOWS:**

- 1.0 In this agreement, words and expressions shall have the same meanings as are respectively assigned to them in the conditions of Contract herein after referred to.
- 2.0 The following documents shall be deemed to form and be read as construed as part of this agreement, viz
 - i) This Form of Agreement
 - ii) This Letter of Acceptance
 - iii) The said bid, Appendix and the price Schedule Thereof
 - iv) The Technical Specifications
 - v) The Schedule of Quantities
 - vi) The Drawings
 - vii) The Schedule of Supplementary Information
 - viii) Special Conditions of Contract
 - ix) General Conditions of Contract
 - x) Form of Bank Guarantees
- 3.0 The aforesaid documents shall be taken as complementary and mutually explanatory of one, another, but in the case of ambiguities and discrepancies shall take precedence in the order set out above.
- 3.0 In the consideration of the payment to be made by the OMFED to the Contractor as herein after mentioned, the Contractor hereby covenants with the OMFED to execute, complete and maintain the works in conformity in all respects with the provisions of the Contract.

*** The bidder shall not fill up this form.**

- 4.0 The OMFED shall hereby covenants to pay the Contractor in consideration of the execution, completion and guaranteeing of the works the contract price at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused their respective Common seals to be hereunto affix the day, month and year first above written.

Signed, sealed and delivered for And on behalf of the within named OMFED by the hands of its Authorized signatory.

Authorized Signatory

Authorized Signatory

CONTRACTOR

ORISSA STATE CO-OPERATIVE MILK
PRODUCERS' FEDERATION LTD.

In the presence of:

WITNESS:

WITNESS:

1. Signature
Name and address

1. Sign with Name & Designation

2. Sign with Name & Designation

2. Signature
Name and address

DECLARATION

(Not blacklisted)

Dear Sir,

I / WE hereby declare that I/We are not blacklisted by any Central/ State Government/ agency of Central/ State Government of India or any other country in the world/ Public Sector Undertaking/ any Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities.

(Full Signature of the Contractor)

Date:

Address for Correspondence: